The Hanover Township Board of Supervisors held their **Regular Meeting** on **Thursday, May 19, 2011** at 7:30 pm at the Municipal Building. Those present were Donald Winkler-Chairman, David Duerr-Supervisor, Alfred Contumelio-Supervisor, Nancy Voelker-Vice Chair, Herbert Grubbs-Supervisor, Solicitor Lane Turturice and Wendy Turrentine-Secretary/Treasurer.

Call to Order:

Pledge of Allegiance:

It was announced that an Executive Session regarding personnel was held April 27, 2011

Approval of Minutes:

1. Regular Meeting April 21, 2011

Motion: To approve the meeting minutes for April 21, 2011 with changes

Motion: Nancy Voelker 2nd: David Duerr

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes

Motion Passed

Questions on Agenda Items:

None

Chairman's Report:

Mr. Winkler congratulated Mr. Turturice for his nomination for judge as well as Mr. Donohue and Mr. Lemmi for Township supervisors.

Public Safety Reports:

Fire: None

-Mr. Winkler thanked the Fire Department for their assistance during the storm when the electric lines were down.

Animal Control: 11 calls answered at residence, 1 citation, 8 warnings, 10 hours patrolled, 3 dogs picked up and placed in kennel, 1 dog returned to owner and 8 nuisance calls received.

Police: 8 traffic, 0 reportable and 1 non-reportable accident, 2 summary, 1 criminal, 55 incidents

Road Report:

- \$12,437.97 in wages, 673 total hours: 124 equipment repair, 492 on road maintenance and sick/holiday time
 - -Mr. Duerr stated that the road department is doing a good job trying to keep up with the slides and damages caused by the rain.
 - -Mr. Donohue stated that Phillips Road is still sliding.
 - -Mr. Duerr stated that the Township will correct the road when the weather breaks.
 - -Mr. Grubbs asked where the water line was located.
 - -Mr. Duerr stated on the opposite side of the road.

Park Report:

Patty Rhoades stated that the park would officially open on Memorial Day weekend.

- -Also that the chain that has been up all winter will remain up after dark during the summer.
- -Summer Camps will begin June 14th-July 19th for preschool through 6th grade on Tuesdays

Approve Expenses:

-Mr. Winkler stated the Sewer Authority was invoiced for a bill the Township received from KLH and that they denied the request for payment.

- -Mrs. Paden explained it was denied because the Sewer Authority had paid their own engineer.
- -Mr. Duerr asked Mr. Grubbs if they were able to use their own engineer to approve their plans.
- -Mr. Grubbs stated that our engineer fees were calculated in the permit costs and that it was the Township's responsibility to remit payment for the KLH invoice.

Motion: To approve the Bills List

Motion: Donald Winkler 2nd: Nancy Voelker

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes

Motion Passed

-Mr. Niederriter questioned if it was common practice to provide lunch for FNP training.

-Both Mrs. Voelker and Mr. Winkler stated yes

-Mr. Niederriter questioned where the money for this came from and if it was in the budget for FNP.

-Both Mr. Grubbs and Mr. Duerr stated that this money goes into training costs.

- -Mr. Duerr questioned whether the Township was exclusively using Greens.
 - -Mr. Winkler stated that the Township has been.
 - -Mrs. Voelker stated that they handle everything with no additional charge.
 - -Mr. Grubbs asked Chief Geho if they pick up the vehicles from the Township.

-Chief Geho stated yes.

-Mr. Niederriter inquired about the Dodge Intrepid located behind the old Township building.

-Mr. Winkler stated that Myers had purchased it.

New Business:

1. Equipment to be bid at the Richie Brothers Auction

-Mr. Duerr read the equipment list prepared by the road department to be sold at the Richie Bros Auction on June 27th, 2011.

Motion: To approve the sale of the listed equipment at the June 27, 2011 Richie Brothers Auction

Case 680 E 9128149

Case 680 G 9135801

John Deere 138476

84 International 1HTAA1953EhA14494

93 International 1HSHEGMN3PH486275

Motion: David Duerr 2nd: Alfred Contumelio

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes

Motion Passed

2. Advertise the Gas & Oil Drilling Ordinance

-Mr. Grubbs explained that the Planning Commission has been working on this ordinance with Roberta Sarraf and it is ready for review.

