

The Hanover Township Board of Supervisors held **Regular Meeting** on **Thursday December 19** at 7:30 pm at the Municipal Building. Those present were Kevin Lemmi – Chairman, James Donohue-Vice Chair, David Duerr – Supervisor, Herbert Grubbs-Supervisor, Donald Winkler-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Dennis Makel-Solicitor.

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting November 21, 2013

**Motion: To approve the minutes from the regular meeting November 21, 2013.**

Motion: Herbert Grubbs           2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

**Questions on Agenda Items:** None

**Chairman’s Report:**

Mr. Lemmi announced that this was the last meeting with a 5 member Board and thanked both Mr. Winkler and Mr. Donohue for their time served and service to the Township.

Mr. Lemmi wished everyone a happy holiday and warned residents to be cautious on New Year’s Eve.

Mr. Lemmi stated that there was an executive session held immediately prior to this meeting for personnel.

**Public Safety:**

Animal Control: 11 calls/received at residence, 8 warnings, 5 hours patrolled, 3 dogs picked up/placed in kennel, 1 dog returned to owner and 8 nuisance calls.

Fire:     October: 1 illegal burn, 1 vehicle accident, 1 vehicle fire, 3 mutual aid, 3 false alarms, 2 fire alarm, 8 trees down, 4 wires down, 4 public service, 12 medical – 39 total with 274 YTD.

          November: 6 vehicle accidents, 1 vehicle fire, 2 mutual aid, 1 false alarm, 1 fire alarm, 2 trees down, 1 wire down, 1 public service, 13 medical – 26 total with 301 YTD.

Police: 283 hours patrolled with wages totaling \$4,708. Magistrate Income 11,952.86.

**Road Report:**

Winter Prep and Snow Removal

Grade: Maxwell, Verlest and Aunt Clara Roads

Equipment: Repair road drag. Prep, repair, sand blast and paint truck beds.

Replace Road Signs

Van Gorder: Ditch, haul dirt and grade

**Approve Expenses:**

Mr. Winkler questioned the bill from AT&T as the Road Department’s phones were not listed.

-Ms. Turrentine stated it was an error and that portion to be added was \$131.92.

Mr. Winkler asked what was purchased from Staples for the Road Department.

-Mr. Lemmi stated it was for accessories to the computer that will be installed in the garage.

**Motion: To approve the Bills List with the addition of the portion of AT&T from the Road Department.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

**New Business:**

1. Approve the proposed budget for 2014

Mr. Lemmi announced the budget has been on display for the past month.

Mr. Winkler said that throughout the budget, there is approximately \$600,000 in various equipment with no specific items to be purchased.

-Mr. Makel stated that the budget is a guideline and that the Capital Reserve Funds do not have to spent every year.

-Mr. Winkler said there is an excess in the Capital Reserve, 2/3 seems undefined.

-Mr. Grubbs said that with the excess revenue, you shouldn't spend all of the money if it isn't necessary.

-Mr. Lemmi stressed that the Township should not be willing to hastily spend a half a million dollars.

-Mr. Winkler said it is unheard of to have so much money not defined.

-Mr. Grubbs said that he agreed but that the Township has excess funds for the upcoming year.

-Mr. Makel stressed again that the Capital Funds are not always meant to be spent and can be Saved which is recommended when possible because some revenue can decrease.

-Mrs. Lemmi asked why there was an issue with the Township saving money.

-Mr. Donohue said he feels the biggest issue is there was not a budget session.

-Mr. Winkler stated that he opposed the budget.

-Mr. Makel said that a budget session should have happened but that the budget is a guideline for revenues and expenditures but that the Township did not have to spend all of their money annually.

-Mr. Grubbs stated in the late 90s, money was put aside each year to build the Township building. He never imagined at that time that he would hear about the Township having too much money and not being able to allocate every dollar towards a particular item or project.

-Mr. Makel stated that after March 30<sup>th</sup>, money can be moved and changes can be made if a specific project or item is desired.

