

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, December 21, 2017** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Mr. Dale Handick – Chairman, Mr. Herbert Grubbs-Vice Chair, Mr. Kevin Lemmi –Supervisor, Mrs. Audrey Wingard-Secretary/Treasurer & Mr. Dennis Makel-Solicitor.

**Call to Order**

**Roll Call** Mr. Handick, here Mr. Grubbs, here Mr. Lemmi, here

**Pledge of Allegiance**

Mr. Handick stated we have a visitor today from the state police, Sargent Doug Kramer. Sargent Kramer introduced himself as the Station Commander of the Pennsylvania State Police. He has not visited for a couple of months and states that everything has been going well in our area as far as the State Police are concerned. There have been a couple of crashes but no oversize load hauling. He expresses his holiday wishes and asks anyone with issues or concerns to please contact his office. Sargent Kramer calls for questions and Mrs. Sarracino has a question regarding a call she made to 911 on December 6 at 11:47 p.m. It took an hour for someone from the State Police to get there. Sargent Kramer states at that time the car dispatched may have been all the way in Monroeville. At that time of day, the number of officers available to respond is reduced. They agree to discuss the details outside the meeting room.

Mr. Faux states he would like to thank the troopers for their assistance to his son involved in a rollover accident whereby the State Police assisted his son and were very courteous.

Sargent Kramer closes by wishing everyone happy holidays and remember to take your packages off the porch before someone else does!

**Approval of Minutes:**

- 1. Approval of minutes from the November 16, 2017 regular meeting

**Motion: Approve the November 16, 2017 minutes.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes, Mr. Grubbs-yes Mr. Lemmi-yes **Motion Passed**

**Questions on Agenda Items:** None

**Administration Report:** Net income for the year is \$355,875 in the General Fund and in the State Fund we are carrying over \$22,150 into 2018.

**Public Safety Report: Police Department**

Magisterial Income:	\$ 10,263.35
Local Ordinance	3,391.13
Title 18 (crime code)	6,902.20
Title 75	29.98
473 hours patrolled	

**Fire Department:**

Structure Fires: 0, Haz-Mat: 0, Grass/Brush Fire: 5, Illegal Burn: 1, Vehicle Accidents: 8, Vehicle Fire: 1, Landing Zone: 0, Mutual Aid: 1, False Alarm: 4; Fire Alarm: 2, Tree Down: 4, Wires Down: 2, Medical: 14, Lift Assist: 1, Public Service: 0  
Total Calls for November 2017: 47, Year-to-date: 374 Calls

**Road Report:** Ditch Haul Road, trim low branches with bucket on Phillips, Kings Creek, McCracken Hill, Paris Colliers, Rock School and Meadow. Boom mow on Verelest, Meadow and Maxwell, several equipment repairs, repair marker on Woodland, repair the berm on Logue Road, graded Devils Den and spread stone on Aunt Clara

**Park Report:** Park is closed although people still use it

**Approve Expenses:** Mrs. Wingard explains she had mileage for training in Washington for iasWorld software for building permit monitoring. Mr. Grubbs asks about the Peterbuilt repair. Mr. Handick responded that it was the clutch sticking and a check engine light.

**Motion:** Mr. Lemmi 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

**New Business:**

1. Approve 2018 budget

**Motion: Approve budget for 2018**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

2. Set millage for 2018

Mrs. Wingard explains last year we went from 25% assessment to 100% assessment and tax revenue was not allowed to increase so the tax millage was lowered to .33% from 4%. There was a small decrease in tax revenue (\$400.00). Ms. Wingard suggests making the millage rate .35%, which would increase it slightly to make up for the re-assessments that are lowering the tax base further.

**Motion: Set millage to .35% for 2018.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

3. Approve Hydro Recovery Site Plan Amendment

Mr. Eric Kann of Hawbaker Engineering introduces himself and Chad Bell of Hydro Recovery. Mr. Kann explains that Hydro wishes to add a building to wash out mud trucks. The building would be fully enclosed with the runoff going into a trough to keep all fluids contained. Mr. Grubbs stated that the Planning Commission reviewed this plan and had asked Hawbaker to send copies to our Engineer. Mr. Kann states that they have done this and the engineers made a few comments which Mr. Kann will address in the drawings. Mr. Kann also sent the site plan to Washington County Soil Conservation District who found no issues. Hawbaker will forward the letter when received from the Conservation District. Mr. Grubbs reports the Planning Commission recommends approval with the amendments as recommended.

**Motion: Approve the Hydro Recovery site plan amendment with the following conditions:**

1. Compliance with all requirements of the Township Engineer
2. Compliance with all requirements of the Soil Conservation District
3. All costs incurred by the township including all reasonable engineer fees be paid for by Hydro Recovery
4. Hydro Recovery must comply with all township rules and regulations concerning UCC requirements for building this facility
5. The township assumes no responsibility or liability for the truck washout facility.

