

The Hanover Township Board of Supervisors held the **Regular Meeting** on **Thursday, December 20, 2018** at the Municipal Building, the meeting commenced at 7:30 p.m. Those present were Dale Handick – Chairman, Herbert Grubbs – Vice Chairman, and William Michael – Supervisor, Dennis Makel – Solicitor Audrey Wingard – Secretary/Treasurer

**Call to Order**

**Roll Call**                      Mr. Handick, here              Mr. Grubbs, here              Mr. Michael, here

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting November 15, 2018

**Motion:** Mr. Grubbs                      2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick- yes              Mr. Grubbs – yes              Mr. Michael-yes              **Motion Passed**

**Questions on Agenda Items: None**

**Balance Sheet:**                      Final numbers to be discussed Agenda Item 21

**Public Safety Reports: Police Department:**

Magisterial Income:              \$ 7,765.57

Local Ordinance:                      \$ 2,596.90

Title 18 (Crime Code):              \$ 4,697.99

Title 75 (Motor Code):              \$ 420.00

ATV    25.00

512 hours Patrolled

**Fire Department:**

Structure Fire: 2, Check Hazard: 1, Fire Alarm: 1, Vehicle Accidents: 9, Tree Down: 4, Wires Down: 4, Medical: 11, Grass/Brush Fire: 0, Check Well Being: 0, Mutual Aid: 2, Search and Rescue: 0, Landing Zone: 0, Mass Casualty: 0, Public Service: 1, Lift Assistance: 0, False Alarm: 0, Traffic Control: 1 Fire Investigation: 1;

Emergency Man Hours to Date: 2009.34 Hours

Training Hours for November: 60.0 Hours; year-to-date: 1204 Hours

Total Calls for October 2018: 36; Year-to-Date: 388

**Road Report:** WEEK OF NOVEMBER 10: Shop repair equipment, Cut trees all roads, Clean drains  
WEEK OF NOVEMBER 17: Fill berms Purdy Road Ext., Boom mow Log Cabin, Election day, cut tree  
Kramer road, Boom mow Five Points and Haul, Clean ditch, Install office audio/visual camera conference  
room, Paint real estate for sale sign, Repair Equipment WEEK OF NOVEMBER 24: Paris Colliers cut up  
tree, Paint Sign, put spreaders on trucks, Boom mow Haul, Five Points and Kings Creek, Grease trucks  
and Spreaders, Put changes on tires, Miller Airport, Five Points spread stone on hills, Cut trees, Logue,  
Countyline, Haul, Repair spreader, WEEK OF NOVEMBER 30: Cleaned down trees Haul, Dillo, Knowlton  
Repair Equipment in Shop, Clean trees Meadow, Maxwell and Purdy, Spread stone on dirt roads clean  
trees Ralston fix holes, Clean culverts all roads, curt trees dirt roads and spread stone, Ash all roads,  
Shop equipment repair, Clean shop and all trucks

**Park Report: Park Closed**

**Approve Expenses:** Mrs. Wingard states she has a reimbursement for the purchase of furnace filters. The furnace needed repaired and there weren't any filters in it. Mr. Grubbs also has reimbursements for the purchase of the website license and the audio-visual camera in the conference room.

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick – Yes Mr. Grubbs – Yes, he abstains on the reimbursements Mr. Michael – Yes  
**Motion Passed**

**New Business:**

1. Consider bid on old township building

Mr. Grubbs states we need to talk about the Hanover Township Sewer Authority pumps that need to be removed. Mr. Makel asks if there will be a title search done.

**Motion: Accept the bid of Mr. & Mrs. David and Claudine Young in the amount of \$72,200.00 with a \$1,000 hand money and a closing to be set in no more than 60 days from today's date on a mutually agreeable date.**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

2. Approve the 2019 Proposed Budget

**Motion: Approve the 2019 Budget**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

3. Authorize release of Trumco's Engineering Bond on Maxwell Road

**Motion: Approve the release of Trumco's Bond on Maxwell, Meadow, Aunt Clara and Logue**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

4. Approve the \$50,000 CDBG funding from the RAWC grant for the paving of Purdy Road Ext. from Irwin Road to Rock School Road

**Motion: Approve the \$50,000 CDBG funding for the paving of Purdy Road Ext. by Resolution 2018-12**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

5. Authorize the Burgettstown Area School District's Emergency Operations Plan as requested by the letter from Superintendent Walsh

**Motion: Approve the Memorandum of Understanding between Hanover Township and the Burgettstown School District in terms of their EOP.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

6. Approve the County of Washington 2019 millage reporting form as completed

**Motion: Approve the 2019 Washington County millage report as completed by the township secretary treasurer**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

