

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, March 15, 2018** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, William Michael –Supervisor, Mrs. Audrey Wingard-Secretary/Treasurer & Dennis Makel-Solicitor.

**Call to Order**

**Roll Call** Mr. Handick, here Mr. Grubbs, here Mr. Michael, here

**Pledge of Allegiance**

**Approval of Minutes:** Regular Meeting February 15, 2018

**Motion: Approve minutes of February 15, 2018.**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed**

**Approval of Minutes:** RDR Roy Randolph Zoning Change Hearing February 22, 2018

**Motion: Approve minutes of February 22, 2018.**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed**

**Questions on Agenda Items:** None

**Balance Sheet:** Standard balances at this time with this being a low income period. Our state fund audit (liquid Fuels) of 2016 was approved by the Auditor General and we also received notification that we were awarded the Grant for the summer intern through the program offered by the Local Government Academy in conjunction with the Washington Planning Commission.

**Public Safety Reports: Police Department:**  
Magisterial Income: \$5,298.08  
Local Ordinance: \$789.06  
Title 18 (Crime Code) \$4,280.62  
Title 75 (Motor Code) 228.40  
520 hours patrolled

**Fire Department:**  
Structure Fire: 1, Fire Alarm: 1, Vehicle Accidents: 4, Mutual Aid: 2, Tree Down: 2, Wires Down:1, Medical 22  
Total Calls for February 2018: 33, Year-to-date: 69

**Road Report:** WEEK OF FEBRUARY 1: All roads clean ditches, cut trees, ash, wash backhoe, and truck 110, Office install cameras, Pick up the new truck in Belle Vernon, WEEK OF FEBRUARY 5: Plow all roads, Ash all roads 5 days, Plow back all roads, Equipment repair and install, cameras in office, Patch Rock School Road, Wash Trucks, WEEK OF FEBRUARY 12: Plow & Ash all roads, Ralston Baker and Purdy Ext cut trees, Clean Drains Ralston, Purdy Ext. Turkey Hollow, Repair equipment in shop, Countyline, Purdy Ext spread stone, Verelest, Countyline repair mud spots clean culverts, WEEK OF FEBRUARY 19: Bartleyville, Paris Colliers repair slide, Rock School clean up tree, Sweep Industrial Park, Kings Creek install pipe, All road plow & ash, Shop repair equipment, WEEK OF FEBRUARY 26: Repair equipment shop, Purdy ext. repair washout & mud spots, Bartleyville open culvert Kramer, install pipe & catch basin, Countyline install pipe

**Park Report:** The Road Department tore down the old bathroom in the park. Park is Closed

**Approve Expenses:****Motion: Approve Expenses**

Mr. Grubbs asks if the Widmer Engineering bills are being submitted to applicants for reimbursements. Mrs. Wingard indicated they are.

