

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, December 15, 2016** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Dale Handick – Chairman, Herbert Grubbs-Vice Chair, Kevin Lemmi –Supervisor, Audrey Wingard-Secretary/Treasurer & Dennis Makel-Solicitor.

Call to Order

Roll Call Mr. Handick, here Mr. Grubbs, here Mr. Lemmi, here

Pledge of Allegiance

Approval of Minutes:

1. Regular Meeting November 17, 2016

Motion: To approve the minutes from the Regular Meeting November 17, 2016.

Motion: Mr. Herbert Grubbs 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Questions on Agenda Items: None

Animal Control Service Report:

Answered Calls: 11, Citations Issued: 1, Warnings Issues: 8, Animal Bite Reports: 0, Quarantine Notice Served: 0, Cat-Dog Pick-ups: 3, Kennel Placement: 3, Animal Returned to Owner: 0, Deceased Animals Picked Up on Road: 0, Animal Nuisance Calls Received: 8

Fire Department: Grass/Brush Fire: 1, Vehicle Accidents: 3, Vehicle Fire: 1, Mutual Aid: 0, False Alarms: 3, Fire Alarm: 2, Tree Down: 3, Medical: 9, Assist Police Department: 0, Total Calls for November 2016: 22 Year-to-date: 307

Police Department: Magisterial Income: \$11,447.03
Local Ordinance: \$540.24
Title 18 (crime code) \$10,782.60
Title 75 (motor vehicle) \$124.19

There were 447 hours patrolled

The Police Department participated in a Santa Cop program with Froggy Radio at the WalMart in North Fayette and collected toys donated by shoppers. If anyone knows of any families with children in need of Christmas gifts, contact the Hanover Township Police Department.

The police department recently started a Facebook page. The page will inform residents of things happening in the community and will also allow the police department to be more accessible to the community. The page can be found under Hanover Township Police Department or @hanovertwppapd.

Please remember to lock your vehicles in the driveway, there has been some recent activity in the area.

130216

Road Report: We are finally doing some ashes and plowing snow, we repaired some equipment and had some trucks that needed inspected, we built the box culvert for the bridge project on County Line Road and will put it in this spring.

Park Report: The Park is closed.

Approve Expenses: Mr. Grubbs explains the bill for Tim Ramacker is for finishing the fire door in the back storage room and the Weirton Lumber bills includes items for park bathroom. The items for employees Wingard and Handick are for mileage.

Motion to Approve Expenses

Motion: Mr. Grubbs 2nd Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

Motion Passed

New Business:

1. Approve 2017 budget

Motion: Approve 2017 Budget

Motion: Mr. Grubbs 2nd: Mr. Lemmi

Mr. Grubbs asks if everything was adjusted accordingly for year end. Mr. Lemmi says it is. We will be transferring \$500,000 from General Fund to Capital Reserve end of year transfer.

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

Motion Passed

2. Discuss the Memorandum of Understanding with Burgettstown School District

Mr. Grubbs asks Mr. Makel if he has reviewed the document. Mr. Makel states he doesn't understand how the Police Department signed an agreement without legal standing. Mrs. Wingard explains the school stated that it was an emergency plan and Officer Henry went down there thinking he was signing that type of document. It is not simply an emergency plan. Mr. Makel states The Memorandum of Understanding has to be approved by the Board of Supervisors and it has to be approved at a public meeting. Mr. Makel believes the agreement to be quite lengthy and detailed. He states one would have to know what they are doing within the bounds of an educational entity and its rules to work within the bounds of this agreement. The next time something like this comes about someone should tell Stan he doesn't have that authority to accept this type of agreement. Mr. Grubbs states no one person has that authority, it is the responsibility of the Board of Supervisors unless delegated to an individual by the Board. It creates a liability on the Township. Mr. Grubbs states he believes that it would be Smith Township supporting the school as the school is located in that Township and we would be backing up Smith Township. Mr. Makel asks if we have a mutual aid agreement with Smith Township and is informed no one knows of such an agreement. Mr. Makel states our insurance carrier would tell us if we do provide aid, there should be an agreement. In the past Hanover Township has had legal difficulties for acting without such agreements.

Motion: Have the solicitor draft a letter to the school for the Chairman to sign to inform the school that the agreement has no validity because it was not brought before the Board of Supervisors and the Police Department had no authority to sign such a document therefore, making it unenforceable. It has no legal existence.

