

The Hanover Township Board of Supervisors held **Regular Meeting** on **Thursday January 16** at the Municipal Building, the meeting commenced at 9:00pm following a conditional use hearing. Those present were Kevin Lemmi – Chairman, David Duerr – Vice Chair, Herbert Grubbs-Supervisor, Wendy M. Turrentine-Secretary/Treasurer & Dennis Makel-Solicitor.

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes:**

1. Regular Meeting December 19, 2013

**Motion: To approve the minutes from the regular meeting December 19, 2013.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

2. Reorganization Meeting January 6, 2014

**Motion: To approve the minutes from the Reorganization Meeting January 6, 2014 with the correction to the amount of the bond for the Tax Collector.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

**Questions on Agenda Items:** None

**Chairman's Report:** None

**Public Safety:**

Animal Control: 12 calls answered at residence, 1 citation, 9 warnings, 1 animal bite, 1 quarantine, 5 hours patrolled, 3 dogs picked up/placed in kennel, 1 dog returned to owner & 9 nuisance calls.

Fire: 4 vehicle accidents, 1 vehicle fire, 2 false alarms, 1 fire alarm, 1 wire down & 15 medical. 25 total calls for December; 327 YTD.

Police: 23 shifts totaling 335 man hours. Magistrate income \$11,903.63.

Announcement reminding residents to lock their cars and doors due to recent break ins.

Please report suspicious activity by calling 911 as the station number is for non-emergencies.

**Road Report:**

Winter Prep and Snow Removal

Haul Road – Clear beaver dam

Aunt Clara – Clean up slide and put up safety markers

Equipment: Truck 102–oil change; Truck 105–Hydraulics and spreader maintenance; Truck 108 – brakes, grease fittings, spreader maintenance; Truck 111–light repair and spreader maintenance

**Approve Expenses:**

Mr. Grubbs questioned why reimbursements were on the Bills List as they are not an invoice.

-Ms. Turrentine stated this issue was brought up before and it was never resolved other than to put receipts on the Bills List.

**Motion: To approve the Bills List.**

Motion: David Duerr 2<sup>nd</sup>: Herbert Grubbs  
Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes

**Motion Passed**

**New Business:**

1. Request from Andrew Miller for the installation of a fire hydrant on Miller Business Park Drive  
Mr. Grubbs reported that the Fire Chief stated he endorses this request for a hydrant at Miller Industrial Park.

Mr. Duerr questioned who would pay for the hydrant if it is located on private property.

-Mr. Grubbs explained that there is no installation fee.

-Mr. Miller stated it is a public water line.

-Mr. Duerr suggested Mr. Miller pay the monthly hydrant fee since it is not on public property.

-Mr. Miller asked if any hydrants paid by the Township were on private property.

-Mr. Grubbs suggested Mr. Miller turn the private drive over to the Township.

**Motion: To authorize a formal request by the Township to PAWC for a hydrant to be installed on Miller Business Park Drive with the condition that the monthly bill be paid by Mr. Miller. Mr. Miller is permitted to research whether the Township does remit payment for any other hydrants located on private property.**

Motion: Kevin Lemmi 2<sup>nd</sup>: Herbert Grubbs

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes

**Motion Passed**

2. Hire a probationary part time police officer

Mr. Duerr explained that the officer would complete 40 hours of training and an additional 620 hours of probationary time.

Officer Amanda Brewer worked at FNP last season and currently is employed full time at Mt. Pleasant.

**Motion: To conditionally hire Amanda Brewer as a part time, probationary officer pending the results of an up to date background check.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes

**Motion Passed**

3. Authorize the advertisement for Seasonal Detail Officers at First Niagara Pavilion

Mr. Duerr stated that there are multiple officers returning but they hope to have up to 45 officers due to the numbers steadily decreasing as the season progresses.

Mr. Grubbs asked if the contract was completed.

-Mr. Duerr stated it has not been completed yet but wanted to get an early start on hiring.

