

The Hanover Township Board of Supervisors held **Regular Meeting on Thursday, September 20, 2012** at 7:30 pm at the Municipal Building. Those present were David Duerr-Chairman, James Donohue-Vice Chairman, Herbert Grubbs-Supervisor, Kevin Lemmi-Supervisor, Donald Winkler-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Chris Furman-Solicitor.

Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes:

1. Regular Meeting August 16, 2012

-Mr. Grubbs asked for clarification regarding the Sewer Authority on Page 3.

-Correct the model number on the John Deere tractor purchased from Walsh Equipment

Motion: To approve the minutes from the regular meeting August 16, 2012 with corrections.

Motion: James Donohue

2nd: Herbert Grubbs

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

Questions on Agenda Items:

None

Chairman's Report:

Mr. Duerr announced that it is time to start preparing the budget for 2013 and asked the Board to get together and offer input.

-Mr. Duerr asked that after the regular October meeting in lieu of adjourning, the Board continues the meeting to a later date for the budget work shop to save advertisement fees.

-Mrs. Voelker asked if that was permissible. Mr. Furman stated yes.

Mr. Duerr asked that past and current Board members please take the time to sign the Minute Books as there are minutes for the entire current year that have not been signed by some members.

Public Safety Report:

Police Department: There is an officer patrolling a couple of days a week.

Animal Control: 21 calls received at residence, 1 citation, 18 warnings, 10 hours patrolled, 3 dogs picked up/placed in kennel, 1 dog returned to owner, 18 nuisance calls received.

Fire Department: 3 accidents, 3 mutual aids, 5 false alarms, 4 public service, 21 medical. 36 Total for August, 218 year to date.

Road Department:

Total 838 hours worked; 729 road hours, 53 shop hours and 56 miscellaneous. Wages \$15,663.36

The Road Crew has been tar and chipping approximately 10 miles of roadway with 3-4 of those miles being double tar and chipped. Materials were approximately \$103,530.10.

-Each mile done, including labor, costs approximately \$11,000 per mile so there obviously isn't funding to get every roadway done.

MS-4 testing – The DEP requires that water samples from every drain pipe be taken and analyzed with required retesting if it rains.

-4-5 years ago, the Township received a waiver from the DEP which expired 2 weeks ago.

-Mr. Grubbs explained that Jack Rae suggested the exemption and it was filed longer than 4-5 years ago. He explained that the DEP requires testing from each pipe every 5 years,

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

3. Disposal of Police Computers/Fax Machines

Mr. Winkler explained that the equipment is obsolete and that the hard drives have been destroyed.

Mr. Duerr asked how the equipment would be destroyed.

-Mr. Winkler said that equipment can be destroyed as the hard drives are removed and that Mr. Lemmi can erase the rest.

Mr. Sarrassino stated that there is an electronic recycling program in Burgettstown next month.

Motion: To destroy the following list of equipment:

<u>MAKE</u>	<u>ID NUMBER</u>	<u>STATUS</u>
Gateway Laptop	#T027251003950	Hard Drive Destroyed
Generic Computer	#0312Y134Z	Hard Drive Destroyed
Generic Computer	#031241343	Hard Drive Destroyed
Generic (looks homemade)	None	
IBM CRT Screen	#23CD510	N/A
Generic Computer	#FTN37300BL2	Active Hard Drive
Ollipath Fax	#80782017000	N/A
Sharp Fax	#57135469	N/A
Miscellaneous keyboards and mouses		

Motion: Donald Winkler 2nd: James Donohue

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

4. First Niagara Pavilion Officer Updates

Mr. Winkler explained that some of the officers who worked at First Niagara Pavilion need to have Township sponsorship for their annual updates. The Township will not pay for the seminar and training fees - each officer will be responsible for paying their own.

Mr. Grubbs asked if there would be a cost to the Township. Mr. Winkler stated no.

Motion: To serve as a police department sponsor for pavilion officers to attend their annual update seminars and any additional continuing education with any fees being paid by the officer.

Motion: Donald Winkler 2nd: James Donohue

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

5. Approval to Bid on New Police Vehicles to Maybe Replace Outdated Vehicles

Mr. Winkler explained that there are outdated vehicles used at the pavilion. The 2000 Explorer won't pass inspection again and the paddy wagon does not lock so no one can be transported.

Mr. Winkler would like to get rid of the Explorer and replace E-3. He discussed getting used cars for the pavilion to replace these vehicles. Mr. Winkler then stated that there are 4 duty cars for the Township which is not necessary and proposed making 2 of these cars pavilion vehicles with permission to get bids for a new duty car for the Township.

