

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, September 15, 2016** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, Kevin Lemmi –Supervisor, Audrey Wingard-Secretary/Treasurer & Dennis Makel-Solicitor.

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting August 18, 2016

**Motion: To approve the minutes from the Regular Meeting August 16, 2016 as amended.**

Motion: Mr. Herbert Grubbs 2<sup>nd</sup>: Mr. Dale Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

**Motion Passed**

**Questions on Agenda Items:** None

**Animal Control Service Report:**

Answered Calls: 12, Citations Issued: 1, Warnings Issues: 9, Animal Bite Reports: 1, Cat-Dog Pick-ups: 3, Kennel Placement: 3, Animal Returned to Owner: 1

**Police Department:** Magisterial Income: \$14,318.43  
Local Ordinance: 372.63  
Title 18 (crime code) \$13,508.67  
Title 75 (motor vehicle) 437.13

There were 9 concerts and 350 hours patrolled

There has been an outbreak of burglaries in the area, please report any and all suspicious activity – remember to lock vehicle doors.

**Fire Department:** Illegal burn: 1, Vehicle Accidents: 8, Vehicle Fire: 1,  
False Alarm: 1, Tree Down: 8, Wires Down: 4, Public Service: 3, Medical:  
11, Well Being check: 1, Lift Asst: 1, Landing Zone: 2, Assist PD Dept: 1,  
Total August 2016: 42, Total 2016: 223

**Road Report:** Roads Tar & Chip 2016

Aunt Clara	Paris-Colliers	Bilpar	Kings Creek
Colwell	Perkins	Dillo Bridge	Five Points
John Dr.	Countyline	Haul	Miller Airport
Woodland	Logue	Ridgeview	Windy Hill Ln.

**Patched Roads:**

McCrackin Hill	Paris Colliers	Kings Creek
Miller Airport	Five Points	Windy Hill Ln.

Mowing Berms and set up new play Firehouse in Park

**Park Report:** 34 Food and Craft Vendors have registered to participate in Covered Bridge Festival. Many first time participants. Burgettstown Band scheduled to play.

**Approve Expenses:** Mr. Grubbs explains the Municipal Consulting Service billing process (80/20%) with the township getting the 20% for administrative cost. He also explained the need to purchase a new fax machine. Mr. Handick states the charges for Phoenix Services are incorrect and should be ½ of stated fee. There is a question regarding the McMahon bill and it is explained as being the bond covering the township Treasurer. Mr. Handick authorizes the additional of a \$693.93 bill for EFCC, LLC for slag to be billed to the Capital Reserve Bridge Fund. Mrs. Rhoades questions regarding the audit.

**Motion to Approve Expenses with 2 changes:**

**Motion:** Mr. Handick 2<sup>nd</sup> Mr. Grubbs

**Motion Passed**

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

**New Business:**

1. Open Bids for Micro Pave

Micro Pave is explained as paving with cement added to the tar mixture. One bid received. Mr. Makel reads bid and notes that it is signed. 8847 sq.yd. @ \$47,773.83. Mr. Makel states there is a 10% bid bond. Mr. Handick explains the bid is for one mile. It is initially for Carrie Road plus additional roads (Long and Short Streets) to meet 1 mile.

**Motion: Accepted Caruso Bid at \$47,773.83**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

**Motion Passed**

2. Open Bids for Winter Materials

<b>BIDDERS</b>	Sand & Grit 1000 ton	Cinders 1500 ton	Rock Salt 50 ton	#AS1 Antiskid 2500 ton
Donald Growden	\$16.50/ton \$16,500.00	\$14.00/ton \$21,000.00 (if available)	No Bid	\$16.50/ton \$41,250.00
John Thomas & Sons	\$15.78/ton \$15,780.00	\$16.80/ton \$25,200.00 (if available)	\$83.00/ton \$4150.00	\$19.68/ton \$49,200.00

Total Bid: Donald Growden: \$78,750 (without rock salt); Bid Bond signed and sealed

John Thomas: \$90,180 (without rock salt); Bid Bond included

Mr. Makel states the bids on Sand and Grit are cheaper for John Thomas, Cinders and Antiskid are cheaper from Mr. Growden. Mr. Handick states the Sand& Grit and the Cinders are mixed together for use. Mr. Lemmi states if you total Sand & Grit and Cinders (because they are used together) the Thomas quote is \$40,980 and Growden is \$37,500.

**Motion: Accept proposal from Don Growden for 1000 ton (more or less) sand grit #9, 2500 ton (more or less) antiskid and 1500 ton (more or less) cinders for the prices quoted on the basis that the use of one contract will facilitate the mixing of the aforesaid materials.**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

**Motion Passed**

A second motion was made for the purchase of rock salt.