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

4. Approve Collins Subdivision

Mr. Grubbs explains Mr. Collins has property on Phillips Road which is already divided into lots. Mr. Collins is just shifting the lot line and it will still be two lots. It was reviewed by the Washington County Planning Commission as well as the Hanover Township Planning Commission. Recommendation for approval by the Hanover Township Planning Commission is given. It is a minor subdivision with only a line shift therefore it is not necessary to have the township engineer review it.

**Motion: Approve the Collins Subdivision subject to payment of any and all costs and fees incurred or required by the township**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Handick

**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

5. Discuss Ordinance 106  
Mr. Grubbs states there isn't any action required. Mr. Makel concurs no action is required because the ordinance appears to be very typical. He further stated that he does not understand what occurred with the plaintiff to cause the citation and why the Township was not involved in the citation. Mr. Makel states the rules and regulation of the Sewer Authority should state who is responsible for what.
6. Release Trumco heavy hauling bond Laurel Rd & return check of 7/2015 for Aunt Clara Road  
**Motion: Authorize release of heavy hauling bond on Laurel Road subject to the inspection and satisfaction of Mr. Dale Handick.**  
**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**
7. **Motion: Return check number 1195 in the amount of \$3,000.00 to Trumco Forest Products, LLC dated 7/17/2015 for the Aunt Clara Road heavy hauling bond and release Trumco of any liability of damages to said road.**  
**Motion:** Mr. Lemmi 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**
8. Discuss furnace quotes  
We called 5-6 people for quotes and received one quote from someone recommended by the Hanover Township Volunteer Fire Department and Mr. Riter. This is for new furnaces in the garage. Dave said one of the reasons you have so much trouble is these furnaces are not for garages with the exhaust fumes. He quoted us those type of furnaces we have and he also quotes the overhead radiant heat. The quotes were \$2,984.00 for 80% heater units, \$5,896.00 for 90% heaters and \$5,689.00 for 30 foot radiant heater.  
**Motion: Approve the purchase and installations of the radiant heaters for Hanover Township garage at the cost of \$5,689.00 per the Air Excellence quote.**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Lemmi  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**
9. Discuss 2019 Mack GU432 Quote for body from Walsh  
**Motion: Approve Walsh quote for \$54,384 for the dump body, hydraulics, hitch, spreader and plow to be installed and paid to Transedge Trucking for the 2019 Mack Truck.**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**
10. Approve year end transfer of funds  
Mrs. Wingard explains the year end transfer to Capital Reserve would be \$575,000 after moving the funds from Gaming, Impact and Capital Reserve to the General Fund based upon this year's capital purchases. The Impact and Gaming fund purchases total \$214,716. This money will move to the General Fund and then the difference between the \$575,000 year end transfer amount and the \$315,064 already allocated to the capital reserve purchases will be transferred to Capital Reserve. ( $\$575,000 - \$315,000 = \$260,000$ )  
**Motion: Approve transfer of \$260,000 from General fund to Capital Reserve.**  
**Motion:** Mr. Lemmi 2<sup>nd</sup>: Mr.  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**
11. Approve Liability Insurance, Public Entity and Police Professional quotes for 2018  
Mrs. Wingard explains that we have not received the quotes for the Police Professional and Public Entity as anticipated.  
**Motion: Approve MRM insurance quote for property and liability insurance at a cost of \$31,313.00 through the HDH Group, Inc.**  
**Motion:** Mr. Lemmi 2<sup>nd</sup>: Mr. Grubbs  
**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

12. Set Reorganization meeting and authorize advertisement

**Motion: Authorize advertisement for reorganizational meeting on January 2, 2017 and the auditors meeting of January 3, 2017.**

**Motion:** Mr. Grubbs 2<sup>nd</sup>: Mr. Lemmi

**Vote:** Mr. Handick-yes Mr.Grubbs-yes Mr. Lemmi-yes **Motion Passed**

**Public Comments:** Mr. Mills asked about the Homestead act. He his informed it is in effect for tax discounts.

Mr. Lemmi asks about lettering on the Township vehicles. He states he would like to see the vehicles lettered.

Ms. Sarracino asks if there are plans to get full time coverage in the police department. Mr. Grubbs states he believes that issue will be addressed in the coming year.

**Public Announcements: Happy New Year!**

**Motion to Adjourn: Mr. Handick**


**Adjourn Meeting 8:34 pm**

**VISIT US AT OUR WEBSITE: [www.hanovertwp.net](http://www.hanovertwp.net)**

  
\_\_\_\_\_  
Dale Handick, Chairman

  
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Herbert Grubbs, Vice Chair

\_\_\_\_\_  
Kevin Lemmi, Supervisor

ATTEST:   
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Audrey Wingard, Secretary/Treasurer

  
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Date

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