-Mr. Duerr asked about the paddy wagon. Mr. Winkler explained it would take time to find a used one in good condition.

-Mr. Grubbs asked if Mr. Winkler wanted permission to sell the paddy wagon now and Mr. Winkler said not until they were able to find one.

-Mr. Duerr asked if just the Explorer would be sold and Mr. Winkler said yes for now.

-Mr. Grubbs asked what year the Explorer was. Mr. Winkler stated a 2000.

-Mr. Grubbs asked if the vehicle should be advertised and bid out.

Mrs. Rhoades stated that Mr. Call is very community minded and she believes would do a nice job. Mrs. Voelker stated she missed the previous meeting when this issue was discussed and asked the Board to please appoint an interested person to the seat as it has been vacant for over a year.

Motion: To appoint Greg Call to the vacant seat on the Sewer Authority Board.

Motion: Herbert Grubbs 2nd: James Donohue

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

A discussion took place regarding the vacant seats on the Zoning Hearing Board.

Motion: To appoint Alfred Contumelio to a vacant seat on the Zoning Hearing Board.

Motion: Herbert Grubbs 2nd: James Donohue

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

9. Transfer budgeted amount of \$37,500 from the General Fund to the Capital Reserve.

Mr. Lemmi explained that \$37,500 was budgeted to be transferred from the general fund to the capital reserve account by the end of the fiscal year.

Mr. Duerr asked the last time money was budgeted to the capital reserve. Mr. Winkler stated 2008.

Motion: To transfer \$37,500 from the General Fund to the Capital Reserve account as budgeted.

Motion: Kevin Lemmi 2nd: Donald Winkler

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

10. Employment Status of Part Time Road Worker

Mr. Duerr stated the Tom Fehl was hired on part time to fill a full time position 3 months ago. Mr. Duerr stated when he was hired he hoped to revisit his status in 90 days and he would like to make him full time especially with winter approaching.

Mr. Morra asked how many men were on the road crew before. There were 4 full time and 1 part time which has always been the status quo.

Mr. Donohue questioned the total cost to make Mr. Fehl full time.

-Mr. Duerr stated approximately \$500-\$600 a month.

-Mr. Lemmi stated this full time position would fill the full time position vacated earlier this year so the money would equal what was budgeted.

Mr. Donohue questioned where the road department was coming up short with one less full time employee.

-Mr. Duerr explained part time employees are not always available as it is not a steady, set schedule.

-Mrs. Voelker asked if the position was currently on call and Mr. Duerr explained that they have somewhat of a schedule but it isn't firm and you can't force them in.

-Mr. Handick stressed it is hard getting people to come out in the middle of the night, especially in winter.

Mr. Winkler stated he thinks another part time position should be advertised.

-Mr. Handick stated the road dept already has 2 part time people and there are weeks when they have 40+ hours because he has no choice.

Mr. Duerr questioned why the Board was against making an employee full time and if there was a financial crisis he was missing. The Township has always kept 4 full time road workers through the thinnest of times and things are looking better.

-He stated that Mr. Fehl has committed to the Township and that the Township should commit to him as well.

Mr. Grubbs stated to give them 30 days to get a bond or the Township would pull their contract and Mr. Duerr agreed.

Mr. Donohue questioned if this issue with Municipal Consulting Service was part of the billing dispute with Mr. Makel and Mr. Furman.

- Mr. Duerr stated that was part of it. He questioned the billing because Mr. Grubbs' question was only pertaining to the bond issue and the Township was then billed for reviewing contracts and fee schedules.

-Mr. Duerr stated that he is very happy that the solicitors are proactive but when they recommend something to the Board that should be where it begins and where it ends. After the Board is advised, they should then make the decision on whether to spend the Township's money to have the firm look into further or not. The firm should not do it on their own with the Township paying for it.

-Mr. Furman stated that he looked at the contract and saw that the Township was missing out on money due to the fee distribution.

-Mr. Donohue stated that he feels Mr. Duerr is raising flack over something even though the Township took the solicitor's advice and is looking into it. He said that Mr. Duerr is 'picking fly poop out of the pepper' over an issue of cost to the Township and yet the issue is being addressed on the agenda.

-Mr. Duerr stated he did not have an issue with the solicitor billing the Township but only after the Board decides to proceed with the item because until they do it is not authorized.

Mr. Grubbs stated that through the e-mails, either Mr. Makel or Mr. Furman suggested to the Board that they look into Municipal Consulting Service's insurance.

