

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, September 20, 2018** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, William Michael –Supervisor, Mrs. Audrey Wingard-Secretary/Treasurer & Dennis Makel-Solicitor.

#### Call to Order

Roll Call            Mr. Handick, here            Mr. Grubbs, here            Mr. Michael, here

#### Pledge of Allegiance

#### Approval of Minutes:

1. Regular Meeting August 16, 2018

**Motion:** Mr. Michael            2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes    Mr. Grubbs-yes    Mr. Michael, yes            **Motion Passed**

#### Questions on Agenda Items: None

**Balance Sheet:** We have received fire fighter relief monies as well as pension aid monies. The Liquid Fuels account will have a balance of \$86,000 after all the tar & chip bills are paid.

#### Public Safety Reports: Police Department:

Magisterial Income:    \$14,502.63

Local Ordinance:        \$5,644.11

Title 18 (Crime Code)    \$ 8,373.62

Title 75 (Motor Code)    502.90

620 hours patrolled

Officer Henry would like to thank everyone for their patience for another successful year with KeyBank Pavilion. It was a success with only a few minor issues.

#### Fire Department:

Structure Fire: 0, Haz-Mat: 0, Fire Alarm: 1, Vehicle Accidents: 9, Tree Down: 5, Wires Down: 2, Medical 29, Grass/Brush Fire: 0, Check Well Being: 0, Mutual Aid: 2, Search and Rescue: 1; Landing Zone: 1, Mass Casualty: 1, Public Service: 5, Lift Assist: 1; False Alarm: 1  
Emergency Manhours to date: 932:99 hours  
Training Hours for August: 72 hours  
Total Calls for August 2018: 72, Year-to-date: 827

**Road Report:** WEEK OF AUGUST 1: Mount View replace sign and post, Work on pavilion, Cut Trees Maxwell & Meadow, Blacktop Bartleyville, Ramp cinders WEEK OF AUGUST 6: Blacktop Bartleyville, Cut Trees Dillo, Park work on pavilion, Blacktop Kramer, Install Broom head, Cut Grass, Repair locks & hasp on 901 Steubenville Pike, Haul Road meet with excavator, WEEK OF AUGUST 13: Blacktop Kramer and Paris Colliers, Open Drains, Work on spreaders, Clean up flooding on Paris Colliers and Bartleyville, Prepared equipment for tar & chip, Sweep roads, Repair window in park, WEEK OF AUGUST 20: Tar & chip Devils Den, Colwell, Beverly, Cut trees Kings Creek & Haul Road, Put park tables together, Repair spreader, Tar & chip Catherine, Paris Colliers, Bartleyville, Kings Creek, William, Neely, & Russ WEEK OF AUGUST 27: Tar & Chip McCracken Hill, Philips, Kings Creek, Devils Den, Kramer, Haul, Ridgeview, Bilpat, Cut Grass, Repair equipment, Put up Covered Bridge Sign

**Park Report:** Covered Bridge Festival was great success. We had all new entertainment which everyone enjoyed. The vendors were very happy. We had a new food truck, the Pittsburgh Crepe Truck. All the vendors said they wanted to come back next year! October 6<sup>th</sup> is the last park rental, a wedding. The new pavilion is finished and we are waiting for the park tables.

**Approve Expenses:**

Mrs. Wingard explains Mr. Makel’s bill was not on the bills list, but has been added after the printing for about \$300.00.

**Motion: Approve Expenses.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**New Business:**

1. Open bids for winter materials

BIDDERS	Sand & Grit 1000 ton m/l	Cinders 1500 ton	Rock Salt 50 ton
Morton Salt Company			No Bid
Donald Growden	\$18.00 \$18,000.00	\$16.50 \$24,750.00	

**Motion: Accept the proposal from Donald Growden for the 1,000 m/l of sand & grit at \$18.00/ton and 1,500 m/l tons of cinders at \$16.50 a ton.**

**Motion:** Dale Handick 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

2. Accept the resignation of Seasonal Part-time Police Officer Trent Talbert dated July 20, 2018

**Motion: Accept resignation of Trent Talbert effective July 19, 2018**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

3. Amend Resolution No 2018-9, Pension Resolution, paragraph six to state:

“WHEREAS, the revised and restated Hanover Township Personnel Policy dated July 19, 2018, permits permanent full-time employees hired **on or after** July 19, 2018 to participate in the 401(a) Pension Plan and provides that the Township will contribute 7% of their base salary and the employee will contribute 3% of their base salary; and employees hired **before** July 19, 2018 will contribute 3% of their base salary and the Township will contribute 3% of their base salary and, “

Mrs. Wingard explains that this change was the recommendation of the pension actuary because it was his belief the original wording could allow for an interpretation whereby a new employee hired after July 19, 2018 could claim both the 7% and the 3% contribution. The word “match” was changed to contribution.