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes

**Motion Passed**

**New Business:**

## 1. Open Bids for Road Materials

**1. 2,000 tons M/L washed # 8 Limestone**

Bidder: HANSON Price Per Ton: \$ 34.95 Total Price: \$ 69,900

Bidder: McCLYMONDS\* Price Per Ton: \$ 24.74 Total Price: \$ 49,480

**2. 2,200 tons M/L washed # 67 Limestone**

Bidder: HANSON Price Per Ton: \$ 28.20 Total Price: \$ 62,040

Bidder: McCLYMONDS\* Price Per Ton: \$ 24.74 Total Price: \$ 54,428

**3. 1,200 tons M/L washed # 57 Limestone**

Bidder: McCLYMONDS\* Price Per Ton: \$ 24.74 Total Price: \$ 29,688

**4. 1,500 tons M/L # 2A Aggregate/Crushed Run**

Bidder: McCLYMONDS\* Price Per Ton: \$ 22.74 Total Price: \$ 34,110

**5. 400 tons M/L # 1 Aggregate**

Bidder: HANSON Price Per Ton: \$ 27.45 Total Price: \$ 10,980

Bidder: McCLYMONDS\* Price Per Ton: \$ 24.74 Total Price: \$ 9,696

**6. 60,000 gals. M/L CRS #2 PM Asphalt**

Bidder: RUSSELL Price Per Ton: \$ 2.207 Total Price: \$ 132,420

Bidder: YOUNGBLOOD Price Per Ton: \$ 2.145 Total Price: \$ 128,700

Bidder: MIDLAND Price Per Ton: \$ 2.179 Total Price: \$ 130,740

Bidder: SUITKOTE\* Price Per Ton: \$ 2.065 Total Price: \$ 123,900

**7. 7,500 gals. M/L E-1 Prime**

Bidder: RUSSELL Price Per Ton: \$ 1.95 Total Price: \$ 14,625

Bidder: YOUNGBLOOD Price Per Ton: \$ 1.65 Total Price: \$ 12,375

Bidder: MIDLAND Price Per Ton: \$ 1.72 Total Price: \$ 12,900

Bidder: SUITKOTE\* Price Per Ton: \$ 1.75 Total Price: \$ 13,125

**8. 50 tons M/L 19mm mix Superpave**

Bidder: HANSON Price Per Ton: \$ 50.00 Total Price: \$ 2,500

Bidder: LANE\* Price Per Ton: \$ 48.00 Total Price: \$ 2,400

**9. 100 tons M/L 9.5 mm mix Superpave**

Bidder: HANSON Price Per Ton: \$ 56.00 Total Price: \$ 5,600

Bidder: LANE\* Price Per Ton: \$ 54.00 Total Price: \$ 5,400

\* INDICATES BID AWARD

**10. 6,000 gals M/L Diesel (on road)**Bidder: COEN\* Price Per Ton: \$PGH OPIS+\$0.10 Total Price: \$ \_\_\_\_\_Bidder: JACOBS/STUCK Price Per Ton: \$PGH OPIS+\$0.25 Total Price: \$ \_\_\_\_\_**11. 12,000 gals M/L 87 octane unleaded gas**Bidder: COEN\* Price Per Ton: \$PGH OPIS+\$0.10 Total Price: \$ \_\_\_\_\_Bidder: JACOBS/STUCK Price Per Ton: \$PGH OPIS+\$0.25 Total Price: \$ \_\_\_\_\_**\* INDICATES BID AWARD**

**Motion:** Accept the bids from McClymonds for 2,000 tons M/L washed # 8 Limestone, 2,200 tons M/L washed # 67 Limestone, 1,200 ton M/L #57 limestone, 1,500 tons M/L #2A Aggregate/Crushed Run, and 400 tons M/L # 1 Aggregate

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed**

**Motion:** Accept the bid from Suit-Kote for 60,000 gals. M/L CRS #2 PM Asphalt and 7,500 gals M/L E-1 Prime

Mr. Handick states he is selecting Suit-Kote for both products as they are needed at the same time and the combined cost of both products is less expensive from Suit-Kote and the representative from Youngblood is in agreement with this process as it is hard to schedule two different companies for delivery on the same day due to workload.

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed**

**Motion:** Accept the bids from Lane Construction for 50 tons M/L 19mm mix Superpave and 100 tons M/L 9.5 mm mix Superpave

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed**

**Motion:** Accept the bid from Coen for 6,000 gals M/L Diesel (on road) and 12,000 gals M/L 87 octane unleaded gas

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed****2. Approve Smitsky Subdivision Plan**

**Motion:** Approve Smitsky Subdivision Plan subject to compliance with the Subdivision and Land Development Ordinance and any and all cost being reimbursed to the township within thirty days of submission of an invoice

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed****3. Hire part-time fire maintenance personnel**

Mr. Handick states that interviews were held at the VFD last weekend and the fire department has requested that John Fidazzo of Washington PA and Stephen Ringer also of Washington PA be hired as part-time as needed fire maintenance personnel.

**Motion:** Hire John Fidazzo and Stephen Ringer as part-time as needed fire maintenance personnel effective March 15, 2017.

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes **Motion Passed**



4. Authorize purchase of additional radios for Road Department  
Mr. Handick states they have two radios and a portable and he would like to purchase radios for the rest of the Road Department vehicles and he will need an additional portable.  
**Motion: Purchase 5 radios and one portable for a sum not to exceed \$1,500 for the Road Department vehicles.**  
**Motion:** Mr. Handick      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes      **Motion Passed**
  
5. Authorize hiring of road department personnel  
**Motion: Transfer Brian Moore from part-time to full-time in the Road Department effective as of this meeting March 15, 2018.**  
**Motion:** Mr. Handick      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes      **Motion Passed**
  
6. Authorize the return of Donald D. Growden certified check for 10% performance bond.  
**Motion: Return Donald Growden's certified check.**  
**Motion:** Mr. Handick      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes      **Motion Passed**
  
7. Authorize 6-mo. extension for TRC Solutions Floodplain permit effective Feb. 16, 2018  
Mr. Grubbs states this is the Rover Pipeline and their Floodplain Permit expired after a year and they need more time to finish  
**Motion: Authorize a six-month extension on the Rover Pipeline Floodplain Permit**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes      **Motion Passed**
  
8. Approve and set dates for Township Cleanup Schedule  
Mr. Handick states NC Sanitation's quotes were the lowest for refuse removal  
**Motion: Set the Clean Up dates for May 19, July 21, and September 8, 2018**  
**Motion:** Mr. Handick      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Michael-yes      **Motion Passed**
  
