

The Hanover Township Board of Supervisors held their **Regular Meeting** on **Thursday, September 15, 2011** at 7:30 pm at the Municipal Building. Those present were Donald Winkler-Chairman, David Duerr-Supervisor, Alfred Contumelio-Supervisor, Nancy Voelker-Vice Chair, Herbert Grubbs-Supervisor, Solicitor Lane Turturice and Wendy Turrentine-Secretary/Treasurer.

Call to Order:

Pledge of Allegiance:

Approval of Minutes:

1. Regular Meeting August 18, 2011

Motion: To approve the meeting minutes for August 18, 2011 with changes.

Motion: David Duerr 2nd: Nancy Voelker

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

Mr. Winkler announced that an Executive Session was held at 6:30pm on September 15, 2011 for the purpose of litigation and personnel.

Questions on Agenda Items:

None

Chairman's Report:

-Tom Moore passed away.

-Amusement Tax from Live Nation for August 2011 was \$93,094.16

Road Report:

-891.75 total hours with wages totaling \$16,148.72. 190 hours shop/equipment repair, 666 hours road maintenance, 35.75 hours miscellaneous.

-There is a lot of tar and chipping being done.

-The order has been placed for the new truck and the bed for the truck is still in the works. It was determined that if the bed was purchased through the PACOG program then there would be no need to advertise. The truck should be ready for delivery at the end of November.

-Mr. Niederriter questioned what the upgrades on the truck were.

-Mr. Duerr explained the truck has the same transmission but has more horsepower. It was also stated that this truck was to replace trucks sold at the Richie Bros Auction 6/27/11.

Public Safety:

Animal Control: 15 calls answered/received at residence, 2 citations, 10 warnings, 10 hours patrolled, 3 dogs picked up/put in kennel, 10 nuisance calls.

Police Report: 1 traffic citation, 2 reportable accidents, 1 criminal offense, 49 incidents, 2,449.4 miles patrolled. Fines: Magistrate \$13,414.76; Court of Common Pleas \$36.53.

Park Report:

Patty Rhoades announced that the Covered Bridge Festival is this weekend and that the McClurg Covered Bridge is one of the 10 out of the 22 bridges that still exist with festivals. She asked the residents to please come out and enjoy the festivities.

Approve Expenses:

Motion: To approve the Bills List.

Motion: Donald Winkler 2nd: Nancy Voelker

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

New Business:

1. Transfer \$71,929.32 from the General Account to the Capital Reserve

-Mr. Winkler stated this was the balance owed to the Capital Reserve from the beginning of the year.

Motion: To transfer \$71,929.39 from the General Account to the Capital Reserve

Motion: Donald Winkler 2nd: Alfred Contumelio

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

2. Close dormant savings account (\$161.47) and transfer funds to the General Funds account.

-Mr. Winkler stated that this account has been inactive since roughly 1996 and there is no fundamental use for it.

Motion: To close the dormant savings account and transfer the funds to the General Funds.

Motion: David Duerr 2nd: Nancy Voelker

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

3. Winter Maintenance Training Seminar

-Mr. Duerr read the e-mail regarding the seminar and suggested sending the Dale Handick, the Road Foreman who has agreed to attend.

Motion: To send the Road Foreman to the PSAB Winter Maintenance Training

Motion: David Duerr 2nd: Nancy Voelker

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

4. Police Uniform Jacket

-Mr. Winkler explained that the Township purchased Officer Andrew Kaupinis a jacket prior to the 2010 disbandment and therefore the jacket is fairly new and there is an officer in need of a jacket.

Motion: To give the police jacket in our possession to Officer Stanley Henry for use and that the jacket will still be Township property.

Motion: Donald Winkler 2nd: Alfred Contumelio

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

5. Letter of Support for Burgettstown Area School District

-Mrs. Voelker summarized the request from Deborah Jackson and the project for which the grant was going to be utilized for.

-Mr. Duerr explained that it is a 50/50 matching grant.

Motion: To write a letter of support for the Burgettstown Area School District for a grant from the Washington County Local Share Account.

Motion: Nancy Voelker 2nd: David Duerr

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

6. Crain Lane/Drive

-Mr. Duerr explained the call from the USPS regarding the street signage and concern for emergency responders. It was stated that the Township sign stated Crain Lane and both the Postal Service and 9-1-1 have the address as Crain Drive.

Motion: To change the Township sign of Crain Lane to Crain Drive.

Motion: David Duerr 2nd: Donald Winkler

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

7. Advertise for 50 tons m/l road salt

-Mr. Duerr stated that the bid sheet should be mailed to all of last year's bidders.

-Mrs. Voelker questioned whether a shortage was anticipated. Mr. Handick stated no.

