

The Hanover Township Board of Supervisors held **Regular Meeting** on **Thursday November 21** at 7:30 pm at the Municipal Building. Those present were Kevin Lemmi – Chairman, James Donohue-Vice Chair, David Duerr – Supervisor, Herbert Grubbs-Supervisor, Donald Winkler-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Chris Furman-Solicitor.

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting October 17, 2013

**Motion: To approve the minutes from the regular meeting October 17, 2013.**

Motion: Herbert Grubbs           2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

**Questions on Agenda Items:**

Mr. Winkler questioned why there was not a Special Meeting called to discuss the budget as he felt with the increase in revenue it should have been gone over line item by line item.

-Mr. Lemmi stated the budget was emailed to everyone to review and discuss at this meeting.

-There was discussion regarding previous years' budget sessions and other municipalities procedures.

-Mr. Winkler stated he would like to make a formal objection that no budget meeting was held.

**Chairman's Report:**

None

**Public Safety:**

Animal Control: 14 calls/answered at residence, 10 warnings, 5 hours patrolled, 4 dogs picked up/placed in kennel, 2 dogs returned to owner and 10 nuisance calls.

Police: 52 shifts totaling 248.5 hours. Magistrate income was \$24,017.

-Warned residents of a scam regarding air travel.

Fire: Through September: 3 structure fires, 1 grass fire, 2 uncontrolled burns, 6 vehicle accidents, 1 mutual aid, 1 tree down, 1 false alarm, 2 wires down, 2 trees down, 2 public service, 13 medical, 1 lift assist, 1 search and rescue. YTD: 245

**Road Report:**

800 hours with wages totaling \$15,364.56.

Tree Removal: On all roads due to storms

Drag & Grade: 5 Points and Extension, Sharon, Paris Colliers, S Kings Creek, Devils Den, Laurel, Miller Airport and Clyde

Patch: Haul, Devils Den, Paris Colliers, Bartleyville and Kings Creek

Equipment: Trucks 101, 108 and 110, garage furnace, Case 621, attach spreaders, replace road signs.

Aunt Clara: fix washout, install cross drain and stone wall

Van Gorder: Clean cross drain, repair washout and ditch

**Approve Expenses:**

The invoice for Makel and Associates was questioned by Mr. Duerr as it included the October meeting and Mr. Furman did not arrive until right before it was adjourned.

Mr. Morra questioned what concrete repair was done.

-Mr. Grubbs stated the fire pit was filled in, the bathrooms were redone and general repairs.

Mr. Morra questioned what work Witmers had completed.

-Mr. Duerr stated that the roof on the bridge was redone, only one quote was received.

**Motion: To approve the Bills List with the deduction of the attendance fee from Makel and Associates for the October Meeting until speaking with them.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

**New Business:**

1. Authorize Advertisement of Proposed Budget for 2014

Mr. Lemmi stated that the highlights of the proposed budget are there is extra money set aside for the Fire Department and the Park, the budget includes proposed wage increases and it was compiled based on average annual totals of the past two years.

Mr. Winkler asked if it balanced and questioned the Impact Fees and Gaming Fund totals.

Mr. Winkler asked what the ATVs for the police department were going to be used for.

-Mr. Duerr stated their main purpose would be at the pavilion for larger shows as they are easier to maneuver around large crowds. The pavilion will be charged a rental for the ATVs as are the cars and that based on 21 shows annually, 70-80% will be paid for by the pavilion in roughly 5 years.

-Mr. Winkler stated he doesn't think they're needed and Mr. Duerr disagreed.

-Mr. Donohue asked why the Township was purchasing them.

-Mr. Duerr stated there is rental reimbursement from the pavilion as for the cars.

Mr. Winkler questioned the purchase of a new police vehicle.

-Mr. Duerr stated they had spoken previously of purchasing a new one every 2-3 years and moving older Township cars down to the pavilion.

Mr. Winkler questioned the purchase of a new roller for \$120,000 as it was not discussed.

-Mr. Lemmi stated the actual expense was not approved.

-Mr. Duerr stated that it is an anticipated expense.

Mr. Winkler said that it does not balance.

-Mr. Duerr stated they can put any unallocated revenue into "various equipment" as in the past.

Mr. Winkler asked about the tax reduction.

-Mr. Duerr stated that one of the proposed budgets contains a tax cut and one does not and the reduction would be offset with \$31,000 from the Impact Fees.

-Mr. Lemmi agreed with the tax reduction but stated he does not think it should be eliminated.

-Mrs. Grey stated that if they were going to lower it to 2 mills, it might as well be removed.

-Mrs. Zirkle stated that the school taxes are what is high.

Mr. Duerr stated that there is \$50,000 for approved expenses for the Fire Department.

-Mr. M. Morra asked what the guidelines are for these funds.

