

The Hanover Township Board of Supervisors held **Regular Meeting on Thursday, February 21, 2013** at 7:32 pm at the Municipal Building. Those present were Kevin Lemmi – Chairman, James Donohue-Vice Chairman, David Duerr – Supervisor, Herbert Grubbs-Supervisor, Donald Winkler-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Chris Furman-Solicitor.

Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes:

1. Regular Meeting January 17, 2013

Motion: To approve the minutes from the Regular Meeting January 17, 2013.

Motion: Herbert Grubbs 2nd: David Duerr

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

Questions on Agenda Items:

Mr. Lemmi stated that he was adding an item to the agenda regarding the distribution date of real estate tax invoices.

Chairman's Report:

Mr. Lemmi stated that sewage grinder pumps were installed in the Park and the Municipal Office. Other than a voltage issue, the installation went smoothly and it is complete.

Mr. Lemmi stated that the 2012 DCED audit was almost complete.

-There were some reconciliation issues from years prior that showed up when the new Quickbooks was built last year so the cost of the audit will be more than the estimate in order to resolve these issues but it is a one time deal to get the books in order.

-Ms. Turrentine explained that when she put the opening account balances into the 2012 QuickBooks, the balances differed from year end 2011 due to items from 2007, 2008, 2009 and early 2010 that were never reconciled in QuickBooks. The opening balances of 2012 reflect the true balances in the accounts. She also stated that the differences were all showing in the positive and that there was nothing showing that any money was missing from previous years.

Public Safety Reports:

Animal Control: 14 calls answered/received at residence, 1 citation, 9 warnings, 10 hours patrolled, 6 dogs picked up/placed in kennel, 2 dogs returned to owner and 9 nuisance calls received.

Fire Department: 1 structure fire, 1 brush fire, 2 vehicle accidents, 1 vehicle fire, 1 mutual aid, 1 wire down, 1 public service, 15 medical, 2 life assists and one animal rescue. Total YTD – 26

Police Department: 13 shifts worked totaling 111 hours, 4 hours of court time. Total wages \$1,791.05. Magistrate Check \$10,135.23.

Road Report:

Total Wages \$16,906.07 of which \$1,319.25 was overtime. Total hours 868.50 of which 55.5 was overtime.

Approve Expenses:

Attorney Gregory Biernacki – tax refund for property tax due to reassessment.

Tru Plumbing invoice – confirmed that it was for both locations (park and municipal building).

Motion: To approve the Bills List.

Motion: Herbert Grubbs 2nd: David Duerr

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

New Business:

1. Conditionally hire FNP Seasonal Personnel

Mr. Duerr stated that Mr. Winkler was concerned because these candidates had not been re-interviewed.

-Mr. Winkler stated that he was concerned with the proposed list because of absences, attitudes and people quitting mid-season.

-Mr. Duerr stated that these issues can be addressed at training.

-Mr. Contumelio asked if there would be any repercussions to the Township.

-Mr. Furman stated that once the candidates meet the conditions, they are hired.

-Mr. Duerr stated that this is basically an on call position.

-Mr. Grubbs suggested interviewing the candidates just to be safe and Mr. Duerr agreed.

-Mr. Donohue stated that he felt the interviews were important.

-Mr. Morra asked how scheduling works.

-Mr. Duerr stated that this year there would be a more defined schedule for the officers.

Tabled

2. Advertise road materials and fuel

Mr. Grubbs read the basic outline of the materials.

Mr. Duerr asked Mr. Handick if the amounts were sufficient.

-Mr. Handick stated that they all state more or less so the amounts are fine.

Motion: To authorize the advertisement for road materials and fuel.

Motion: Herbert Grubbs 2nd: James Donohue

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

3. Quotes for street sweeping

Mr. Grubbs explained that this was not a bid but only requires quotes.

Motion: To authorize Dale Handick to obtain quotes for spring street sweeping.

Motion: Herbert Grubbs 2nd: Kevin Lemmi

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

4. Resignations of Dawn Paden and John LaValla from the Sewer Authority

Mr. Grubbs explained that their Board already accepted their resignations but that the Township should officially do so also.

Motion: To accept the resignation of Dawn Paden from the Sewer Authority.

Motion: Kevin Lemmi 2nd: James Donohue

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

Motion: To accept the resignation of John LaValla from the Sewer Authority

Motion: Kevin Lemmi 2nd: James Donohue

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

Mr. Winkler stated he would like to send a letter from the Township thanking Mrs. Paden and Mr. LaValla for their services.

Mr. Sarrassino asked if it was true that their secretary quit. This was confirmed.

Motion: To authorize the advertisement that there are two vacancies on the Sewer Authority in the Observer Reporter.

Motion: Kevin Lemmi 2nd: David Duerr

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

5. Approve bid to outfit new police car

Mr. Duerr explained that they had received 3 quotes: In & Out, Lattimus and Rally Specialists.

-Rally Specialists came in the lowest at \$6898.83 with 2-3 week turn around.

Motion: To approve the quote for Rally Specialist to outfit the new police cruiser with the quote of \$6,898.83.

Motion: David Duerr 2nd: Kevin Lemmi

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

Mr. Duerr stated that they have received a quote for a taser.

-The Township can get a refurbished taser, left and right hand holsters and cartridges for \$850 with training included.

-A taser is a step down from OC spray and is safer as it can be directed one person.

-This will Township property and will not belong to one person.

-Officer Henry stated that this will be utilized more in the Township when only one officer is present.