-Mr. Grubbs said that he called Mr. Ivery, the building inspection, and advised him that he needed a copy of their insurance policy so that the solicitor can review them.

-Mr. Ivery sent to their insurance information to the Township as well as Mr. Makel.

-The solicitor informed Mr. Grubbs that the insurance policy submitted did not cover any losses by the Township or provide for another service if MCS can not finish the job.

-Mr. Grubbs said he suggested that MCS be required to come up with a bond to cover their work.

Motion: To authorize Chris Furman to draft a letter to Municipal Consulting Service demanding a \$500,000 bond that would cover everything or their contract will be put on 30 day termination notice.

Motion: Herbert Grubbs

2nd: Donald Winkler

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

Correspondence:

1. Sewer Authority – Whipporwill Lane

Mr. Duerr read the letter from the Sewer Authority regarding the possible extension of the sewer project down Whipporwill Lane.

Mrs. Voelker stated that some preliminary work has been done and they are looking for ideas, concerns and suggestions from the Supervisory Board regarding this particular project.

Mr. Grubbs asked if it would go down the lane or across the highway. Mrs. Voelker said no definite plan of action was decided and it would be based on what was more feasible.

Mrs. Voelker said there has been some concern by residents of the lane as to the new dwellings that may be constructed if the sewer lines are approved because of the type of housing.

Mrs. Voelker wanted to clarify that the zoning would not change for the area and that there would still be a minimum 1 acre for a single family dwelling as this was a voiced concern from some of the residents on the lane as they did not want large housing developments.

-Mr. Grubbs stated he believes it is a 2 acre minimum unless there are public sewers and then the required lot size goes down to 7,500 feet.

Mr. Lemmi asked if the residents wanted sewage. Mrs. Voelker said she was not certain they had been contacted. Mr. Duerr stated most of the community does not want it.

Mr. Grubbs asked how it would be financed.

-Mrs. Voelker stated there were some monies left from Phase 1.

-Mr. Grubbs asked if the money was borrowed already and Mr. Winkler said it was money available to borrow.

-Mrs. Voelker stated she was not told where the money available would come from.

Mr. Grubbs said that they needed more information as to whether these people wanted sewage and where the money would come from.

-Mr. Duerr suggested sending a letter to the residents asking for their opinion.

Mr. Sarrassino asked for clarification if a developer can put sewage in without a 537 plan.

-Mr. Duerr explained that the developer doesn't want to pay to have it installed.

Mrs. Zirkle asked why they were concerned with money now.

-Mr. Duerr stated it is not part of the 537 plan at the time.

-Mr. Grubbs stated that problem began when Starpointe was told there would be public sewage but that a plant would not be put on their property.

Mrs. Harper said there are still problems with Phase 1.

Public Comments:

Further discussion regarding the solicitor bill as Mr. Makel was unable to make it to the meeting.

Mr. Furman stated that he can remove the fee for the review of the tractor purchase as it was his time but all other items will need to be adjusted by Mr. Makel.

Mr. Grubbs stated the billing looks as if someone typed it out and pushed a button that says 'do away with all formatting'. Mr. Furman stated he agrees.

Motion: To authorize payment for Makel and Associates after a revised bill is received and reviewed/approved by Mr. Duerr.

Motion: Donald Winkler 2nd: James Donohue

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

Mr. Furman stated that Chapter 23 of Act 13 must be in compliance in order to receive funds from Act 13.

-He stated that their firm has a form available.

Mr. Duerr asked if the paperwork for the PUC requiring the 2010 budget was completed.

-Ms. Turrentine said it has been submitted.

Motion: To have the solicitor review the oil and gas ordinance and make sure that it conforms to Chapter 23 of Act 13.

Motion: Herbert Grubbs 2nd: James Donohue

Vote:

Mr. Duerr-yes, Mr. Donohue-yes, Mr. Grubbs-yes, Mr. Lemmi-yes, Mr. Winkler-yes

Motion Passed

Mrs. Voelker asked the Board to consider that when they are working on the budget for 2013, they consider making Ms. Turrentine full time as she has done a very nice job since she has been here and her work load has increased and the Township is in a better financial situation than when she was hired.

Adjourn: 9:41pm

David Duerr, Chairman

James Donohue, Vice Chairman

Herbert Grubbs, Supervisor

Kevin Lemmi, Supervisor

Donald Winkler, Supervisor

ATTEST:

Wendy M. Turrentine, Secretary/Treasurer

Date