Motion: To advertise for 50 tons m/l of road salt.

Motion: David Duerr 2nd: Herbert Grubbs

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

8. Preapproval for supervisors to attend educational seminars up to \$125.00

-Mr. Winkler explained the guidelines. Mr. Grubbs stated that "up to \$125.00" was only for the cost of the seminar.

-A resident questioned how many seminars supervisors attend each year. Mr. Grubbs stated that there are programs out there that are no charge and most go on their own time.

Motion: To allow board members to attend educational seminars with tuition costs up to \$125 without prior board approval.

Motion: Donald Winkler 2nd: Herbert Grubbs

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

9. Registration fee and mileage for Charleen Grey to attend the Pennsylvania State Tax Collector's Association Annual Conference.

-Mr. Winkler read the letter of request from Mrs. Grey.

Motion: To pay the registration fee and mileage for tax collector Charleen Grey to attend the 2011 Pennsylvania State Tax Collector's Association Annual Conference.

Motion: Alfred Contumelio 2nd: Nancy Voelker

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

Items Not on Agenda:

1. Range Resources proposed well pad on Devils Den Road

-Mr. Duerr stated that this needs to be focused on as it will be a major project. He went on to say that the Township approached KLH Engineers for recommendations. KLH requested core drilling and Range Resources made it clear they will not do this.

- Mr. Grubbs stated that they talked to KLH and they will not be doing core drilling but that they do want to evaluate the base of the road.
- Mr. Turturice stated that the 4-5 residents he has spoken with have issues with the project.
- Mr. Contumelio questioned when the project would be started. Mr. Grubbs stated February 2012.
- Dawn Paden requested that the Township keep the Sewer Authority involved.

2. Annual donation to the Fire Department

- Mr. Winkler explained that the Township gives the Fire Department a donation each year, usually in June.

Motion: To make a donation in the amount of \$12,000 to the Hanover Township Volunteer Fire Department.

Motion: Donald Winkler 2nd: Herbert Grubbs

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

3. 140 Farmall Tractor

- Mr. Grubbs stated that the Road Crew does not use this tractor. He stated that if the motion passed, the fire department would maintain the tractor.

Motion: To permit the Hanover Township Fire Department to use the 140 Farmall Tractor at the fire station.

Motion: Herbert Grubbs 2nd: David Duerr

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

4. 2010 Audit

- Mr. Winkler questioned Elaine Nilon about the progression of the audit. Mrs. Nilon stated that she feels the audit should be sent in now and an amendment sent at a later date. Mr. Winkler asked if the auditors were ready to meet and Mrs. Nilon stated yes.
- Mrs. Nilon stated that the audit came out ok but that there were issues. She also went on to say that Mr. Winkler was a great help to them.
- Mrs. Nilon suggested closing the HAND account and turning the park money over to the Park Board as this count is currently costing the Township money (\$2.00 in fees annually)
- Mr. Duerr questioned whether the audit was ready to be advertised. Mrs. Nilon stated yes.
- Mr. Mills stated that Mrs. Nilon has been teaching him how to complete the audit and that is why she is behind.

Motion: To advertise the 2010 Township Audit

Motion: Nancy Voelker 2nd: Donald Winkler

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

5. Auditors' Class

- Mrs. Nilon stated that she felt it would be beneficial for both her and Mr. Mills to attend a seminar for Township Auditors.

Motion: For Elaine Nilon and Bert Mills to attend an auditor seminar with tuition up to \$100 per individual.

Motion: Herbert Grubbs 2nd: David Duerr

Vote:

Mrs. Voelker-yes, Mr. Duerr-yes, Mr. Winkler-yes, Mr. Contumelio-yes, Mr. Grubbs-yes

Motion Passed

Correspondence:

None

Public Comments:

-Mr. Mills stated that it has been 6 months since he started working with Mrs. Nilon on the audit.

-He went on to compliment Mr. Winkler, as he is always at the Township office as well as thanking the road crew for a good job and being on the ball. He also stated that he has seen the police department on patrol.

-Charleen Grey thanked Mr. Duerr for staying on top of the gas drilling.

-A resident questioned what was being done with the old township building

-Mr. Grubbs stated that is currently being rented by the Sewer Authority.

-A resident questioned whether First Niagara Pavilion was leaving.

-Mr. Winkler said that he has not heard any news.

-A resident questioned why the Township has so many police cars.

-Mr. Grubbs stated that the majority of the cars are used strictly in the pavilion parking lot and that the Township receives money from the pavilion for each unit per show.

Adjourn Meeting:

Motion: Donald Winkler

2nd: Alfred Contumelio

8.38pm