

The Hanover Township Board of Supervisors held their **Regular Meeting** on, **December 28, 2011** at 7:30 pm at the Municipal Building. Those present were Donald Winkler-Chairman, David Duerr-Supervisor, Alfred Contumelio-Supervisor, Nancy Voelker-Vice Chair, Herbert Grubbs-Supervisor and Wendy Turrentine-Secretary/Treasurer and Solicitor Lane Turturice.

**Call to Order:**

**Pledge of Allegiance:**

**Approval of Minutes:**

1. Regular Meeting November 17, 2011

**Motion: To approve the minutes for the November 17, 2011 Regular Meeting.**

Motion: Dave Duerr                      2<sup>nd</sup>: Alfred Contumelio

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

2. Special Meeting December 6, 2011

-Mr. Duerr stated that there was a correction made on page two and read the correction made.

-Mr. Lemmi asked for clarification of the number of lawsuits. Ms. Turrentine stated she would review the audio recording to verify the information.

**Motion: To approve the minutes for the December 6 2011 Special Meeting with the correction and verification of information.**

Motion: Donald Winkler                      2<sup>nd</sup>: Nancy Voelker

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

3. Special Meeting December 20, 2011

-Mr. Duerr requested that the projected number of shows be listed in the minutes.

**Motion: To approve the minutes for the December 20, 2011 Special Meeting with the addition.**

Motion: Donald Winkler                      2<sup>nd</sup>: Nancy Voelker

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

**Questions on Agenda Items:**

None

**Public Safety:**

Animal Control: 19 Calls received at residence, 2 citations, 15 warnings, 1 animal bite, 1 quarantine, 10 hours patrolled, 3 dogs picked up, 3 dogs placed in kennel, 1 dog returned to owner and 15 nuisance calls received.

**Road Report:**

Total Wages: \$13,353.63, Total Hours: 709

180 Hours on Shop/Equipment, 340 Road Maintenance & 189 Miscellaneous Hours

**Approve Expenses:**

-Mr. Winkler explained that the invoice for United National Insurance Company was the final payment in the Grennell case.

-Mrs. Lemmi pointed out an error in the classification of the pumping of the holding tanks. Ms. Turrentine stated that error had already been fixed in the system.

**Motion: To approve the Bills List.**

Motion: Donald Winkler 2<sup>nd</sup>: Nancy Voelker

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

**New Business**

1. Approve 2012 Budget

-Mr. Winkler discussed the minor changes that were made since the budget was proposed and explained the budget overview that was provided to help define what exactly each line item in the budget represented.

-Mr. Duerr addressed that there are no wage increases budgeted for 2012 and that this is why he does not support this budget. He explained that by taking \$5,000 out of the allotment for the Capital Reserve fund, a cost of living wage of 2% could be allocated to each department.

-A discussion was held regarding the supervisors receiving a wage increase. It was explained that the FICA and Medicare tax for the supervisors was put under the administration in past years and a new line item was created for 2012 which clarified the issue.

-Mr. Grubbs stated that wages for employees are set at the Reorganization Meeting.

-A discussion was had regarding each department's conformity to the 2011 budget with explanations as to why the road department was over budget and why the police department was under budget.

-A discussion was had about previous year trends regarding the capital reserve account.

-Mr. Donohue suggested the Board resolve the police department issue before they disburse wage increases. Mr. Duerr stated that these are separate issues and the \$5,000 he suggested for cost of living raises was across the board for each department and the wage increase he proposed was not a merit wage.

-A discussion was had regarding the healthcare benefits received by the road department and the approximate dollar amount this added to their hourly rate of pay which also included the topics of uniforms and paid time off.

-Mrs. Cassidy questioned the amount of money the fire department receives. Mr. Winkler stated that a portion of that money comes from the state and is money that must pass through the Township but is not necessarily money given by the Township.

**Motion: To approve the proposed 2012 budget.**

Motion: Donald Winkler 2<sup>nd</sup>: Alfred Contumelio

Vote:

Mr. Duerr-no, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

2. Ordinance 124 - EIT

-Mr. Turturice explained that each municipality and school district is now one entity within the county regarding tax collection as the method of collection has changed.

-Mrs. Voelker explained that the entire county is now required to have the same tax collector.