Motion: To advertise the summary notice for the Gas & Oil Drilling Ordinance

Motion: Herbert Grubbs 2nd: Alfred Contumelio

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes

Motion Passed

Mr. Grubbs stated that the fee schedule for a Special Conditional Use Hearing needs to be reset from \$325.00 to \$725.00

- -He explained the cost is to include the wages of the Township solicitor, secretary and supervisors.
- Mr. Grubbs stated that he would like to set the Conditional Use Hearing fee held at a regular meeting to \$350.00
 - -He explained that smaller projects will not consume as much time and can be taken care of prior to the regularly scheduled Township meeting.
 - -Mr. Turturice explained that if necessary this hearing can always be extended if it appears that it can not be resolved in the allotted time scheduled.

Motion: To reset the Special Conditional Use hearing fee to \$725.00 + costs incurred and to set the fee for a Conditional Use hearing fee scheduled prior to the regularly scheduled Township meeting to \$350.00 + costs incurred.

Motion: Herbert Grubbs 2nd: Donald Winkler

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes **Motion Passed**

Mr. Donohue questioned if the supervisors need to be notified of drill site agreements.

- -Mr. Grubbs explained that all conditional use cases will come before the Board.
- -Mr. Turturice went on to say that well site would indicate this information.
- -Mr. Duerr stated that the DEP notifies the Township.
- -Ms. Turrentine stated that the Township is currently being notified by Range Resources.
- -Mr. Grubbs stated that any type of earth move requires notification; and was confirmed by Mr. Turturice
- -Mr. Donohue stated that he had been approached but had not yet signed anything.
- -Mr. Grubbs stated that the Township had been notified of 2 pads by Range Resources.

3. Bids on Cinders

- -Mr. Duerr stated that it may seem early to purchase these items but as bad weather approaches, these materials are hard to find. He stated that he would like to have a 2/1 mixture of ash and grit sand and would like the same supplier for both items so that the hauler can be responsible for mixing them and would like to accept the lowest bid for the mix.
 - -Mr. Grubbs stated that bidding the items this way could be more expensive.
 - -Mr. Duerr stated that the road department spends hours mixing the material.
 - -Mr. Grubbs stated that Dale should be able to control the loads and when they are delivered.

Motion: To bid out cinders and grit sand from the same supplier.

Motion: David Duerr 2nd: Donald Winkler

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes

Motion Passed

- 4. Quotes on pumping the holding tanks
- -Mr. Winkler read the quotes as follows:

Arch Sanitation \$0.10 per gallon RMC Concrete \$0.09 per gallon \$0.08 per gallon

- -Mr. Duerr stated that the Township should go with RMC because they are local.
- -Mr. Winkler stated the Township should go with the lowest bid.

Motion: To accept RMC Concrete's bid for \$0.09 cents per gallon to pump the holding tanks at the municipal building.

Motion: David Duerr 2nd: Herbert Grubbs

Vote:

Mr. Winkler-no, Mr. Duerr-yes, Mr. Contumelio-no, Mrs. Voelker-yes, Mr. Grubbs-yes **Motion Passed**

- Mr. Donohue asked the Board to explain the bidding process to him as he does not understand it.
 - -He stated he feels it is unfair that the lowest bidder did not receive the job.
 - -Mr. Grubbs stated that it is about what is best for the citizens of the Township.
 - -Mr. Duerr stated that this particular work did not require a formal bid.
 - -Mr. Grubbs stated that the quotes were to get a general price frame.
 - -Mr. Donohue brought up the bid for the road materials when inquiries were made regarding a company not bidding.
 - -Mr. Duerr stated that he made his opinion clear at the last meeting to have RMC pump the holding tanks.
 - -Mr. Winkler questioned that if there is not a problem with J&E then why is the Board arguing over pennies.
 - -Mr. Grubbs stated that he does not know anything about the company and that is the problem.
- 5. PAWC possible rate increase.
- -Mr. Winkler read the message from Pennsylvania American Water Company.
- -Mrs. Cassidy asked what could be done to prevent the increase.
- -Mr. Duerr stated the PUC is taking letters and calls regarding this matter. He explained that 1 ½ years ago, PAWC had an 11% increase and now they are wanting 16%. When the previous rate increase was imposed, it was stated that it was due to the cost of hydrant installation which the Township is actually responsible for. He requested that the Township submit a letter in protest.
 - -Mr. Grubbs asked what the comment period time was.
 - -Mr. Duerr stated prior to June 28, 2011.

Motion: For Mr. Duerr to submit a letter to PAWC protesting the proposed rate increase.