Motion: To authorize the purchase of a taser, right and left handed holsters and cartridges for the Police Department

Motion: David Duerr 2nd: Kevin Lemmi

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

6. Fire Hydrants on Steubenville Pike

Mr. Duerr stated that after 5 months, the discrepancy in the number of hydrants has been resolved and that a credit has been issued to the Township so he would like to approve the 5 hydrants along Steubenville Pike requested by the Fire Department.

-Mr. Grubbs stated that there will be 2 new hydrants installed at StarPointe.

-Mr. Riter stated he was with Mr. Morra when they met to discuss locations and Mr. Morra would like three as to avoid crossing roadways.

-Mr. Donohue will contact Mr. Morra and they will detail where the 5 hydrants will be installed.

Motion: To approve the installation of 5 hydrants along Steubenville Pike as requested by the Fire Department.

Motion: David Duerr 2nd: Kevin Lemmi

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

7. Larry Speicher Subdivision

Mr. Grubbs read the statement from Hanover Township Planning Commission and explained that Mr. Speicher is subdividing in order to obtain an additional parcel number in order to sell a portion of his property.

Motion: To approve the subdivision proposed by Larry Speicher.

Motion: Herbert Grubbs 2nd: David Duerr

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

8. Guardian

Mr. Lemmi stated the Township received a quote from Guardian to restore area 3 (the police department) and to add to contact sensors leading to the Police Department.

-Mr. Lemmi warned that some equipment such as key pads may need replaced.

Motion: To authorize Guardian Protection to restore Area 3 and add two door contacts.

Motion: Kevin Lemmi 2nd: David Duerr

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

9. Camera System for FNP

Mr. Lemmi explained that there are currently 3 active cameras on the trailers at the pavilion but that they are not recorded.

-Officer Henry explained that based on an incident from last summer this would be beneficial to have video to disprove any potential allegations.

-Mr. Lemmi stated that Amazon has an 8 camera system that collects up to two weeks' worth of video depending on the number of cameras set up.

-Mr. Winkler stated that Mr. Turturice once said to keep all the tapes.

-Mr. Grubbs said that they would be on a hard drive meaning that all the video would either be there for a certain date or it would all be gone.

-Mr. Grubbs asked if the cameras had night vision.

-Mr. Lemmi said that the specs say up to 50 feet but is more realistic to expect 15-35 feet without lights.

Mr. Lemmi stated that not all of the Township computers are protected with anti-virus software and he would like to purchase software to cover all areas.

Mr. Donohue questioned whether the camera system came with a monitor and suggested that if it did not, that the Township purchase one as it makes the system more easily functional.

Motion: To approve the purchase of a camera system for the trailers at FNP, a monitor for the system and anti-virus software for all Township computers. Any of these items purchased on Mr. Lemmi's credit card are to be reimbursed.

Motion: Kevin Lemmi 2nd: David Duerr

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

10. Mark West road bonding for Kings Creek, Clydes Road and Devils Den.

Mr. Grubbs stated that Mark West is going to be installing pipeline and they want to bond Kings Creek, Clydes Road, Phillips Road and Devils Den Road. They are also going to be making open cuts in roadways.

-Mr. Duerr made mention that some of these roadways are bonded by Range Resources and wanted to make sure that they were separate bonds.

Motion: To approve the road bonds requested by Mark West for Kings Creek Road, Clydes Road, Phillips Roadland Devils Den Road with Mr. Handick overseeing their project with the condition that they have all of the proper paperwork completed.

Motion: Herbert Grubbs 2nd: Donald Winkler

Vote:

Mr. Lemmi-yes, Mr. Donohue-yes, Mr. Duerr-yes, Mr. Grubbs-yes, Mr. Winkler-yes

Motion Passed

11. Property Tax

Mr. Lemmi stated that he was approached by Charleen Grey regarding delaying the date she sends out property tax forms for the Township from April to June.

Tabled until Mrs. Grey is available to give a detailed explanation.

Public Comments:

Mrs. Zirkle stated that there are 3 cars at the beginning of Devils Den Road with OH plates and she said that these people live here.

-Mr. Grubbs stated that they have up to 30 days to change their information to PA but that this is a hard thing to enforce if their vehicles are registered in OH.

Mrs. Zirkle asked if there were any plans to clean up the Township as she thinks it looks worse than it has in years.

Mr. Lemmi asked Mr. Winkler where the Police Professional Insurance was at.

-Mr. Winkler stated nothing yet.

Mr. Winkler stated the Township received in an invoice forwarded from Mr. Turturice's office regarding the Boehm case that was not on the Bills List in the amount of roughly \$25,000.

-Ms. Turrentine stated that she did not put it on the Bills List as she has not had time to research past invoices and the case file to determine if that was the true amount.

Mr. Winkler stated that the Township may owe \$25,000 to the IRS for taxes not paid in 2010 and that the Board has known about this issue.

-Ms. Turrentine stated that the last correspondence she received from the IRS was a letter stating that the Township did not need to take any further action regarding this matter at this time as they had yet to complete all of the processing necessary on their end.

-Mr. Grubbs asked who was working on this on behalf of the Township.

-Ms. Turrentine stated that she had turned the information to the Loss Prevention Department at Paychex.

Mr. Donohue asked if Officer Zoller was on the road yet.

-Mr. Duerr stated that he will be on March's schedule.

-Mr. Morra asked how many shift he will work.

-Officer Henry stated approximately six.

Adjourn: 9:04pm

Kevin Lemmi, Chairman

James Donohue, Vice Chairman

Herbert Grubbs, Supervisor

David Duerr, Supervisor

Donald Winkler, Supervisor

ATTEST:

Wendy M. Turrentine, Secretary/Treasurer

Date