

The Hanover Township Board of Supervisors held **Regular Meeting on Thursday November 19, 2015** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Kevin Lemmi – Chairman, Herbert Grubbs-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Dennis Makel-Solicitor. David Duerr – Vice Chair was absent

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting October 15, 2015

**Motion: To approve the minutes from the regular meeting October 15, 2015.**

Motion: Kevin Lemmi                    2<sup>nd</sup>: Herb Grubbs

Vote: Mr. Lemmi-yes, Mr. Grubbs-yes                    **Motion Passed**

**Questions on Agenda Items:** None

**Chairman’s Report:** Employee healthcare was renewed through Highmark.  
Mr. Duerr is absent due to his son’s graduation from a program in the Coast Guard.

**Public Safety:**

Police: Magistrate Income of \$19,509.79. 42 shifts totaling 303.5 hours patrolled.  
Please remember to call 911 for emergencies as the Police Station is not manned while officers are on duty.

Animal Control: 11 calls answered at residences, 1 citation, 6 warnings, 2 dogs picked up/placed in kennel, 1 dog returned to owner and 6 nuisance calls.

Fire Department: 5 vehicle accidents, 5 mutual aids, 1 tree down, 1 public service, 6 medical and 1 lift Assist totaling 291 calls for the year.

**Road Report:** 630 hours with wages totaling \$12,337. Expenses accrued including payroll were \$24,637.60 from the General Fund and \$8,354 from Liquid Fuels.

All Township Roads – Clear downed trees

Equipment: Truck 104 – transmission and hydraulics; Remove water from roller; Work on 112 Prepare equipment for winter use

Drag: 5 Points, Haul, Sharon, Kramer, Purdy Ext, Curry, Aunt Clara

Ditch: Colwell Street

Paris Colliers & S. Kings Creek – grade, roll and bring in gravel

Park: winterize water lines

Maxwell: Install new culvert and pipe

Phillips: berm and fix drains

Dillo: replace no parking sign/bus turnaround

Haul Road: clean beaver dam

Devils Den: Clean Ditch

Fill Potholes – Haul, Aunt Clara and Knowlton

Paris Colliers Road – ditch, clean cross drain

Mr. Lemmi asked if the grate was working over the pipe for the beaver dam.

Mr. Handick said that it has worked so far, there is a second dam they have been clearing.

Mr. Grubbs stated that the new Mack Truck has been ordered.

**Approve Expenses:**

Question regarding the cost of each Toxicology test through NMS Labs. They are \$220 each.

Officers are supposed to be requesting restitution to cover the cost of the testing.

**Motion: To approve the Bills List.**

Motion: Herb Grubbs                    2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Grubbs-yes                    **Motion Passed**

**New Business:**

1. Ground Work on Buncher Site

Sasha Foster from PVE Sheffler was introduced.

The site prep project is for the area between 18 and 22.

190 total acres on the site, 7 ½ of which will be disturbed with the project.

They will stockpile clean fill, 12 feet high, in a 4 acre area.

NPDES permit has been submitted and is expected to be approved by the end of next week.

The HOP permit is currently under review.

They will enter the site from Steubenville Pike on an existing roadway.

They are requesting the soil stock piling operations on the Buncher Site to be approved.

Mr. Grubbs said the Planning Commission requested the road be made of slag.

KLH Recommendations to include scale modification, zoning classification and property owner are

missing, HOP needs obtained, NPDES permit is required and erosion, settlement and

stormwater information must be included. Once these issues have been addressed, KLH is

recommending approval.

Mr. Makel questioned if the dirt would be trucked in. It will be.

The Township requests that all mud on roadways be cleaned within 24 hours.

Mr. Niederriter asked how much dirt would be brought in. 45,000 cubic yards of dirt.

Mr. Lemmi asked if there would be any fencing around the stockpile. There are no plans for fence.

There was discussion regarding the access road point. It is below Boustead's and is currently a dirt road.

**Motion: To approve the site plan for the soil stock pile on the Buncher Site with the following conditions:**

1. HOP Permit needs approved prior to any work being done
2. NPDES Application needs approved prior to any work being done
3. Access Drive be completed with slag/gravel
4. The Stormwater will be handled for the site and the ENS control plan will be as provided by KLH Engineers and they shall insure that the plan meets all applicable requirements
5. State Roadways be clean of mud and debris
6. All fees and costs incurred be paid within 5 business days

Motion: Herb Grubbs                    2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Grubbs-yes                    **Motion Passed**

2. Release of Bond on Knowlton & Kramer Roads

**Motion: To release the bond to Omega for Knowlton and Kramer Roads subject to the review and receipt of the Township Engineer's approval.**

Motion: Herbert Grubbs            2<sup>nd</sup>: Kevin Lemmi  
Vote: Mr. Lemmi-yes, Mr. Grubbs-yes            **Motion Passed**

3. Resignation of Park Board Member

A letter was read from Betty Lemmi resigning her position from the Park Board effective 12/31/15.  
Her term was due to expire 12/31/17

**Motion: To accept with regret the resignation of Betty Lemmi from the Park Board effective 12/31/15**

Motion: Kevin Lemmi            2<sup>nd</sup>: Herb Grubbs  
Vote: Mr. Lemmi-yes, Mr. Grubbs-yes            **Motion Passed**

4. Authorize the Advertisement of 2016 Budget

A Bridge Fund was created within the Capital Reserve Account to repair/replace bridges.  
Numbers are based on an average from the last 3 years and adjusted accordingly.  
A copy will be available for review at the Township Office.