9. Authorize recycling of electronics to be included in township clean-up collection provided by Infinite Electronic Recycling  
Mr. Grubbs ask Mr. Makel what we need as far as proof of insurance. Mr. Makel states the Township would need some type of certification as to the disposal of the recycled items. Infinite has a list of certifications in their portfolio and they will provide flow charts. They will also provide Certificate of Disposal.  
**Motion: Utilize the services of Infinite Electronic Recycling subject to the acceptance of: circuit boards, hard drives, computers, batteries, cell phones, cables, telephones and flat screen monitors with the following conditions: 1) Infinite provide appropriate flow chart/documentation regarding the final disposition of said items, 2) IER pay the township thirteen cents a pound with supporting documentations of collected poundage 3) provide township with a certificate of destruction 4) Hanover Township and Board of Supervisors be held harmless and indemnified by Infinite Electronic for any potential liabilities as a result of Infinite Electronics' actions. Infinite Electronics is to provide the Township with a letter stating Hanover Township to be held harmless.**

**Motion:** Mr. Michael      2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**

10. Authorize purchase of a flood light for the flag pole  
 Mr. Grubbs states the flag pole light has been in the budget for an extended period of time and he would like to purchase one. He has a quote for \$380.  
**Motion: Purchase a flag pole light for an amount not to exceed \$500.00.**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**
11. Authorize purchase of new electric breaker box and trough for park  
 Mr. Grubbs states he went to Weirton Electric for a quote for this equipment. The box was weatherproof and the price was roughly \$750 for the box and we would also need the breakers and the trough.  
**Motion: Purchase equipment for the electric in the park for a sum not to exceed \$2,000.00**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**
12. Authorize purchase of new pavilion building package for park  
 Mr. Grubbs states this is also an item that has been in the budget for a few years for a larger pavilion in the park. We are looking for a pavilion that will hold one hundred people. This is a CoStar quote. It has various options for roofing material, concrete pads and installation.  
**Motion: Purchase CoStars vendor Jeffrey Associates quote for new pavilion with a metal roof and installation for a cost of \$46,926.00**  
**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**
13. Hire police officers: Joseph Leech-part-time Hanover Township Police Officer  
**Motion: Hire Joseph Leech Jr. as a part-time as needed Hanover Township Police Officer**  
**Motion:** Mr. Micheal      2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**
14. Hire two Key Bank Pavilion part-time Seasonal Police Officers: Ryan Terry Stokes of Bethel Park and Timothy Scott Kreger of Canonsburg  
**Motion: Hire Ryan Terry Stokes of Bethel Park and Timothy Scott Kreger of Canonsburg as part-time seasonal police officers for Key Bank Pavilion concert season for 2018.**  
**Motion:** Mr. Michael      2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**
15. Authorize purchase of camera surveillance system for the park  
 Mr. Grubbs states he is extremely satisfied with the Lorex office system and would like to put a system together for the park.  
**Motion: Authorize the purchase of a Lorex surveillance system for the park for an amount not to exceed \$1,500.00.**  
**Motion:** Mr. Michael      2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**

16. Authorize attendance to the Municipal Police Department Supervision and Oversight training April 10 through PA State Association of Boroughs at a cost of \$200.00

**Motion: Authorize Chairman, Dale Handick to attend the Municipal Police Department Supervisor and Oversight training April 10 in Monroeville.**

**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**

**Public Comments:** Mr. Bert Mills compliments the Hanover Township Road Department for the excellent job keeping the roads clear in the township this winter.

17. **Motion: Purchase a flat screen HD tv for the township office for an amount not to exceed \$500.00 for compatibility with the new surveillance system.**

**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes      Mr. Grubbs-yes      Mr. Michael-yes      **Motion Passed**

**Public Announcements:** Mr. Makel wishes Mr. Riter a Happy 39<sup>th</sup> Birthday

**Meeting Concluded:** 8:57 pm

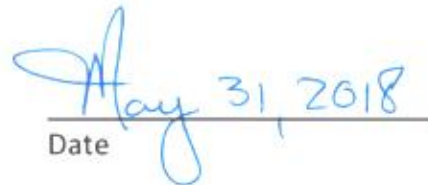
**VISIT US AT OUR WEBSITE:** [www.hanovertwp.net](http://www.hanovertwp.net)

  
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Dale Handick, Chairman

  
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Herbert Grubbs, Vice Chair

  
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William Michael, Supervisor

ATTEST:   
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Audrey Wingard, Secretary/Treasurer

  
\_\_\_\_\_  
Date