Motion: Herbert Grubbs

2nd: Donald Winkler

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes **Motion Passed**

- -Mr. Winkler started a discussion not on the agenda regarding the finalization of the Police Labor Agreement.
 - -Originally, Mr. Grubbs and Mr. Duerr were negotiating the agreement but it seems to be at a stand still.
 - -Mrs. Voelker volunteered to finish negotiations with Mr. Duerr.
 - -Mr. Winkler stated that he does not feel he should be involved as the liaison to the police department and asked Mr. Turturice if this was correct.
 - -Mr. Turturice stated that is not legally correct and that Mr. Winkler should be involved but if he feels he should not, then other Board members should participate.
 - -Mr. Duerr and Mrs. Voelker are going to work with the police department and Mr. Turturice to finalize this agreement.
 - -Mr. Turturice explained that no motion/vote was required for this action.
- -Mr. Winkler started a discussion not on the agenda regarding the police department schedule stating that there was not another concert scheduled at FNP until June 21, 2011. He continued by saying that he has been watching the police department's hours and is looking to cut cost in the department. He has already taken hours and days off and would like the ability to be able to continue to do so.
 - -Mr. Duerr asked if this was already being done.
 - -Mr. Winkler stated yes.
 - -Mrs. Voelker asked Chief Geho how the training of the new officers was progressing.

- -Chief Geho stated that the 2 new officers were already 3 days into training.
- -Mrs. Voelker inquired as to who was training the officers.
- -Chief Geho stated that the officers are scheduled on shifts with him and that he is monitoring them.
- -Mr. Duerr asked if there was money to run the department.
- -Mr. Winkler stated that he wants the right to take hours off the schedule and that they are budgeted \$110,000 in payroll.
- -Mr. Winkler also stated that FNP pays for the hours worked during concerts.
- -Mr. Grubbs stated that prior to now, the Township always had the donation and now has to rely on the amusement tax.
- -Mr. Niederriter asked if the police department depleted Township funds.
- -Mr. Winkler responded "No" and explained that the Township does not know where it stands due to the tax.
- -Mr. Duerr questioned how much authority the Board was giving Mr. Winkler.
- -Mr. Winkler explained that he wants to watch hours/payroll to come in with the budget.
- -Mrs. Voelker stated that once the tax money starts to come in, the Township will know better where it stands financially.
- -Mr. Winkler stated that there have not been any returns submitted yet.
- -Mr. Grubbs stated that Mr. Winkler has already been cutting shifts and hours.

Motion: To allow Mr. Winkler to monitor hours to keep the payroll in the police department within budget for 2011.

Motion: Donald Winkler

2nd: Herbert Grubbs

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes **Motion Passed**

- -Mr. Winkler started a discussion not on the agenda regarding the copier that was purchased from Staples in December 2010.
 - -It was explained that Staples never came to install the copier so Staples was notified that the Township was returning it and a copier was purchased from Borden Office Equipment in compliance with the guidelines set for purchase in the December 9, 2010 meeting.
 - -Mr. Winkler stated that the copier purchased from Borden was not wireless and Ms. Turrentine stated that it indeed was.
 - -It was also clarified that the Township was credited for the copier originally purchased from Staples.
 - -Mr. Winkler requested that Mr. Turturice write a letter to Staples demanding they come retrieve the copier that is still in the box in the Township municipal building.
 - -Mr. Turturice stated that Ms. Turrentine was able to write the letter on behalf of the Township and that he would give her some guidelines and review it prior to it being sent.
- -Mr. Duerr questioned where the 2010 Explorer was for the police department.
 - -Chief Geho stated that it was delivered today.
- -Mr. Turturice brought the matter of the sale of a lot at Starpointe before the Board.
 - -Mr. Turturice explained that ProBuild, a lumber supply company, wanted to immediately occupy a space at the business park. Their main concern was if they could put up a temporary structure until their permanent building is complete.
 - -Mr. Grubbs stated that this is something Starpointe should deal with.
 - -Chief Geho questioned if there were many lots left.
 - -Mr. Grubbs stated that there were very few.
 - -Mr. Turturice stated that this was Lot #1.

Motion: To preliminarily approve the plans for ProBuild at Starpointe subject to the approval of the Planning Commission. David Duerr 2nd: Alfred Contumelio

Motion: David Duerr

Vote:

Mr. Winkler-yes, Mr. Duerr-yes, Mr. Contumelio-yes, Mrs. Voelker-yes, Mr. Grubbs-yes

Motion Passed

Public Comments:

- -Mr. Contumelio cautioned to be careful if anyone has pine trees on their property as the roots do not go deep and they can easily fall.
- -Mr. Duerr stated that due to the heavy rains, ground saturation is very bad.
- -Mr. Mills stated that the road crew has done great work on Devils Den Road.
 - -He also wanted to thank the police department for making their presence known.

Public Announcements:

None

Adjourn Meeting

2nd: Alfred Contumelio Motion: Donald Winkler

Meeting was adjourned at 8:54pm