-Mr. Grubbs stated that they would just need to bring any proposed expenses to the Board for approval.

Mr. Donohue stated the coverage at the Fire Department needs improved. They are hurting in the number of volunteers that they have.

-Mr. Donohue also stated that with minimal volunteers, the majority of their time is fundraising to keep the department operating.

-Mr. M. Morra stated that a new fire truck is needed and the cost is \$600,000. With the repair of the current equipment, it is hard to save money. He continued to say that they are concerned about the response, or lack thereof, to calls.

Mr. Grubbs suggested eliminating the proposed tax reduction and allocating those funds annually towards a new truck for the Fire Department.

-Kevin Lemmi stated it would be nice to give back to residents on fixed incomes.

-Mr. Grubbs stated that less than 50% of the property in the Township is residential so a tax reduction would not truly help the residents.

-Mr. Duerr clarified that \$31,000 would be in a fund for the Fire Department.

Mr. Winkler questioned the revenue for the Act 13 and Gaming Fund being in the General Fund.

-Mr. Duerr explained that, according to the DCED Audit, there are specific line items in the chart of accounts for these funds they just have to be kept track of. The "separate" budgets for the Impact Fees and Gaming Funds are to show how they are being allocated.

Mr. Grubbs asked to get back to the 2mils of the proposed tax reduction and allocating those funds towards a truck for the Fire Department.

-Mr. Duerr stated that these funds will be taken from the impact fees annually for the truck.

Mr. Morra asked about the response to the fire calls and that he was glad he was not a missed call.

-Mr. Donohue agreed that missed coverage could cost a life.

-Mr. Grubbs asked when the most calls are missed.

-Mr. M. Morra stated there is a new system does not encompass the entire year but around noon and 5pm.

-Mr. Duerr stated that with the changes the Fire Department budget was increased to \$164,000.

Mr. Sarrassino stated that Burgettstown Borough had budget sessions because of the Workers Comp for the Fire Department because they were dropped by their independent carrier.

-It was explained that the Township had changed to State Coverage for this last year.

Mr. Sarrassino asked what the project revenues were for the Amusement Tax.

-Mr. Duerr stated \$610,000 based on 21 concerts.

**Motion: To authorize the advertisement of the 2014 Proposed Budget without tax reduction but with the additional changes of adding \$31,000 to the expenditures of the Impact Fees to the Fire Department for a truck, add various expenditures in the Impact Fees of \$226,858.27 and increasing various equipment in the Gaming Funds from \$28,000 to \$52,662.**

Motion: David Duerr                      2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-no

**Motion Passed**

## 2. Purchase of New Printer

Mr. Lemmi stated this item has been in the budget for several years and there is a model on sale at Staples for \$349.99 that would meet the needs of the office.

**Motion: To approve the purchase of an HP Color Laserjet M451nw printer from Staples.**

Motion: Kevin Lemmi                      2<sup>nd</sup>: Donald Winkler

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

3. Purchase of Welder

Mr. Grubbs stated that the quotes had been received for a combination welder by Lincoln.

-Matheson Valley quoted \$7,199.73 for the welder and accessories.

-Welding Equipment & Repair Service, Inc. quoted \$6,831 for the welder and accessories.

Mr. M. Morra asked what the output was. Mr. Grubbs said 5-300.

**Motion: To purchase a Lincoln Power Wave C300 Welder with accessories from Welding Equipment & Repair Service, Inc.**

Motion: Herbert Grubbs 2<sup>nd</sup>: Donald Winkler

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

4. Purchase of Cutting Edges

Mr. Grubbs stated that this blade will allow the grader to chew up road surfaces and are easily attached to the new grader. This will allow the road crew to mill up damaged road surfaces.

**Motion: To approve the purchase of new cutting edges from Murphy Tractor for the quoted price of \$4,955.10.**

Motion: Herbert Grubbs 2<sup>nd</sup>: Donald Winkler

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

5. Change of Status for Officer Matthew Shaffer

Mr. Duerr stated that Officer Shaffer had completed the required 624 probationary hours.

**Motion: To change the status of Officer Matthew Shaffer from Probationary Officer to Patrolman.**

Motion: David Duerr 2<sup>nd</sup>: Donald Winkler

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

6. Bids for Building Extension for Road Garage

Mr. Grubbs stated that he received quotes for the 3 bay extension of the storage garage for road department equipment with dimensions 30x40x12.

-Witmer's Construction \$21,496.00

-RJS Building Systems 16,227.70 plus \$2,000 for stamped drawings totaling \$18,227.70

-Timothy Ramacker - \$13,900

**Motion: To approve the quote from Timothy Ramacker up to \$16,000 to complete the building extension at the road department with Herbert Grubbs as project manager.**

Motion: Herbert Grubbs 2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

7. Narrative from Representatives of Hydro Recovery

Eric Kann from Hawbaker Engineering and David Hendrick from Hydro Recovery introduced themselves.

