

The Hanover Township Board of Supervisors held **Regular Meeting** on **Thursday November 20, 2014** at 7:30 pm at the Municipal Building. Those present were Kevin Lemmi – Chairman, David Duerr – Vice-Chair, Herbert Grubbs-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Dennis Makel-Solicitor.

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Approval of Minutes:**

1. Regular Meeting October 16, 2014

**Motion: To approve the minutes from the Regular Meeting October 16, 2014.**

Motion: David Duerr                      2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes    **Motion Passed**

2. Special Meeting November 6, 2014

Information regarding a fire hydrant on page one was part of a general discussion and did not pertain to the item being discussed.

**Motion: To approve the minutes from the Special Meeting November 6, 2014 with the removal of information on page 1.**

Motion: Kevin Lemmi                      2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes    **Motion Passed**

**Questions on Agenda Items:** None

**Chairman's Report:**

Mr. Lemmi attended the informational session on the 19<sup>th</sup> regarding the ET Rover Pipeline.

-The line will come from Ohio through West Virginia and into Pennsylvania.

-These lines will go to a compressor station that will probably be in Smith Township.

Mr. Lemmi has requested an informational session for the residents of Hanover.

**Public Safety:**

Fire: September – 1 grass fire, 3 vehicle accidents, 1 vehicle fire, 1 mutual aid and 10 medical for a total of 19 calls for the month.

October – 1 grass fire, 2 vehicle accidents, 1 vehicle fire, 4 mutual aids, 2 fire alarms, 2 public service, 12 medical and 1 lift assist totaling 26 calls for the month.

Police: 46 shifts totaling 373 hours with revenue totaling \$16,210.15.

Animal Control: 11 calls answered, 1 citation, 8 warnings, 2 dogs picked up/placed in kennel and 8 nuisance calls.

**Road Report:**

704 hours worked with wages totaling \$14,008.

Mow all Roads

Park: Drain water lines and winterize pipes

Ditch, Grade & Haul Dirt: Sharon Lane, Vangorder, 5 Points, Haul and S. Kings Creek

Starck Drive: Cut road for cross drain and install pipe

Shop: Mount new loader tire, prep cinder spreaders and install on trucks, weld mower head to boom mower, clean grader and boom mower, Service trucks 102, 104 and 111

**Approve Expenses:**

An invoice for Computer Rescue Repair in the amount of \$260.00 was accidentally omitted.

It was clarified that the listing for Mr. Lemmi was a reimbursement, not an invoice for services.

**Motion: To approve the Bills List with the addition of Computer Rescue Repair and the clarification for Mr. Lemmi.**

Motion: Kevin Lemmi                      2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes      **Motion Passed**

**New Business:**

1. Road Maintenance Agreement with Range Resources

Mr. Makel stated that he did receive modifications from the legal counsel for Range Resources.

The escrow account in the amount of \$3,000 will be used to offset engineering fees, wages for the Road Crew checking the road and any additional expenses incurred by the Township.

Mr. Duerr asked what the best way to keep track of road bonds was.

-Mr. Makel stated that each bond should have a calendar with the expiration date. Mr. Makel stated that he would send the secretary something to keep track of dates, hours and costs incurred.

Mr. Duerr asked if a video of the road was required. Mr. Makel said that some videos don't show much detail and suggested the Township engineer determine what is best for records. The Township engineer should also submit a written report before the work is started and review the roadway(s) when finished.

Mr. Makel stated that it needs to be made clear who will repair the roadway should it be damaged.

Mr. Duerr asked if the bond length can be extended.

-Jocelyn Grecko from Range Resources stated they will not be doing work in Hanover for a while except for the entrance of Log Cabin Road.

Mr. Grubbs said that the bond must be good until the Board authorizes to release it.

**Motion: To approve the Road Maintenance Agreement subject to final satisfaction of the Township Solicitor, an escrow account in the amount of \$3,000 and an engineer's report is completed to include pictures taken before and after.**

Motion: Herbert Grubbs                      2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes      **Motion Passed**

2. Advertised Proposed 2015 Budget

The budget must be advertised for 20 days.

-The Amusement Tax was based on 21 shows.

-Wages for Fire Maintenance reflect 5, 12 hour shifts per week.

-There is additional money to purchase spare tires and rims for equipment.

-A decrease in the premium for the Police Professional Insurance is expected.

- Huntington Insurance is going to try to bundle the Public Officials with the Police Professional as they expect both premiums to be decreased this way.
- A different carrier quoted a lower price for the current policy but the quote came in after the renewal date.

-\$400,000 will be carried over to 2015 and again in 2016.

-There is a proposed increase in wages but most changes are in the state fund accounts.