**Motion: Award the contract for rock salt at \$83.00/ton for 50 tons (more or less) at cost of \$4150.00 for 50 tons to Mr. John Thomas & Sons**

**Motion:** Mr. Handick 2<sup>nd</sup> Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

3. Reapprove purchase of Box Spreader at corrected price

Mr. Handick explains we received the wrong paperwork for spreader. The quote we received was not for the stainless steel spreader. He redid the quote for the right spreader. The quote for the stainless steel spreader was \$15,980.00. The old bid for the carbon spreader was almost \$13,000.

**Motion: Reapprove the purchase of stainless steel box spreader from Walsh Equipment at \$15,980.**

**Motion:** Mr. Handick 2<sup>nd</sup> Mr. Grubbs

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

4. Approve Transedge Truck Center to change gearing in Mack Truck

Mr. Handick explains the new Mack is geared too fast. Transedge said for \$750 they will order a new rear end and make the change at their cost.

**Motion: Approve Transedge Truck Center to change gearing in new Mack truck at a cost of \$750.**

**Motion:** Mr. Handick 2<sup>nd</sup> Mr. Grubbs

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

5. Advertise for bids on County Line Road pipe

The engineer drew up the specs. We obtained quotes already, but they were over the cap for quotes so we have to advertise for bids.

**Motion: Authorize the advertising for a bridge for the County Line Road, material only.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

6. Authorize special meeting for opening of bids for County Line Road Bridge

It is determined that this current meeting can be continued until September 30, 2016 to avoid the cost of advertising a special meeting. There will be a posting on the door to state continuance due to opening of bids and any other business that comes before the Board on September 30, 2016.

7. Authorize the vote for Michael Keller for the board positions for PSATS Pension Trust and UC Group Trust

Mr. Grubbs explains this is the recommendation of PSATS.

**Motion: To sign the ballot for Michael Keller**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

8. Discuss the Hanover Volunteer Fire Department's request for their annual donation

**Motion: Authorize annual donation to Hanover Volunteer Fire Department in the amount of \$12,000.00.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

9. Discussion of change of entertainers for Covered Bridge Festival

Mr. Grubbs explains the schedule change is due to cancellation of other vendors. (Mr. Greg Call and Weirton Players)

**Motion: Reapprove changes for entertainers for Covered Bridge Festival according to newest changes of schedule and fees.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

10. Discussion of letter from Hanover Township Sewer Authority dated September 13, 2016

Mr. Call explains there are repairs needed to the main pumping station and the HTSA found there were gambling monies (LSA money) available via grant. The Sewer Authority needs the Township to sponsor it, there is no Township cost or obligation. The Township needs to write a letter saying the Township agreed to sponsor HTSA and supports this action.

**Motion: Adopt a resolution supporting the LSA application of the Hanover Township Sewer Authority for the Devils Den Wet Well Lining Project at no cost to the Township.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

11. Authorize hire of a part-time officer for the Hanover Township Police Department

**Motion: Hire Jeffrey Roberts as a part-time probationary officer of the Hanover Township Police Department.**

Mr. Lemmi has conducted a phone interview with Mr. Roberts and he comes highly recommended by Mr. Stan Henry – OIC HPD. Mr. Roberts has worked at FN Pavilion for three years and has six years law enforcement experience. He would be hired as a probationary officer for the first 40 hours at about \$11.00. Mr. Grubbs states he would like to conduct an interview with Mr. Roberts. It is determined to continue this item at the meeting continued to the 30<sup>th</sup> of September. Mr. Lemmi to arrange an interview.

Item not on the Agenda: Mr. Makel Report

12. **Motion: Authorize the utilization of services of RaeAnn Tronetti to conduct an audit of the Township's financial records as the result of the resignation of the previous township secretary/treasurer and for other related matters involving the Township's finances with the authorization effective June 13, 2016.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

It is further stated that this audit is for this year and other previous years thereof. There are some financial irregularities that were perceived by the Board and there is concern about the integrity of the books. It is a current ongoing investigation and once the investigation is completed that the Supervisors will make certain that the appropriate actions will be taken against anyone involved and that they will comply with the law to its fullest extent.

**Public Comments:** A question was raised regarding the status of the cemetery. Mr. Makel stated he is researching the records at the Courthouse and on-line. Mrs. Rhoades question the receipt of any envelope of information regarding the cemetery and Mr. Makel states that envelope is in the safe. Mr. Makel asks Mrs. Rhoades about the financial records of the park. Mrs. Rhoades stated that she does have said documentation and she did not bring it because she believed it would not be discussed at this meeting as she was informed that the auditor would want to speak with her about said documents. Mr. Makel said they need the documentation from Mrs. Rhoades

Mr. Neiderriter asked how many officers were working for the township. Mr. Lemmi states five of them. Mr. Neiderriter states it might be good to hire a sixth officer. Mr. Makel asked if they were all part-time. Mr. Lemmi states that they are all part-time. Mr. Neiderriter questions whether they can be hired and released without condition. Mr. Makel states yes, there is not a police contract. Mr. Lemmi states there is a contract. Mr. Makel says a contract has not been renewed. Mr. Lemmi states it is due to be renewed this year. Mr. Makel requests a copy and discussion of the upcoming renewal be place on the agenda for the next meeting.