The plans will be submitted to the Planning Commission at their next meeting.

The proposed location for this site is off of Golf Lane, currently owned by the Buncher Company and is

20 acres in size.

-This area is zoned Industrial and they feel their use is light manufacturing.

Mr. Winkler asked if they would be able to be seen from the highway.

The buildings are roughly 80x100 and hydraulic simulation fluid is produced, used in fracking. They are uncertain if it will be seen from 22 or not.

Mr. Donohue asked how many buildings there would be.

There will be storage tanks on site which are 50x80 and hold 2 million gallons of fluid.

Approximately 150 trucks per day will enter and exit the site via Steubenville Pike.

They have 2 sites currently open and this 3<sup>rd</sup> site, they hope to begin the earthwork in the Spring and open in August of 2014.

Mr. M. Morra asked what would be in the tanks.

-The solution is a brine water that is recycled and reused.

15-25 total employees.

Mr. Grubbs asked how much fresh water would be needed.

-Anywhere from 10,000-60,000 a day.

Mr. Winkler asked what size right of way the entrance would have.

-It will have a 40 foot right of way.

-Mr. Grubbs stated that a 50 foot right of way is required for a subdivision.

Mr. Sarrassion asked where the waste would be taken.

-There is a list of landfills that are currently used that accept the waste.

The Radiation Protection Action Plan was discussed should a truck come in and test over the maximum amount of allowed radiation but they have yet to have a truck come in at the maximum level.

#### **Not on Agenda:**

##### 1. Back restrooms in the Park

Mr. Grubbs explained that there are bathrooms in the rear building of the Park connected to a septic tank that needs pumped and filled in prior to Spring as it is causing an odor at the grinder pump.

**Motion: To authorize RMC Sanitation to pump the septic tank and the Road Department to fill in the tank.**

Motion: Herbert Grubbs    2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

#### **Motion Passed**

##### 2. Dump Truck

Mr. Grubbs explained that there are 2 one ton dump trucks used in the Road Department.

-The 1999 model is getting worn out quicker than it can be repaired.

-Mr. Handick stated that it is rusting out and are there are fuel, exhaust and clutch issues.

Mr. Grubbs received a quote from A&H Equipment for a new model with aluminum & steel bed options.

-Mr. Handick stated that the aluminum bed would probably last longer.

**Motion: To approve the quote from A&H Equipment for the purchase of an F-550 1 ton dump truck with an aluminum dump bed through the Costars Program for \$68,733.56 out of the Capital Reserve.**

Motion: Herbert Grubbs    2<sup>nd</sup>: Donald Winkler

Vote: Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

**Motion Passed**

**Correspondence:** None

**Public Comments:**

Mr. Duerr questioned Mr. Furman on the invoice including the meeting.

-Mr. Furman stated that the fee for the meeting is included in the contract.

Mr. Duerr questioned the status of the Road Agreement with Starpointe and PennDot.

-Mr. Furman stated that he would check with Mr. Makel the following day as he was not handling it.

-Mr. Duerr stressed the urgency on this matter as it has been awaiting Township approval.

Mrs. Grey reminded residents to complete their applications for the Homestead/Farmstead Act.

Mr. Sarrassino suggested the Board set and charge a dumping fee per truck for the proposed Hydro Recovery Project.

Mr. Grossman stated that the cemetery in Paris is looking good but mentioned that the utility pole is still broken and that he believes there are still drainage issues to be addressed.

Mr. Winkler questioned manager wages paid at the pavilion the last three shows of the season.

-Mr. Duerr stated that Officer Henry received those wages as he acted as the manager.

-Mr. Winkler questioned how that was done without Board approval to hire a new manager and asked Mr. Furman how that could be done.

-Mr. Furman stated that, without reviewing documents, he did not feel he could answer the question with certainty.

-Mr. Winkler stated that the Board was not aware that the original manager was not there.

-Mr. Duerr stated that he called off all but the final show.

-Mr. Winkler stated he spoke with 3 other Township Solicitors who stated that wage should not have been paid.

-Mr. Furman again stated that without review of contracts, no one can give that answer with certainty but under normal circumstances, Mr. Winkler would be correct but that he needed to review the documents.

**Public Announcements:** None

**Adjourn Meeting: 9:43**

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Kevin Lemmi, Chairman

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James Donohue, Vice Chairman

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Herbert Grubbs, Supervisor

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David Duerr, Supervisor

\_\_\_\_\_  
Donald Winkler, Supervisor

ATTEST: \_\_\_\_\_  
Wendy M. Turrentine, Secretary/Treasurer

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Date