

The Hanover Township Board of Supervisors held the **Regular Meeting on Thursday, August 17, 2017** at the Municipal Building, the meeting commenced at 7:30pm. Those present were Mr. Dale Handick – Chairman, Mr. Herbert Grubbs-Vice Chair, Mr. Kevin Lemmi –Supervisor, Mrs. Audrey Wingard-Secretary/Treasurer & Mr. Dennis Makel-Solicitor.

Call to Order

Roll Call Mr. Handick, here Mr. Grubbs, here Mr. Lemmi, here

Pledge of Allegiance

Approval of Minutes:

1. Approval of minutes from the regular meeting of July 20, 2017

Motion: Approve minutes for the regular meeting July 20, 2017

Motion: Mr. Lemmi 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Approval of Minutes:

1. Approval of minutes from the Conditional Use Hearing of August 11, 2017
Mr. Handick states Chris Furman was not the solicitor in attendance, Mr. Makel was.

Motion: Approve minutes for the Conditional Use Hearing August 11, 2017 with requested correction.

Motion: Mr. Grubbs 2nd: Mr. Lemmi

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Questions on Agenda Items: None

Administration Report: Statement of Financial Accounts – Balance Sheet

Mrs. Wingard reports the revenue increased due to gaming money. Paychex has provided the ESR report regarding health care requirements based upon part-time hours worked. Health care packages must be offered if an employer has manhours equal to 50 full-time employees. Our full-time equivalent based upon the part-time seasonal hours worked in all Hanover Township Departments is equal to 14.9 employees. We do not have to offer a healthcare package to part-time employees.

Public Safety Reports: Police Department:

Magisterial Income:	\$ 11,984.99
Title 18 (crime code)	5,640.77
Title 75	69.26

424 hours patrolled

Please use alternate routes around Key Bank Pavilion this weekend, Friday's concert, Kings of Leon should not be bad, but Saturday's Florida Georgia Line concert is a sell out and traffic is expected to be bad. There are four more concerts after this. Two are expected to have high traffic, Luke Bryan on September 9th and Farm Aid on September 16th.

Fire Department:

Structure Fires: 0, Vehicle Accidents: 3, Vehicle Fire-1, Mutual Aid: 3, False Alarm: 2; Medical: 8, Tree Down: 10, Wires Down: 1, Accidental Dispatch: 1, Gas Odor: 1, Unknown Problem: 1, Total Calls for July 2017: 31, Year-to-date: 232

Road Report: Black top patching, getting equipment ready for tar and chip and cutting township grass. We also had a number of trees down.

Park Report: We are getting ready for Covered Bridge Festival.

Approve Expenses:

Motion: Approve Expenses

Motion: Mr. Grubbs 2nd Mr. Handick

Mr. Grubbs explains he is abstaining from voting on the NC Sanitation invoices as he does business with this company. Mr. Grubbs states Todd Electric bill is for the street lights at 18 & 22 and they have suggested changing to the new LED Lights.

Motion: Approve expenses

Vote: Mr. Handick – yes, Mr. Grubbs-yes, with exception to NC Sanitation invoice-abstain, Mr. Lemmi – yes **Motion Passed**

New Business:

1. Report of Sargent Kramer

Sargent Doug Kramer states he is the new station commander for the PA State Police Pittsburgh Barracks. Year to date there have been 106 incidents covered by the PA State Police when the Hanover Township PD did not have an officer on duty. They have issued 49 citations and responded to 32 crashes mostly on Interstate 22. Most of the calls were burglar alarms and family fights which are immediately responded to whereas a call in which only a report (robbery, domestic, etc. *not* in progress) would need to be taken is turned over to the local police. Sargent Kramer ask for questions and is asked what the response time for the State Police is to Hanover Township. Sargent Kramer states depending on availability it is around 10-20 minutes. They come from the Moon Township Office. Mr. Grubbs asks how far north and south their territory is on Route 18. Sargent Kramer states it is from the Washington/Beaver County line to the Hanover/Smith Township line. Mr. Lemmi asks that the township be notified when oversized/heavy loads are brought through the township.