**Motion: Amend the resolution based upon the recommendation of the Pension Actuary.**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-abstain Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

4. Approve the Heavy Hauling Agreement for Trumco Forest Products for Logue Road to Aunt Clara to Meadow and Maxwell.  
Mrs. Wingard states all paperwork in order and bond is in place  
**Motion: Accept the Heavy Hauling Agreement and bond from Trumco Forest Products**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
  
5. Approve Heavy Hauling Agreement for Y&B Logging for Curry Road with .2 turn around on North Kings Creek  
**Motion: Accept the Heavy Hauling Agreement and bond from Y&B Logging**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
  
6. Authorize all full-time employees and Stan Henry to attend NIMS training through PSATS in Beaver Falls on October 5, 2018 at a cost of \$35.00 per person.  
Mr. Makel states 5-6 years ago the state passed a NIMS law stating all township employees had to be trained or the state could negate ability to receive funds.  
**Motion: Authorize employees who must be trained to attend NIMS training through PSATS at a cost of \$35.00 per person**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
  
7. Authorize advertisement for the Budget Work Session Meeting  
**Motion: Authorize the advertisement for the change in the start time of the October 18, 2018 Regular Meeting to 7:00 pm with the Budget Work Session to follow the regular meeting**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
  
8. Authorize the purchase of blades for John Deere Grader  
Mr. Handick says he had a hard time getting quotes, he has two.  
**Motion: Purchase the scarfire blade for the John Deere Grader from Murphy's Tractor at a cost of \$5,133.51**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
  
9. Enact Resolution 2018-10 destruction of old Township Bank checks  
**Motion: Adopt Resolution for destruction of checks list on resolution**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
  
10. Determine Brian Moore's probationary status  
**Motion: Appoint Brian Moore as a fulltime employee based upon satisfactory completion of probation.**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

11. Authorize payment for truck dump body to be paid separately to SEI (recently acquired Walsh Equipment)  
**Motion: Authorize payment of SEI for truck body as quoted by Walsh Equipment for the sum \$54,380.00**

**Motion:** Mr. Handick    2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes    Mr. Grubbs-yes    Mr. Michael-yes    **Motion Passed**

12. **Motion: Purchase a new sign for the Hanover Park not to exceed \$1,500.00**

**Motion:** Mr. Grubbs    2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes    Mr. Grubbs-yes    Mr. Michael-yes    **Motion Passed**

**Public Comments:** Mrs. Nancy Voelker states she is here with Mr. Greg Call to inquire about the status of the changes requested for Ordinance 106. Mr. Grubbs asks what wording needs to be changed. Mr. Call states there are three (3) words that need to be changed in the definition of a sewer system as it concerns where there is a lateral installed to bring a property to within 150 feet of the line. We need to cover that by having the words "or installed by" inserted into that part of the ordinance. Mr. Call said they will pay to have that advertised so there isn't any cost to the township.

**Motion: Authorize advertise the revised ordinance 106 to be paid for by HTSA.**

**Motion:** Mr. Grubbs    2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes    Mr. Grubbs-yes    Mr. Michael-yes    **Motion Passed**

Mr. Donahue states he has a question. He explains there was a form from the county requesting information about the EMS Coordinator. Mr. Donahue asks if there is any predecessors information retained in the township office in a file cabinet regarding training, equipment etc. regarding Emergency Management. Mr. Grubbs states not to his knowledge. Mr. Donahue asks if there are any mutual aid agreements. Mr. Grubbs states there aren't any agreements to his knowledge. Mr. Donahue comments that he does not have access to emergency files in the event of an emergency as they reside in locked offices at the township building and the fire department. Mr. Donahue would like his own file cabinet to maintain his own file. Mr. Grubbs said that there is a fire proof cabinet in the old township building that he can have and it is determined that he will keep it at the fire hall.

**Motion: Donate a file cabinet to the Emergency Management Coordinator**

**Motion:** Mr. Grubbs    2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes    Mr. Grubbs-yes    Mr. Michael-yes    **Motion Passed**

Mr. Morra has a plan for consideration for the purchase of the new fire truck that is in the budget. The average cost of a fire engine is \$500,000. The amount of the down payment from the 2021 truck fund (the truck will take a year to come in) \$300,000. Remaining in the truck fund will be \$20,000. The remaining \$200,000 due would be financed through a 2% loan (that is the maximum you can get). The estimated yearly payment would be \$34,894.97 for seven years. If the \$75,000 yearly contribution is used to pay the 7 loan the \$40,105.03 would be placed into the truck fund yearly. After seven year the truck fund would then have an approximate balance would be \$300,735.21 without interest considered. All figures are estimates. Current age of primary fire engine is 17 years. The truck to be replaced by this vehicle is 28 years old. Mr. Error explains the annual budgeted amount allotted to the truck fund of \$75,000 would be used pay the \$34,894 dollar loan payment and the remaining funds would be redeposited into the truck fund so that the balance after seven years could go to replace the truck that is now 17 years old. Mrs. Wingard states the budgeted funds for the truck reside in the Impact Fund. The balance will be \$315,000 in 2020.

Mrs. Wingard states that we have received the Fire Relief money from the state and asks if it can be released to the fire department.

**Motion: Release the fire fighter relief association money to the Hanover Township Volunteer Fire Company**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**Public Announcements:**

Kenco, the new warehouse in Starpointe is having a job fair September 25 & 26.

Washington County Election Office is looking for permanent poll workers for the Fire Department voting location on Starck Drive.

**Meeting Adjourned: 8:41 pm**

VISIT US AT OUR WEBSITE: [www.hanovertwp.net](http://www.hanovertwp.net)

  
\_\_\_\_\_  
Dale Handick, Chairman

  
\_\_\_\_\_  
Herbert Grubbs, Vice Chair

  
\_\_\_\_\_  
William Michael, Supervisor

ATTEST:   
\_\_\_\_\_  
Audrey Wingard, Secretary/Treasurer

  
\_\_\_\_\_  
Date