

The Hanover Township Board of Supervisors held the **Meeting on Thursday, February 2, 2017** continuing the meeting of January 19, 2017 at the Municipal Building. The meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, Kevin Lemmi – Supervisor, Audrey Wingard-Secretary/Treasurer & Dennis Makel-Solicitor.

#### Call to Order

**Roll Call** Mr. Handick, here Mr. Grubbs, here Mr. Lemmi, here

**Pledge of Allegiance**

#### Questions on Agenda Items:

#### Approve Expenses:

**Motion: Accept bills list**

**Motion:** Mr. Lemmi 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr. Grubbs-yes, Mr. Lemmi-yes

**Motion Passed**

#### Old Business:

1. Review generator purchase

Mr. Handick explains the generator is a 9700 and he wants to make sure it was big enough after the discussion at the last meeting. It was noted the generator has wheels. Mr. Grubbs recommends Cat generator. It is agreed to purchase the 5500 and the 9700 generators which meets the already approve expenditure of less than \$7,500.00. Mr. Handick states he is working on having the electric connection installed at the poles.

#### New Business:

1. Authorize execution of Road Occupancy Permits for Rover Pipeline

Mr. Makel states there are a number of things to be done. He spoke with Sharon Carter, Permitting Agent, Rover Pipeline regarding the road cuts and road bores. Mr. Makel states this is not the typical situation where you have utility going in and cutting your roads for minimal repairs. Every place represented by Solicitor Makel has a charge for a road cut and a road bore in addition to temporary driveway access. The permit application fee is \$300 for temporary road access and for a road cut the application fee is \$300.00 plus a \$1000.00 for the Township Engineer to inspect the road/work. Mr. Grubbs asks if the \$1000.00 is escrow. The Solicitor states the \$300.00 is an application fee and the \$1000.00 is for any engineering or professional fees that you get involved with in regard to the work. What is done in other municipalities is that it is charged as "pay to the account" and if a refund of any outstanding balance is requested they are told no, it is not disbursed. There are four roads: (T-201) Five Points, (T-360) Meadow, two at (T-869) Aunt Clara and (T-362) Rock School Road.

**Motion: Approve the request for temporary access and road cut/road bore permits for T-201 Five Points Road, T-360 Meadow Road, two processes T-869 Aunt Clara Road and T-362 Rock School Road pursuant to the request of Rover Pipeline when all required payments of all applicable fees and the authorized road bore/road cut agreements from Rover Pipeline are received.**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

**Motion Passed**

2. **Motion: Adopt an agreement for Heavy Hauling between Rover Pipeline, LLC and Hanover Township with appropriate fees and bonds.**

**Motion:** Mr. Grubbs      2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes      **Motion Passed**

Mr. Makel states in the future when the Township receive calls regarding these gas well midstream activities about permits and fees this is the process we will be using. These calls can be directed to the solicitor's office.

3. Adjust cost of Police Reports to meet the Title 75 of the Motor Vehicle Code stating maximum charge of \$15.00.

**Motion: Revise 2017 fee schedule to state the charge for a police report is \$15.00, reports are free to residents.**

**Motion:** Mr. Lemmi      2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes      **Motion Passed**

4. Set Policy for Park Rentals

**Motion: The first pavilion rental application with fee received at the Township Office will reserve the date requested. Cancellation and refund requests must be made at least 30 days prior to the reserved date.**

**Motion:** Mr. Herbert Grubbs      2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes      **Motion Passed**

Mr. Grubbs asks the solicitor if we require additional insurance for "events" in the park such as the car show. Mr. Makel states we should contact our insurance carrier and request the information in writing. If not, the event holder will have to provide proof of insurance.

5. Review language of Resolution 2017-6 Realty Transfer Tax

**Motion: Adopt Resolution 2017-6 to correct Ordinance 112 to read one half of 1%.**

**Motion:** Mr. Herbert Grubbs      2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes      **Motion Passed**

6. Authorization to release CD belonging to Kathryn Mayer and Hanover Township  
Mrs. Mayer lived on Purdy Road in 2005 and moved to Due West, South Carolina. She has a CD with Hanover Township on I that was posted as an escrow account for an Ecoflow septic system install for their property. She would like the bond released. Mr. Grubbs continues to says he contacted the Washington Sewer Authority and found out a bond is no longer required. Mr. Wright will send a letter stating it is okay to release the bond. Mr. Makel states that paragraph 12 of the bond agreement states that the new owner would have had to post a new bond if a bond were necessary. Therefore, the new owner has no rights to this money.

**Motion: Authorize the release the escrow CD to Kathryn Mayer subject to the receipt of the letter from Mr. Wright, Washington Sewer Authority, stating a bond is no longer required.**

**Motion:** Mr. Herbert Grubbs      2<sup>nd</sup>: Mr. Lemmi  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes      **Motion Passed**

- 7. Discuss proposals for DCED Audit 2016  
One more quote was received from Cypher and Cypher that was a couple thousand dollars higher than any other quote.  
**Motion: Accept Mark Turnley's proposal for 2016 DCED.**


**Motion:** Mr. Lemmi      2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes      **Motion Passed**


**Public Comments:**  
**Public Announcements:**  
**Adjourn Meeting: 8:48 pm**

**VISIT US AT OUR WEBSITE: [www.hanoverwp.net](http://www.hanoverwp.net)**

  
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Dale Handick, Chairman

  
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Herbert Grubbs, Vice Chair

  
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Kevin Lemmi, Supervisor

**ATTEST:**   
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Audrey Wingard, Secretary/Treasurer

**Date**      5/1/2017