2. Andrew Orbovich Electronic Recycling

Mr. Orbovich stated he works for Infinite Electronic with a warehouse in Weirton, an office in Deland, Florida and Odenton, MD. Mr. Orbovich is a vendor for the state of West Virginia. Infinite has a 5-year contract with WVU and a 3-year contract with Highmark Insurance. When driving by, he noticed the sign for Clean Up day and stopped to inquire how we handle electronics. He does collections for J&B Green Team (Jefferson & Belmont Counties Ohio). Mr. Orbovich's proposal is to come out to the township and set up a collection area to accept old computers and electronics, (NO Refrigerators, TVs , or LCDs) and pay the Township 3¢ a pound for everything he collects. There is a discussion pertaining to the notice for this year saying no electronics, making this unfeasible for this year as residents would not bring those items. It is decided to arrange a program for next year in conjunction with Hanover Township Clean Up days. The dates are set in March for Clean Up. Mr. Grubbs suggest setting Mr. Orbovich up on a separate day with a flyer for just electronics. Mr. Orbovich states he takes police equipment, forklift batteries and works with his clients to develop a package to meet their needs. Mr. Makel states we need to gather insurance information as well as formulate an agreement.

Motion: Authorize Dale Handick to negotiate a contract with Infinite Electronic Recycling to the satisfaction of the Board of Supervisors before the next meeting.

Motion: Mr. Grubbs 2nd: Mr. Lemmi

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

3. Covered Bridge Festival Budget

It is determined to add a singer 12:00-1:00 on Saturday and one day of the Petting Zoo

Motion: Authorize the entertainment schedule at \$2,025.00 as noted.

Motion: Mr. Grubbs 2nd: Mr. Lemmi
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Motion: Authorize up to \$1000.00 for the purchase of additional signs for the Covered Bridge Festival.

Motion: Mr. Lemmi 2nd: Mr. Grubbs
Vote: Mr. Handick-yes, Mr. Grubbs-yes Mr. Lemmi-yes **Motion Passed**

4. Authorize the Girls Scouts free rental of schoolhouse pavilion September 24, 2017
Motion: Authorize Girls Scout use of schoolhouse September 24th free of charge.

Motion: Mr. Handick 2nd: Mr. Lemmi
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

5. Hire Terry Potts as part-time park employee

Motion: Hire Terry Potts at \$10.25 as part-time park employee pending receipt of background clearances Act 34 and 151.

Motion: Mr. Handick 2nd: Mr. Grubbs
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

6. Authorize advertisement for winter materials

Motion: Authorize advertisement for winter materials.

Motion: Mr. Handick 2nd: Mr. Grubbs
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

7. Authorize release of Y&B Logging Road Bond balance after engineering cost deduction (\$398) and Ayers Logging Road Bond release after engineering costs (\$498)

Motion: Authorize the release of Y&B and Ayers Logging Road Bonds.

Motion: Mr. Grubbs 2nd: Mr. Handick
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

8. Approve purchase of Highlander spreader from Walsh Equipment (CoStars)
 Mr. Grubbs asks how much it will cost. Mr. Handick answers \$18,450.00. Mr. Lemmi asks what it spreads and is told winter materials.

Motion: Authorize purchase of a v-box spreader at a cost of \$18,450.00 from Walsh Equipment

Motion: Mr. Handick 2nd: Mr. Lemmi
Vote: Mr. Handick-yes, Mr. Grubbs-yes Mr. Lemmi-yes **Motion Passed**

9. Hormann Site Plan Approval.

Hormann's representative, Mr. Justin Roeder, speaks on behalf of Hormann and notes on the drawings the addition to be added to the Hormann Flex building. He explains the site plan and all the references of the engineering company review of the site plan.

Motion: Approve the final site plan of Hormann Flexon expansion subject to; (1.) compliance with all requests from Widmer Engineering letter date August 15, 2017 (2.) reimbursement of all and any expenses incurred by the Township for engineer costs, (3.) compliance with the Federal, State and local laws, and (4.) compliance with the landscape plan to the satisfaction of the Township and protective covenant of Starpointe Consortium.

