

The Hanover Township Board of Supervisors held the **Regular Meeting** on **Thursday, January 18, 2018** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Mr. Dale Handick – Chairman, Mr. Herbert Grubbs-Vice Chair, Mr. William Michael –Supervisor, Mrs. Audrey Wingard-Secretary/Treasurer & Mr. Dennis Makel-Solicitor.

**Call to Order**

**Roll Call** Mr. Handick, here Mr. Grubbs, here Mr. Michael, here

**Pledge of Allegiance**

**Approval of Minutes:**

1. Approval of minutes from the December 21, 2017 regular meeting

**Motion: Approve the December 21, 2017 minutes.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

2. Approval of minutes from the reorganization meeting of January 2, 2018

**Motion: Approve the January 2, 2018 reorganization meeting minutes.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**Questions on Agenda Items:** None

**Administration Report:** Revenue drops this time of year and all insurance policy payments are due; noted at the bottom of the balance sheet are all the reports completed so far this month for Federal and State Government: DCED-CLGS-2565, MS-965 Actual Use State Funds, Report of Elected and Appointed Officials and 1099-MISC

**Public Safety Report: Police Department**

Magisterial Income:	\$ 6,421.16
Local Ordinance	1,664.48
Title 18 (crime code)	4,555.71
Title 75	200.91
438.5 hours patrolled	

**Fire Department:**

Structure Fires: 1, Haz-Mat: 0, Grass/Brush Fire: 0, Illegal Burn: 0, Vehicle Accidents: 4, Vehicle Fire: 0, Landing Zone: 0, Mutual Aid: 1, False Alarm: 0; Fire Alarm: 0, Tree Down: 3, Wires Down: 0, Medical: 14, Lift Assist: 0, Public Service: 0

Total Calls for December 2017: 23, Year-to-date: 397 Calls

**Road Report:** Ditch and clean Bartleyville and Purdy Rd Ext, tree down Bartleyville, Devils Den spread stone, Haul & Dillo cut trees, repair equipment in shop, trim trees Kramer and Knowlton, Paris Colliers and Bartleyville spread stone, ash all roads and plow 3 days due to snow, install stop sign Aunt Clara, grade Purdy Rd Ext and Aunt Clara, trim branches on Knowlton, Campbell, Windy Hill, McCracken Hill and N. Kings Creek, wash equipment, ash roads on Christmas Day

**Park Report:** RMC servicing porta Jon and Park is closed

**Approve Expenses:**

Mr. Grubbs states he has a reimbursement for service fees for the Hanover Township website. Dale states Don Growden said since the fire at Bruce Mansfield, there will be no more cinders this year

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes Mr. Michael-yes **Motion Passed**

**Old Business:**

1. Assign Pension Administrator  
**Motion: Appoint Audrey Wingard as Pension Administrator**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**

**New Business:**

1. Approve Mark Turnley CPA to perform DCED audit and authorize engagement letter  
**Motion: Accept proposal of Mark Turnley CPA dated January 10, 2018 and execute same.**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
2. Amend the Minutes of October 2017 regular meeting item number 9, regarding the vote. Mr. Handick voted yes on the Mazure/Nadik vote and did not abstain.  
**Motion: Authorize amendment to the minutes of October 19, 2017 to reflect the vote of Mr. Handick as yes by having the secretary annotate the minutes in the minute book in the margin.**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
3. PSATS opposes House Bill 1620 on wireless broadband collocation Act. PSATS asking for a resolution in support.  
Mr. Grubbs asks Dennis what this is about. Mr. Makel explains that this is similar to the franchise act for cable television. The house bill gives commercial business the right to sell and place antennas for better data communication reception (WIFI). Mr. Makel's recommendation is to adopt resolution to oppose House Bill 1620 which takes away township rights.  
**Motion: Adopt resolution 2018-6 opposing House Bill 1620**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
4. Authorize purchase of VT LeeBoy Broom from Walsh at a CoStars cost of \$55,884.78  
Mr. Handick states the quotes says plus freight.  
**Motion: Purchase Broom through the Walsh's CoStars contract price of \$55,884.78 plus freight**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
5. Approve the bond for the tax collector for 30% (\$21,406) of tax duplicate (\$71,352.95) for four (4) years  
**Motion: Approve the purchase of the bond for tax collector**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
6. Authorize the approval of the MRM Property & Liability waivers for Terrorism, reduce uninsured motorist coverage to \$35,000 and medical expenses benefit to \$1000,000 with income loss of \$1,000 per month for total \$5,000 total benefit, accidental death \$5,000 and funeral expense \$2,500.  
Mr. Makel states most places are not buying Terrorism insurance. Mr. Makel questions the uninsured motorist coverage being \$35,000. There are additional questions regarding the exemptions.  
**Motion: Authorize solicitor to review insurance policy, make recommendations on the exemptions and act accordingly.**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**