**Motion: To authorize the advertisement of the 2016 Budget.**

Motion: Herbert Grubbs            2<sup>nd</sup>: Kevin Lemmi  
Vote: Mr. Lemmi-yes, Mr. Grubbs-yes            **Motion Passed**

5. Kelly Subdivision

Mr. Grubbs explained the Kelly Subdivision was approved in 2002 but never recorded.  
The site of the subdivision is on Purdy Road.

**Motion: To reapprove the Kelly Subdivision on Purdy Road**

Motion: Herbert Grubbs            2<sup>nd</sup>: Kevin Lemmi  
Vote: Mr. Lemmi-yes, Mr. Grubbs-yes            **Motion Passed**

6. Authorize Dale Handick to Release Road Bonds once Approved by Township Engineer

Logging companies would like to have their bonds released without having to wait for Township Meetings.

**Motion: To authorize Dale Handick to release Road Bonds once the post inspection has been completed and recommendation to release the bond is received from KLH Engineers.**

Motion: Herbert Grubbs            2<sup>nd</sup>: Kevin Lemmi  
Vote: Mr. Lemmi-yes, Mr. Grubbs-yes            **Motion Passed**

7. Purchase of Two Filing Cabinets for Zoning and Planning Files

Mr. Grubbs explained that there are building plans throughout the office as there is no more storage room for them.

**Motion: To authorize the purchase of two new filing cabinets for the office to be used for the storage of building and zoning plans.**

Motion: Herbert Grubbs            2<sup>nd</sup>: Kevin Lemmi  
Vote: Mr. Lemmi-yes, Mr. Grubbs-yes            **Motion Passed**

8. Authorize the Advertisement of the Township's Intent to Appoint a CPA to Complete the 2015 DCED Audit.

The Township has had a CPA complete the DCED Audit the last 4 years.

Two elected auditors will be needed to authorize the wages for the Road Foreman.

An elected auditor must be a Hanover Resident for a minimum of 1 year.

The Election Office will need contacted to see who the write in candidates were from this election.

**Motion: To authorize the advertisement of the intent of the Township to appoint a CPA to conduct the 2015 DCED Audit.**

Motion: Kevin Lemmi                    2<sup>nd</sup>: Herb Grubbs

Vote: Mr. Lemmi-yes, Mr. Grubbs-yes                    **Motion Passed**

9. Conditional Use Amendment for Range Resources

A Conditional Use Hearing for Range Resources to amend the original Conditional Use for the Harmon Creek B site was held prior to the Township Meeting.

Range is requesting that two temporary water storage tanks be constructed on Harmon Creek B for the fracing of Harmon Creek A.

**Motion: To accept the revision of the FOF & COL in Paragraph 12 to allow the construction of two temporary water storage tanks on Harmon Creek B for the frac of Harmon Creek A.**

Motion: Herbert Grubbs                    2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Grubbs-yes                    **Motion Passed**

**Public Comments:**

Mr. Morra asked if Elaine Nylon and Burt Mills were still auditors.

Mr. Lemmi explained that an appointed CPA has conducted the DCED Audit the last several years.

Mr. Grubbs explained that the elected auditors will set the wages for the Supervisor employed by the Township.

Mr. Morra told the Board that the Sewer Authority has almost completed their 2015 Budget.

Mr. Niederriter asked if the meeting on December 1<sup>st</sup> was to address the sewage malfunction at the TriState Christian Academy.

Mr. Grubbs explained that it was a Zoning Hearing Board meeting to hear the request for a variance from the Zoning Ordinance to allow the placement of an electric sign that is roughly 2 inches larger than allowed in the ordinance.

Les Grossman from the Paris Cemetery brought two boxes of documents to the Township Office and stated he will no longer be caring for the cemetery.

He went on to say that he will accompany someone from the Board to the credit union to turn over the funds.

Mr. Gross man stated that he spoke with someone from the County who informed him that Washington County does not have any programs regarding cemeteries and that he should give the information to the Township.

Mr. Makel asked what department he spoke to and with whom he spoke with.

Mr. Grossman said he couldn't remember any names.

Mr. Grubbs asked how many lots were vacant.

Mr. Grossman responded by saying that there are 6 parcels which make up the cemetery and some records were lost in a fire in 1933.

Mr. Makel asked who owned the cemetery meaning whose name is on the deed.

Mr. Grossman told him to go look and wouldn't answer other than that statement.

Mr. Makel asked Mr. Grossman why he thought the Township was responsible for taking it over.

Mr. Grossman stated because he is done.

Mr. Grubbs asked if he had anything in writing stating the Township was required to take it over.

Mr. Grossman responded no.

Mr. Makel explained that the Township has no authority and is under no obligation to take over the cemetery.

Mr. Grubbs asked how long it would take 2 people to cut the grass. Mr. Grossman said two days.

Mr. Grossman said that he has maintained the cemetery for 11 years, the last 5 by himself.

Mr. Grossman said that he asked the Township to give him a 501C3 for tax purposes.

Mr. Makel explained the procedure to Mr. Grossman as before and restated that this is information given by the Federal Government, not the Township.

Mr. Lemmi informed Mr. Grossman that the Township is not taking the cemetery but would temporarily keep the paperwork for safe keeping.

Mr. Grubbs asked Mr. Grossman how he became in charge of the cemetery.

Mr. Grossman said when the last member of the cemetery board passed away, he was given all of the information on the cemetery.

Mr. Makel restated that the Township would not be taking over the cemetery.

**Adjourn Meeting: 8:52**

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Kevin Lemmi, Chairman

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Herbert Grubbs, Supervisor

ATTEST: \_\_\_\_\_  
Wendy M. Turrentine, Secretary/Treasurer

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Date