**Motion: To approve the Budget for the 2014.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-no, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-no

**Motion Passed**

2. Set and authorize advertisement for the Reorganization Meeting

Mr. Lemmi stated that according to state guidelines, this meeting is the 1<sup>st</sup> Monday of the calendar year.

**Motion: To set the Reorganization Meeting for Monday January 6<sup>th</sup> at 7:30pm and authorize the advertisement of such.**

Motion: Kevin Lemmi 2<sup>nd</sup>: Herbert Grubbs

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

3. Seibel/Shantz Subdivision

Mr. Grubbs stated the location is on McCutcheon Road and they are resizing one lot to 2 acres.

Mr. Grubbs read the letters of recommendation from the County and Township Planning Commissions.

**Motion: To approve the Seibel/Schantz Subdivision based upon the recommendation of the Washington County Planning Commission subject to the condition that the appropriate mylar map be signed by the owner/engineer and other appropriate parties and all expenses be paid.**

Motion: Herbert Grubbs           2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

4. Deferral of 2014 CDBG Funds

Mr. Lemmi stated that these funds were deferred in 2010 for use in 2011.

Mr. Grubbs explained that this is a community grant program that was previously used to repair roads.

-These funds must be used in an area that qualifies as low income and the road specifications are strict, no tar and chip can be used.

**Motion: To defer the CDBG Funds for 2014 until 2017.**

Motion: Herbert Grubbs           2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

5. Transfer funds from the General Fund to the Capital Reserve

**Motion: To transfer \$290,000 from the General Fund to the Capital Reserve Fund.**

Motion: David Duerr   2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

**Correspondence:**

1. Letter of Interest for the Sewer Authority – Chris Truby

Mr. Lemmi read the letter from Mr. Truby stated he was interested in filling the vacant seat on the Sewer Authority Board.

No action was taken as the vacant seat expires 12/31/13. Item will be addressed at the Reorganization Meeting.

**Public Comments:**

Mrs. Grey stated that out of 1800 parcels, 805 in the Township are primary residences and reminded residents to complete their Homestead/Farmstead applications.

Hydro Recovery Project – Mr. Grubbs stated that the Planning Commission recommended they apply for a Condition Use.

Mr. Niederriter asked the Board to look in to the practices of the Sewer Authority regarding fines and back charges.

-Mr. A. Morra said this was about the usage and payments audit.

-Mrs. Voelker stated that there are discrepancies between usage and billing payments going back to 2009.

- Mr. Makel questioned if this is something that the consumer has to repay the Authority.
- Mrs. Voelker stated yes and they are also refunded overpayments.
- Mr. Duerr asked how far they were permitted to go back.
- Mr. Makel stated he has not encountered this in 30 years so it would have to be looked in to prior to giving any legal opinion but mentioned the County's assessment procedure where they correct errors but do not go back retroactively on tax payers.
- Mrs. Voelker stated that some people were just not paying their bills.
- Mr. Donohue questioned why it took 3-4 years for the Sewer Authority to act on the problem.
- Mr. A. Morra stated that the residents getting charged have paid their bills but the Sewer Authority found discrepancies in the usages they were billed for.
- Mrs. Voelker said that is part of the problem.
- Mr. Grubbs asked for clarification if it was people not paying their bill or the Sewer Authority billing incorrectly.
- Mr. Duerr stated that if the Sewer Authority billed incorrectly, then that is their fault, not the residents.
- Mrs. Voelker stated that she would check with their new solicitor.
- Mrs. Osbourne stated that she is one of the residents effected by the Sewer Authority's audit because of mistakes made by the previous office manager and she does not feel like she should have to pay for someone else's mistake.

**Public Announcements:** None

**Adjourn Meeting: 8:45**

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Kevin Lemmi, Chairman

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David Duerr, Vice Chair

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Herbert Grubbs, Supervisor

ATTEST: \_\_\_\_\_  
Wendy M. Turrentine, Secretary/Treasurer

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Date