**Public Announcement:** Covered Bridge Festival this weekend  
Purdy Road bridge construction to start Monday, September 19, 2016  
A question was raised about the length of Purdy Road bridge work. Mr. Handick replies the State said it would be about 70 days.

An Additional reminder: There has been an outbreak of burglaries in the area, please report any and all suspicious activity – remember to lock vehicle doors and all other doors.

**Motion: Reconvene this meeting September 30, 2016 at 7:30 p.m. for opening bids, further action on item number 11 and any other matters that come before the Board.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

**Motion Passed**

The Hanover Township Board of Supervisors held the **Continuance Meeting** on **Friday, September 30, 2016** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, Kevin Lemmi –Supervisor, and Dennis Makel-Solicitor.

**Call to Order with Roll Call: Mr. Handick-here Mr. Grubbs-here, Mr. Lemmi-here**

**Pledge of Allegiance:**

**Questions on Agenda Items: None**

Approve Expenses: Utilities and Bills Due before next Regular Meeting

Motion: Mr. Lemmi 2<sup>nd</sup>: Mr. Grubbs

Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Continued Business:

Hire Jeffrey Roberts as part-time probationary police officer

Motion: Hire Jeffrey Roberts as a part-time probationary police officer at a rate of \$9.98 for the first 40 hours of training and then \$15.60 for 624 hours probation with no other benefits.

OIC Henry states Mr. Roberts hours at FNP next year will count toward those probationary hours mentioned above.

Motion: Mr. Lemmi 2<sup>nd</sup>: Mr. Grubbs

Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Sign Resolution 2016-6A for HTSW LSA Grant Support

Motion: Sign resolution as written.

Motion: Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Open Bids for County Line Road Bridge (Box Culvert)

Tabled until 7:30 pm

New Business:

Harper “subdivision” memo from Planning Commission Meeting

Mr. Grubbs reads letter from Washington County Planning Commission regarding the Harper subdivision stating there is a subsurface coal bed. The local planning commission met September 27, 2016 and voted to sign the plan after the requested changes are made.

Motion: Approved the Harper subdivision subject to the recommendation of the local planning committee, the Washington County Planning Commission and payment of all fees necessary.

Motion: Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Release balance (\$10,000.00) budgeted Impact Fees to Fire Department for Board Approved Project

Motion: Release the budgeted Impact Fees to Fire Department for Board Approved Project for self-contained breathing apparatuses.

Motion: Dale Handick 2<sup>nd</sup>: Mr. Grubbs

Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Accept quote from Provenzano Contracting for park sidewalk quote  
Mr. Grubbs reviews quote from Provenzano Contracting for 300 feet by 6 feet of sidewalk at \$15,450.  
Motion: Accept quote from Provenzano Contracting at the sum of \$15,450.00 to repair/replace sidewalks as set forth in his proposal subject to further inquiry by Mr. Grubbs for two more quotes.  
Motion: Mr. Grubbs 2<sup>nd</sup>: Mr. Handick  
Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

To set the 2016 Trick or Treat hours for October 31st from 5p-7p with the Porch Light Rule.  
Motion: Set Trick or Treat Hours for October 31, 2016 from 5pm-7pm with the Porch Light Rule.  
Motion: Mr. Handick 2<sup>nd</sup>: Mr. Lemmi  
Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Discussion of split-faced blocks for Park restroom  
Motion: Authorize Mr. Grubbs to purchase Lampus split-faced blocks for Park restroom at the discretion of Mr. Grubbs at a cost not to exceed \$5000.00 and the necessary mortar thereof.  
Motion: Mr. Handick 2<sup>nd</sup>: Mr. Lemmi  
Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Resume: Opening of Bid  
Open Bid for County Line Bridge Project opening of bids  
Mr. Makel opens the bids. The first bid is from Lane Enterprises. Ten percent bid bond is attached, the bid is signed and sealed by plant manage for 24.25 feet box culvert unit price is \$32,240.00. Next bid is from Culverts, Inc. of Coraopolis. It is a sealed bid for box culvert at \$27,000.00  
Motion: Accept proposal from Culverts, Inc. in the amount of \$27,000.00  
Motion: Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes

Public Comments: Mrs. Rhoades questions Mr. Makel about the progress on the Paris Cemetery. He will have an answer by the next meeting.

Motion to Adjourn:  
**Motion:** Mr. Handick 2<sup>nd</sup> Mr. Grubbs  
Adjourn Meeting: 7:48 p.m.

VISIT US AT OUR WEBSITE: [www.hanovertwp.net](http://www.hanovertwp.net)

\_\_\_\_\_  
Dale Handick, Chairman

\_\_\_\_\_  
Herbert Grubbs, Vice Chair

\_\_\_\_\_  
Kevin Lemmi, Supervisor

ATTEST: \_\_\_\_\_  
Audrey Wingard, Secretary/Treasurer

\_\_\_\_\_  
Date