**Motion: To approved Ordinance 124 regarding Earned Income and Net Profit Tax.**

Motion: Donald Winkler 2<sup>nd</sup>: Nancy Voelker

Vote: Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

3. Resolution 2011-4: Setting Property Tax at 4 mils for 2012

**Motion: To approve Resolution 2011-4 setting the Property Tax at 4 mils for 2012.**

Motion: Donald Winkler 2<sup>nd</sup>: Nancy Voelker

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

4. Resolution 2011-5: Appropriation of Funds for 2012

**Motion: To approve Resolution 2011-5 appropriating funds for expenditures and expenses for 2012**

Vote:

Mr. Duerr-no, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

**Correspondence:**

1. Resignation letter from Kevin Lemmi from the Zoning Hearing Board.

**Motion: To accept Kevin Lemmi's resignation from the Zoning Hearing Board effective December 31, 2011.**

Motion: Herbert Grubbs    2<sup>nd</sup>: David Duerr

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

**Items Not on Agenda:**

1. Advertise for an Outside Auditor

-Mr. Duerr stated that he would like to advertise for outside auditor to complete the 2011 financial report.

-Mrs. Voelker explained that there a lot of Township that use non-elected auditors.

-Mr. Grubbs stated that these audits are usually quick and clean.

-Mr. Turturice stated that this protects the Township.

-Mrs. Lemmi questioned if the elected auditors would still have to complete the audit. Mr. Winkler stated that they will still have small duties to complete.

**Motion: To advertise for an outside auditor to complete the financial statement for the fiscal year 2011.**

Motion: Herbert Grubbs    2<sup>nd</sup>: David Duerr

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

2. Resolution 2011-6 regarding the uniform police pension.

-Mr. Turturice explained that wording from the prior pension resolution needs amended to eliminate a double payment to the beneficiary of any officer killed in the line of duty.

-Mrs. Voelker asked if this resolution would correct the language. Mr. Turturice replied yes and went on to say that this was optional prior to 2010.

-Mr. Winkler stated that PSATS recommends this resolution to protect the Township.

**Motion: To approve Resolution 2011-6 amending the prior resolution establishing the uniform police pension plan.**

Motion: Donald Winkler    2<sup>nd</sup>: Nancy Voelker

Vote:

Mr. Duerr-yes, Mrs. Voelker-yes, Mr. Winkler-yes, Mr. Grubbs-yes, Mr. Contumelio-yes

**Motion Passed**

**Statements from Outgoing Supervisors:**

Alfred Contumelio

-Mr. Contumelio stated that it was an honor to work with everyone and that he was glad he was able to help resolve some issues.

-Mr. Contumelio wished the best of luck to the incoming supervisors.

Nancy Voelker

-Mrs. Voelker welcomed the new Board members and wished them luck.

-Mrs. Voelker thanked the residents for the confidence and support they showed for her during the ups and downs – positives and negatives.

-Mrs. Voelker requested that the new Board make a concerted effort to work with the Sewer Board, especially as they still have a vacancy.

**Public Comments:**

-Mrs. Cassidy commended Mrs. Voelker as the only female supervisor to serve on the Board and wished Mrs. Voelker good luck.

-Mrs. Grey stated that Mr. Contumelio and Mrs. Voelker came in office during a storm and it is appreciated by all of the residents.

-Mr. Morra asked if there has been any progress with the Sewer Board. Mr. Grubbs stated no.

-Mrs. Voelker stated that Mrs. Paden informed her that the questions were answered.

-Mr. Winkler said that he was against the letter of support unless it is free money.

-Mrs. Zirkle stated that she thought this area should have been in the original plan and Mrs. Voelker stated that it does not make sense that it was not.

-Mr. Niederriter questioned why the line could not be run from Windy Hill towards Haul Road.

Mr. Grubbs stated that that is a long way to go for the number of people they would add.

-Mr. Winkler stated the PLRB hearing was complete and that all charges against the Township were dismissed; the conclusion from the decision was read.

-Mrs. Lemmi questioned what would have happened if the decision was reversed? Mr. Winkler stated that the Township could have been faced with fines, back wages and added shifts to the police department.

-Mr. Winkler stated that two members of the Board were done with their terms and two new members were coming on board. He went on to mention some of the challenges that the current board has faced including the lack of solicitor and secretary, the sewer project, reduction of costs in insurance and the amusement tax. Mr. Winkler also said the Township is in better shape now regarding funds available and the upcoming Marcellus Shale projects.

**Motion to Adjourn**

Donald Winkler/Nancy Voelker

8:59PM

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David Duerr, Chairman

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James Donohue, Vice Chairman

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Herbert Grubbs, Supervisor

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Kevin Lemmi, Supervisor

\_\_\_\_\_  
Donald Winkler, Supervisor

ATTEST:

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Wendy M. Turrentine, Secretary/Treasurer

Date: \_\_\_\_\_