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7. Authorize Huntington Coverage for Police Professional Policy at a rate of \$39,412.00 for 2018  
**Motion: Purchase the Huntington Coverage for Police Professional Policy at the rate of \$39,412.00 for the year 1/15/2018 through 1/15/2019**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
8. Authorize Huntington Public Entity Insurance at a rate of \$8,665.00 for the year 1/15/2018 through 1/15/2019  
 Mr. Grubbs asks Mr. Makel when we would use this insurance. Mr. Makel explains here is the E&O in case you make a mistake in a decision or fail to make a decision, errors & omissions. Mr. Makel suggests purchasing this but, see what the increased premium would be for higher coverage for additional protection against lawsuits  
**Motion: Accept the proposal from Huntington for Public Entity Insurance and authorize Audrey to inquire about additional insurance coverage up to \$4,000,000 and inquire as to if it is umbrella coverage for the next meeting.**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
9. Approve year end transfer of \$174,336 from Impact Fund to General Fund for capital purchases budgeted in the Impact Fund  
**Motion: Approve the transfer of \$174,336 from the Impact Fund to the General Fund**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
10. Approve year end transfer of \$40,380 from Gaming Fund to General Fund for capital purchases budgeted in the Gaming Fund  
**Motion: Approve the transfer of \$40,380 from the Gaming Fund to the General Fund for capital purchases in the Gaming Fund**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
11. Discuss rental rates for park pavilions for upcoming rental season. Park Reservation Book opens February 1, 2018  
**Motion: Leave park rates at \$75.00 for open pavilions and \$100 for rental of Schoolhouse**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
12. Purchase approval for computer  
 Mr. Grubbs states he would like to purchase a new computer for the office up to \$1,000.00  
**Motion: Authorize Mr. Grubbs to purchase a computer for the office for up to \$1,000.00**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**

13. Purchase approval CCTV for office  
Mr. Grubbs explains this is for security for the building. The Police Department has their own system for their end of the building. Mr. Grubbs would like to have closed circuit tv surveillance for the office, outside of the office and pointing toward the park.  
**Motion: Authorize the purchase of security system up to \$1,000.00**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
14. Conditionally hire following part-time officers to be placed on 40 hours training followed by 624 hours probation:  
Glenn Pasquale of Peters Township  
Michael Kershner of Pittsburgh  
Christopher Griffin of Pittsburgh  
**Motion: Hire above noted Officers part-time on an "as needed" basis**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
15. **Motion: Reimburse Officer Dale Kozarovich for the purchase of washer fluid at a sum of \$5.35. (omitted from bills list)**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**
16. Discussion of adopting Act 172. Mr. Makel explains the state passed this Act to provide tax relief to active volunteer fire fighters in terms of 100% township property tax relief or by giving volunteers a specific sum of money in terms of township earned income tax relief. Mr. Makel states he has already discussed this with PSATS and some townships are giving \$500-\$750 in earned income tax relief. You give the volunteers the choice of property tax relief or earned income relief. An ordinance will have to be written with the criteria will coming from the Volunteer Fire Department. The Fire Department must also police the criteria. It is determined to place this on the agenda for next meeting to have the ordinance developed with criteria from the Fire Department

**Public Comments:**

Mr. Donohue asks a question regarding the right-of-way appearing on his subdivision and establishing a driveway, he also wants to know if the township is able to install a drainage pipe along the township road and this driveway.

Mr. Donohue ask Mr. Michael, Supervisor in charge of Public Safety, if he can secure an evacuation plan from Key Bank Pavilion. As First Responders, they need to know how to evacuate attendees out of the pavilion, not just into the parking lots. A total evacuation plan is needed from the Pavilion. Mr. Makel states the Township needs to request this in writing. The fire department will meet with Mr. Michael and Live Nation regarding security issues.

Mr. Faux asks Mr. Handick to review the water issue off the road down his driveway.

17. **Motion to advertise for Fire Maintenance Personnel with letters of interest, resume and application due by February 9, 2018.**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Michael-yes **Motion Passed**

**Public Announcements:** Radios have been installed in the Road Department vehicles by the Fire Department. They have not been tested for reception out on the township roads yet.

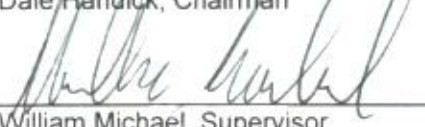
**Motion to Adjourn: Mr. Handick**

**Adjourn Meeting 8:44 pm**

**VISIT US AT OUR WEBSITE: [www.hanovertwp.net](http://www.hanovertwp.net)**

  
\_\_\_\_\_  
Dale Handick, Chairman

  
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Herbert Grubbs, Vice Chair

  
\_\_\_\_\_  
William Michael, Supervisor

ATTEST:   
\_\_\_\_\_  
Audrey Wingard, Secretary/Treasurer

  
\_\_\_\_\_  
Date