Motion: Mr. Grubbs 2nd: Mr. Lemmi

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

Motion Passed

3. Set 2017 millage rate for the county reporting form with discount and penalty
 Mr. Lemmi explains that the discount and penalty are percentages not millage. It is determined that the discount is 2% and the penalty 5%.
Motion: Set the millage at .33 with a 2% discount and 5% penalty.
Motion: Mr. Grubbs 2nd: Mr. Lemmi
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**
4. Release DeNoon Lumber bond on Devils Den Road, Engineer inspection done.
 Mr. Grubbs asks if the Engineer was satisfied. There is a letter of transmittal indicating there did not appear to be any changes to the road. Mr. Handick concurs as he also inspected the road.
Motion: Release bond for DeNoon Lumber.
Motion: Mr. Handick 2nd: Mr. Grubbs
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**
5. Approve purchase order for Wheel Loader from Capital Reserve Fund for 2017
 Mr. Handick states there is a quote from Cleveland Brothers for Co-Star contract for the amount of \$150,400.00 for this loader. There is a need for the machine because when the Road Department is out working on roads and they need more stone, the Wheel Loader has to come back to the Township Building to load the stone and then go back to the job site. The Road Department had two loaders in the past and when they got a new one they junked the old ones. Mr. Grubbs indicated this quote comes with a spare rim, an AC adapter and a set of forks and it will be ordered now but payment processed in 2017. There is a discussion about the limited slip differential. The Cat Dealer explains the features regarding slipping in snow and states when he brings the loader he does training with the users and then comes back in a couple of weeks to answer and provide additional training after the operators have had the opportunity to use the machine.
Motion: Purchase Wheel Loader for the amount of \$150,400.00 to be delivered as soon as possible and invoiced in 2017.
Motion: Mr. Handick 2nd: Mr. Lemmi
 A question is raised about service. The rep states that the general maintenance is able to be done by the operators with parts purchased from the Cat Dealer. Although it is not in the quote, the tractor comes with 5 years or 2500 hours of full machine coverage. During this time there would only be a service call if the dealer comes out to do regular maintenance or after 6 months there would be a bill for travel time.
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**
 Mr. Handick is authorized to sign the quote for acceptance and does so at this time.
6. Approve order of two crossover SUV police cars from Impact Fund for 2017
 Mr. Lemmi explains O-I-C Henry received 2 quotes from Woltz and Wind Ford (Costars 13-010) for a 3.5L V6 EcoBoost powertrain at a cost of \$32,542.00 and a 3.7 L V6 Ti-VCT FFV powertrain at a Co-Stars price of \$29,742.00 both include a five year/100,000 mile extended service plan with \$100.00 deductible per repair visit. Mr. Lemmi explains this does not include the electronics package which would prepare the cars for the budgeted (2017) technology for dash cams and computers. That would be an additional \$3,400.00 per vehicle. This makes the more expensive vehicle approximately \$36,900.00. Then the cost of the unmarked vehicle would be approximately \$1000.00 more.

Mr. Grubbs states that it should be in the policy that moonlighting is not acceptable. Mr. Makel states that it would have to be in the contract to be enforceable. Mr. Makel questions whether the Civil Rights posters and other required documentations are posted in the Police Department.

Motion: Authorize Mr. Grubbs to sign the applications for the Public Entity Liability and Police Professional Liability Insurance Applications was pertinent information is gathered and recorded with input from the solicitor, Mr. Makel.

Motion: Mr. Lemmi 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

10. Authorize motion to transfer \$500,000 from the year end General Fund excess funds into the Capital Reserve Fund.

Motion: Transfer \$500,000 from General Fund to the Capital Reserve.

Motion: Mr. Lemmi 2nd: Mr. Grubbs

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

11. Water Heater issue

Mr. Grubb states the hot water tank in the building has not worked in years. It's a gas hot water tank. Someone attempted to fire it up and the building filled up with gas and the fire department came. Mr. Grubbs states he would like to replace it with an electric water heater. He has spoken to Tim Ramacker who said he would install the hot water tank if we purchased the tank for a labor charge of \$200.00.

Motion: Authorize the purchase of an electric hot water tank at a cost not to exceed \$400 and to pay the sum of \$200.00 to Mr. Ramacker for labor to install the hot water tank.

Motion: Mr. Grubbs 2nd: Mr. Handick

Vote: Mr. Handick-yes Mr. Grubbs-yes Mr. Lemmi-yes **Motion Passed**

Public Comments:

Mr. Contumelio states another year has gone by and inquires as to whether the Township has a grass cutting policy? Mr. Grubbs states we do not. Mr. Makel says that is his fault, he was supposed to draft the policy. Mr. Contumelio then inquires about the house that is falling down. Mr. Contumelio is informed the person responsible has been cited seven times already and there is a warrant for his arrest. He has not been seen and has not appeared before the magistrate. Mr. Contumelio states he is aware of other cities that post under public notice and after a certain amount of time has passed without response the Township can do away with the building and charge the individual. Mr. Grubbs states it's up to the Magistrate, we have not gone through the legal procedures yet. When the legal process is all done and it doesn't work, then you talk about tearing it down.

Mr. Grubbs further states that if a property is abandoned you cannot make the bank cut the grass until they have taken possession of the property. An ordinance will not get the grass cut. Sometimes the bank does not want the property.

Ron Riter inquires as to whether he can start receiving uniforms after the first of the year as a member of the road crew. Mr. Grubb states Mr. Riter has worked for us for years. He works four days a week. He doesn't have any type of benefits. All he is asking for is to provide his uniforms. Mr. Grubbs states we owe it to him. Mr. Handick says he does not have a problem with that.

Motion: Put Ron Riter on the uniform list for rental of company uniforms

Motion: Mr. Grubbs 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes

Motion Passes

Mr. Handick has a question. If residents plow snow out into the road and there is an accident because of it, who is responsible? Mr. Grubbs states the resident is. Mr. Handick states that there were three places the other night where when we went out in the morning and it was piled up. Mr. Grubbs says Mr. Handick should take pictures and tell the resident they cannot do that.

Meeting Adjourned: 9:02 p.m.

VISIT US AT OUR WEBSITE: www.hanovertwp.net



Dale Handick, Chairman



Herbert Grubbs, Vice Chair



Kevin Lemmi, Supervisor

ATTEST: 

Audrey Wingard, Secretary/Treasurer



Date