7. Approve the Stephenson Equipment quote for the aluminum dump body for the 2020 Mack on order  
**Motion: Approve the proposal from SEI for the 2020 Mack Dump Body, Spreader, Hitch, and Plow for a cost not to exceed \$56,700**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
8. Adopt the 2018 Trustee Insurance and Retirement Services Disclosure Statement  
**Motion: Adopt the 2018 Trustee Insurance and Retirement Service Disclosure Statement**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
9. Appoint Mark Turnley CPA for the 2018 DCED Audit  
**Motion: Appoint Mark Turnley, CPA to perform 2018 DCED Audit**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
10. Authorize the hiring of part-time road department worker  
**Motion: Hire Mr. Ken Thomas as a part-time Road Department Worker**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
11. Authorize advertisement of Reorganization Meeting for the Township Meeting, the Auditors meeting and the Planning Commission reorganization  
**Motion: Authorize the reorganization meeting for the Township Supervisors, Township Auditors and Planning Commission dates**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
12. Approve the Heavy Hauling Agreement for Y&B Logging for 1 mile of Meadow Road. All paperwork and payments complete.  
There is a question as to which road the loggers are using. Mr. Handick states he will find out if they are using Maxwell as it is not bonded.  
**Motion: Approve the Heavy Hauling Agreement for Y&B Logging for Meadow Road from Purdy to Rock School Road**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**
13. Approve the Smitsky Subdivision  
**Motion: Approve the Smitsky Subdivision**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

14. Consider Bartleyville bridge property taking  
**Motion: Authorize the solicitor to submit a letter to the three owners of property required for the proposed Bartleyville Bridge advising them of a settlement offer of \$5,000.00 each, requiring a response within 30 days, in lieu of going into eminent domain. Based upon their decisions, the solicitor will put together the necessary documentation.**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes   Mr. Grubbs-yes   Mr. Michael-yes      **Motion Passed**
15. Adopt Resolution 2018-11 Adoption of a Qualified Retirement Plan  
**Motion: Adopt resolution 2018-11 "Adoption of a Qualified Retirement Plan" as prepared by PSATS for the current employees**  
**Motion:** Mr. Michael      2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-abstain\*   Mr. Grubbs-yes   Mr. Michael-yes      **Motion Passed**  
 \* Mr. Handick did not participate in the discussion of the motion
16. Authorize payment of the hopper/spreader approved at the October 2018 Meeting from the 2018  
**Motion: Authorize the payment for the spreader out of this year's budget**  
**Motion:** Mr. Michael      2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes   Mr. Grubbs-yes   Mr. Michael-yes      **Motion Passed**
17. Approve the Road Bore/Road Cut Agreement from Gateway Engineering for Range Resources on Dillo Road  
**Motion: Approve the Road Bore/Road Cut Agreement from Gateway Engineering on behalf of Range Resources**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes   Mr. Grubbs-yes   Mr. Michael-yes      **Motion Passed**
18. Approve the recommendation of OIC Henry to move Officer Glenn Pasquale from probationary status to regular status effective December 16, 2018  
**Motion: Move Officer Glenn Pasquale from probationary status to a part-time patrolman for the Hanover Township Police Department**  
**Motion:** Mr. Michael      2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes   Mr. Grubbs-yes   Mr. Michael-yes      **Motion Passed**
19. Authorize OIC Henry to hire John Bawkey as a part-time Hanover Township Probationary Patrolman  
**Motion: Hire John Bawkey as a part-time Hanover Township Probationary Patrolman subject to the specific condition that he be interviewed by the Hanover Township Board of Supervisors and meet with the Boards' satisfaction**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes   Mr. Grubbs-yes   Mr. Michael-yes      **Motion Passed**

20. Approve the year end transfer of funds:

Impact Fund to General Fund: \$116,204  
Gaming Fund to General Fund: \$ 73,586  
General Fund to Capital Reserve: \$161,701

**Motion: Transfer \$116,204 from the Impact Fund to the General Fund, transfer \$73,586 from the Gaming Fund to the General Fund and transfer \$161,701 from the General Fund to the Capital Reserve Fund**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**Public Comments:** Mr. Morra asks since there is a problem with the 911 signs would it be possible to receive the Local Government Academy Grant and have the student intern work on that problem. Mr. Grubbs states there would be an issued with liability with a personal vehicle being used. Mr. Morra asks that the issue be addressed.

**Public Announcements:**

Mr. Handick explains we receive a letter from PennDOT stating that signs will be placed at Meadow and Purdy Road identifying the hidden intersection.

The Township has received a rebate from the Unemployment Compensation PSAT Trust in the amount of \$1,331.

**Meeting Adjourned: 8:33 p.m.**

**VISIT US AT OUR WEBSITE: [www.hanovertwp.net](http://www.hanovertwp.net)**

  
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Dale Handick, Chairman

  
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Herbert Grubbs, Vice Chairman

  
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William, Supervisor

ATTEST:   
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Audrey Wingard, Secretary/Treasurer

  
\_\_\_\_\_  
Date