

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, August 16, 2018** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, William Michael –Supervisor, Mrs. Audrey Wingard-Secretary/Treasurer & Dennis Makel-Solicitor.

**Call to Order**

**Roll Call** Mr. Handick, here Mr. Grubbs, here Mr. Michael, here

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting July 19, 2018

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael, yes **Motion Passed**

**Questions on Agenda Items: None**

**Balance Sheet:** The renew invoice for the Workers Compensation came in and the annual fee has risen \$20,215.00. Otherwise all finances are in order.

**Public Safety Reports: Police Department:**

Magisterial Income: \$13,440.54

Local Ordinance: \$3,073.56

Title 18 (Crime Code) \$10,112.69

Title 75 (Motor Code) 254.29

50 shifts and 400 hours patrolled

11 Concerts

Two major concerts upcoming Jason Aldean (8/24) and Lynyrd Skynyrd (8/25). Please avoid the area due to heavy traffic expectations

**Fire Department:**

Structure Fire: 0, Haz-Mat: 0, Fire Alarm: 3, Vehicle Accidents: 6, Tree Down: 12, Wires Down: 8, Medical 16, Grass/Brush Fire: 0, Check Well Being: 0, Mutual Aid: 0, Search and Rescue: 1; Landing Zone: 1, Mass Casualty: 1, Public Service: 2, Lift Assist: 1

Emergency Manhours to date: 752:41 hours

Training Hours for July: 144 hours

Total Calls for July 2018: 50, Year-to-date: 242

**Road Report:** WEEK OF JULY 6; Cut trees Bartleyville, Work on pavilion in park, Blacktop Haul Road, Devils Den cut tree, Repair fuel pump, WEEK OF JULY 14; Park work on pavilion, Harrisburg pick up truck, WEEK OF JULY 21; Work on Pavilion, Blacktop Haul Road, Dillo and Bilpat, Repair washout Whippoorwill, Repair bad spots Kings Creek, Clean up (Saturday), WEEK OF JULY 28; Blacktop Bilpat Kings Creek, Phillips and Bartleyville, Park Pavilion, Cut Grass, Clean up trees all roads

**Park Report:** Pavilion has the cement floor in, sidewalks still need done and dirt around sidewalks also need done and seeding grass

**Approve Expenses:****Motion: Approve Expenses.**

Mrs. Wingard states she has a reimbursement for the purchase of highly visible work shirts for the part-time road crew at the request of Mr. Grubbs. Mr. Handick also has a reimbursement for costs associated with travel to Pittsburgh for the Intern luncheon for the Local Government Academy on behalf of our Intern, Jeremy John.

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-abstain reimbursements, other expenses, yes, Mr. Grubbs-yes Mr. Michael-yes  
**Motion Passed**

**New Business:**

1. Approve additional concrete expense for park sidewalk around new pavilion

Mr. Grubbs states concrete is needed to finish the sidewalk from the pavilion down to the bathroom and around the pavilion. He is not sure how many more yards are needed, but the sidewalk has to be completed for the Covered Bridge Festival. Authorization is needed to buy the cement and have Dominic perform the labor. Mr. Handick asks if Dominic will also dig the sidewalk out with his bobcat as the backhoe would be too large for this job. Mr. Grubbs concurs.

**Motion: Authorize the purchase of additional concrete necessary and have Dominic Provenzano performing the labor required to lay cement.**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

2. Accept quote for excavation project for Haul Road Bridge Replacement

Mr. Handick says there were four or five calls made for quote requests and we received two quotes. JR Hall Excavating quoted \$3,600 and Stewart Excavating was \$3,000.

**Motion: Accept the quote from Stewart Contracting for \$3,000.00.**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

3. Approve the recommendation for moving Officer Joseph Leech from probation to regular status effective July 15, 2018

**Motion: Authorize change of status from probationary patrolman to regular part-time patrolman for Officer Joseph Leech**

**Motion:** Mr. Michaels 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

4. Authorize Tax Collector Charleen Grey's expenses for 2018 Pennsylvania State Tax Collector's Association Annual Convention in Camp Hill

Mrs. Grey states she has not attended this function in two years.

**Motion: Pay entrance fees, two nights at hotel and mileage for Mrs. Grey to attend the annual convention for Tax Collectors.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

- 5. Authorize signature on Presque Isle Rehabilitation Service, LLC form stating no light or medium duty work is available  
 Mrs. Wingard explains this group is working with Mr. Anderson’s rehabilitation because the Board determined there would be no light and medium duty work at the last meeting on the recommendation of our solicitor. Presque Isle Rehabilitation Services needs the letter signed so they can evaluate Mr. Anderson’s ability to perform work. They will then do a work study and find him work. Hanover Township will only be liable for the difference in his income before his injury and his current earning ability. Mrs. Wingard states she wanted the solicitor to review the letter to makes sure it was acceptable to sign this letter. Mr. Makel states to make sure to annotate “there is not work available” on this letter.

**Motion: Authorize Audrey Wingard to sign this letter to state there is not light or medium work at Hanover Township.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michaels  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

- 6. Authorize advertisement for winter materials

**Motion: Authorize advertisement for winter materials**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

- 7. Accept the resignation of Stephen Ringer Fire Maintenance Personnel

**Motion: Accept the resignation of Stephen Ringer, Fire Maintenance worker with regret**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

- 8. Authorize the release of the 2018 Fire Department board approved project fund  
 Mr. Grubbs states he has not had time to review project proposal. Mr. Morra explains the proposal includes the itemization of purchases, who it is from, and what it is. The hose needs replaced, some of the equipment is being upgraded and some is added on due to call ratio. (If we are out on a call and another call comes in we have the additional equipment to handle multiple incidents.) Mr. Grubbs states we are supposed to receive an annual report. Mr. Grubbs asks if last years moneys have been spent. Mr. Morra states the training facility is not complete.

**Motion: Authorize the release of the requested 2018 project funds to the Volunteer Fire Department with the stipulation that an annual report be submitted regarding the use of the prior year’s fund money each year they submit their request for new funds.**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

- 9. Authorize attendance to the 103<sup>rd</sup> Annual Washington County Convention on October 4  
**Motion: Authorize any township supervisor or secretary/treasurer, tax collector, or zoning officer to attend Washington County Convention October 4, 2018 with payment of expenses to be paid thereof.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**Public Comments:** Mr. Riter asks the Board of Supervisors if the Township will purchase bottled water for the Road Department. Mr. Handick states that the road crew sees in the bills list where the Police Department gets reimbursed for the purchase of water for their department. Mr. Grubbs states he doesn't have a problem with it.

**10. Motion: Authorize reimbursement for the purchase of bottled water for the Road Department.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-abstain Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**Public Announcements:** Mr. Donohue thanks the township for addressing Kings Creek Road. Mr. Handick reminds everyone the Covered Bridge Festival is coming up September 15<sup>th</sup> and 16<sup>th</sup>.

**Meeting Adjourned: 8:11 pm**

VISIT US AT OUR WEBSITE: [www.hanovertwp.net](http://www.hanovertwp.net)

  
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Dale Handick, Chairman

  
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Herbert Grubbs, Vice Chair

  
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William Michael, Supervisor

ATTEST:   
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Audrey Wingard, Secretary/Treasurer

  
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Date

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