Motion: Mr. Grubbs 2nd: Mr. Lemmi
Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

10. Hanover Township VFD proposed projects for 2017.

Mr. Lemmi explains the Hanover Township 2017 Budget earmarks spending of \$60,000 for projects for the Volunteer Fire Department subject to the approval of the Board of Supervisors. The VFD has submitted a project package including (1.) the breathing cylinders (S.C.B.A) to replace the 22 cylinders that will expire in 2018 at a cost of

\$15,378.00, (2.) purchase a battery powered rescue tool, Genesis C17 Vario, which is a 28 volt battery operated hydraulic rescue tool with the capability of spreading 16", cutting, pushing, and pulling. (Jaws of Life) The cost of the tool with three (3) batteries and two (2) charges: \$11,277.00 and (3.) purchase four (4) shipping containers to be configured into a training facility on the Hanover VFD property. These containers would be three (3) 40 foot and one (1) 20 foot container at a cost of \$15,000.00. If this project is accepted it would require a fourth project to entail the installation of a concrete pad for this training center along with safety railing, steps, interior dividers, door, windows, electric installation, plumbing and mechanical simulators at a cost of \$18,345.00. Total expenditures of all projects equals \$60,000.00.

Mr. Grubbs asks if the training facility project meets all the requirements of the Zoning Ordinance. The training facility needs a site plan. No one is in attendance from the Fire Department to answer this question.

Motion: Authorize the Hanover Township VFD to purchase the 22 S.C.B.A. cylinders at a cost of \$15,378.00 and the Genesis C17 Vario at a cost of \$11,277.00 and submit bills for payment to the Hanover Township Board of Supervisor.

Motion: Mr. Lemmi 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Motion: Table item number 3 and 4 of the Hanover Township VFD project proposal until further information is gathered on the project for the training facility.

Motion: Mr. Grubbs 2nd: Mr. Lemmi

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Motion: Contact PWC to authorize the installation of four fire hydrants at (1.) Route 18 and Mechanic Lane, (2.) 1500 block on Steubenville Pike, (3.) Route 18 and Winkler Lane and (4.) 353 Paris Colliers Road

Motion: Mr. Lemmi 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Motion: Authorize to advertise a fire maintenance personnel person for the Hanover Township VFD.

Motion: Mr. Grubbs 2nd: Mr. Handick

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

11. Report of road equipment purchase of Mack Truck

The Mack that was order at the end of last year and is built and ready for delivery tomorrow. The COSTARS cost was approved last November and is on the bills list for \$139,461:00

Motion: Authorize payment of \$139,461.00 out of the Capital Reserve Fund to purchase the Mack Truck.

Motion: Mr. Handick 2nd: Mr. Grubbs

Vote: Mr. Handick-yes, Mr. Grubbs-yes, Mr. Lemmi-yes **Motion Passed**

Public Comments: Mr. Contumelio has a question about 8 Mount View Drive and the ownership. Mr. Grubbs states the bank owns it. Mr. Contumelio asks if we have a high grass ordinance and is informed we do not.

Mrs. Rhoades asks if the Cemetery Board may operate a booth at the Covered Bridge Festival free of charge. It is agreed they may.

Public Announcements: Last Clean Up September 9 and the Covered Bridge Festival is September 16 and 17, 2017

Motion to Adjourn: Mr. Handick
Adjourn Meeting 8:57 pm

VISIT US AT OUR WEBSITE: www.hanovertwp.net



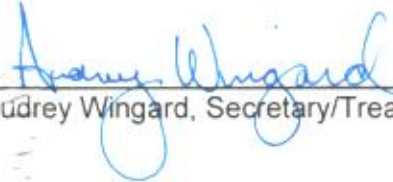
Dale Handick, Chairman



Herbert Grubbs, Vice Chair



Kevin Lemmi, Supervisor

ATTEST: 

Audrey Wingard, Secretary/Treasurer

10/12/2017

Date

130216