Liquid Fuels increased to \$206,610 which will be used mostly on tar and chip.

Gaming funds have been steady at approximately \$50,000 in revenue annually.

The Park was allocated \$50,000 in funds for 2014 but the Park Board did not use it.

- The allocation for 2015 is proposed at \$70,000.

- The Park Board must bring projects to the Board of Supervisors for approval.

- The sidewalk replacements and electrical updates are priority projects.

#### Impact Fees

- The transport van for the police was not purchased in 2014 and the allocation was increased by \$7,500 to \$17,500 to try to obtain what the Township is looking to purchase.

- The Fire Department truck allocation was doubled from 2014 to \$60,000 as they need a truck to be recertified in 2015.

- \$50,000 was also allocated to the Fire Department for Board approved expenses.

- \$7,000 was budgeted for various police department equipment.

#### Capital Reserve

- Road Department equipment will include a new road drag, pickup truck and a tandem roller.

- Police Department equipment will include new desktop computers and a laptop.

- There are funds allocated to repair the walls in the Township Building.

- \$404,000 is allocated for the purchase of various equipment.

Mr. Grubbs will post the proposed budget on the website and there will be a copy in the Township Office for review.

#### **Motion: To authorize the advertisement of the Proposed Budget for 2015.**

Motion: David Duerr                      2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes      **Motion Passed**

#### 3. Advertise for Auditor

The auditor(s) will compile the report for the 2014 DCED Audit.

The Board is asking for quotes due to stay competitive as well as the firm that has completed the audit for the past several years tries to invoice additional monies with little explanation.

#### **Motion: To authorize the advertisement for an outside auditor to complete of the 2014 DECED Audit.**

Motion: Kevin Lemmi                      2<sup>nd</sup>: Herbert Grubbs

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes      **Motion Passed**

#### 4. Electrical Installation in the Machinery Garage

Mr. Grubbs explained that the amperage needs increased and the breaker boxes and wiring need upgraded.

Approximately 200 feet of wiring will need purchased.

**Motion: To authorize up to \$1,000 for supplies to upgrade the electrical system to the machine shed.**

Motion: Herbert Grubbs            2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes    **Motion Passed**

5. Discuss Engineer for Weight Limit Restrictions

This quote will be to determine the weight limit on all Township roads.

**Motion: To authorize requesting a quote from an engineer to do a weight limit study on all Township Roads.**

Motion: Herbert Grubbs            2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes    **Motion Passed**

6. Transfer of Funds from the General Fund to the Capital Reserve

Mr. Duerr explained that transferring \$160,000 will leave approximately \$400,000 in the General Fund to carryover to 2015.

**Motion: To approve the transfer of \$160,000 from the General Fund to the Capital Reserve Account.**

Motion: Kevin Lemmi            2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes    **Motion Passed**

7. Purchase of Vehicle for Police Department

Mr. Duerr explained that the vehicle is a 2015 Ford Interceptor and would be purchased through the Costars program. There is also a crossover edition for an additional \$3,000.

There was discussion comparing the sedan, crossover and an SUV.

The sedan, excluding striping, would be \$40,410.55.

**Motion: To approve the purchase of 2015 Ford Interceptor Sedan through the state Costars program for a total of \$40,410.55**

Motion: David Duerr            2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes    **Motion Passed**

**Public Comments:**

Mrs. Zirkle asked what was going on with the Granger house on Steubenville Pike

-Mr. Grubbs explained that the Building Inspector has been dealing with the situation.

Mrs. Rhoades asked the solicitor if he had been able to review the documents she forwarded regarding the Paris Cemetery.

-Mr. Makel stated they are still reviewing the documents and that he may be able to have an answer for her by the next Township Meeting.

Mike Morra presented the Board with a YTD compilation report for the Fire Department.

-The report consisted of call times, responders, equipment, etc...

Pete Error from the Fire Department stated the ISO Report had been received.

-Previous rating was a 6.9 and the rating has improved to a 5 and a 5x.

-The adoption of Township Ordinances and information from the Building Inspector helped to increase the score as well as the increase in hydrants and posting of water sources.

-The rating will go in effect in February of 2015.

- Weirton and Washington both have 6 ratings so the Fire Department is doing a good job.
- Water supply was an issue due to flow testing.
- Mr. Duerr suggested to Mr. Morra to look for incentives for volunteers for the fire department.

**Adjourn 9:01pm**

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Kevin Lemmi, Chairman

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David Duerr, Vice Chairman

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Herbert Grubbs, Supervisor

ATTEST: \_\_\_\_\_  
Wendy M. Turrentine, Secretary/Treasurer

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Date