**Motion: To authorize the advertisement for seasonal detail officers at the First Niagara Pavilion.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes

**Motion Passed**

4. Quote for equipment removal from Police Department transport van.

Mr. Duerr stated that the transport van is a 1983 and needs replaced.

Myers Auto submitted a quote of \$720 to remove the equipment from the current van and then reinstall it once the newer van is purchased.

Mr. Duerr stated he would like for Myers to be able to purchase the van to insure the equipment will fit.

Mr. Makel stated that if the cost is under \$10,300, no quotes are necessary.

Mr. Lemmi questioned the cost for the lights to be reinstalled.

**Motion: To authorize Dave Duerr to investigate the purchase of a new van and lighting equipment for a sum not to exceed \$7,000.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

5. Authorize the advertisement for part time Fire Maintenance personnel

This position will be hired to fill the schedule at the request of the Fire Chief.

**Motion: To authorize the advertisement for an additional part time Fire Maintenance employee.**

Motion: Kevin Lemmi 2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

6. Release the Road Bond by Detweilers Wood Products on Haul and Dillo Roads

All work has been completed and the roads have been inspected by the Road Foreman

**Motion: To release the Road Bond by Detweilers Wood Products on Haul and Dillo Roads**

Motion: Herbert Grubbs 2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

7. Release the Road Bond by Green Valley Timber on Ridge Road via Purdy Road

All work has been completed and the roads have been inspected by the Road Foreman

**Motion: To release the Road Bond by Green Valley Timber on Ridge Road**

Motion: Herbert Grubbs 2<sup>nd</sup>: David Duerr

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

8. Appoint member to the Sewer Authority Board

A letter of interest was submitted by resident Chris Truby.

Mr. Duerr stated that he spoke with Mr. Truby and gave details regarding his work background.

-Mr. Duerr stated that he feels the Sewer Authority would benefit from this addition to their board.

**Motion: To appoint Chris Truby to the Sewer Authority for a term to expire in January, 2019.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

9. New hand held radios for the Police Department

Mr. Duerr stated that two of the radios in the Police Department are not working, leaving two radios to be used.

Mrs. Lemmi asked how old the radios were and Mr. Duerr estimated 10 years.

Mr. Lemmi asked if the hand held radios were on narrowband and Officer Henry confirmed they are.

Lauttamus Communications provided a quote of \$288.75 per radio for 4 new handsets.

**Motion: To approve the quote from Lauttamus Communications for 4 hand held radios of a price of \$288.75 per radio to include programming.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

10. Purchase of new repeater for Police Department

Mr. Duerr explained that a repeater would boost the output of the radios as communication can be poor in the more rural areas.

Officer Henry explained that each car would need wired so that the equipment could be used in any patrol car.

A quote was submitted by Staley Communications for \$3,500, still waiting on a quote from Louttamus.

**Motion: To approve the purchase of repeater for the Police Department up to \$3,500.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

11. Proposed plans for Hyrdo Recovery

**Tabled until February 20, 2014 due to the continuation of the Conditional Use Hearing**

**Not on Agenda:**

1. Appoint the Manager of Special Detail at the First Niagara Pavilion

Mr. Duerr stated that Officer Henry has shown strong leadership skills there in the past and is confident in his ability to handle the pavilion and staff.

**Motion: To appoint Stanley Henry as the Manager for special detail for the 2014 season at the First Niagara Pavilion.**

Motion: David Duerr 2<sup>nd</sup>: Kevin Lemmi

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

2. Reimbursement of Township Supervisors and Employees

Mr. Grubbs suggested that as opposed to putting reimbursements on the Bills List, that payments be made by petty cash as these transactions are not actual invoices.

**Motion: To authorize the reimbursement of Township Supervisors or employees in the amount not to exceed \$100 from petty cash.**

Motion: Kevin Lemmi 2<sup>nd</sup>: Herbert Grubbs

Vote: Mr. Lemmi-yes, Mr. Duerr-yes, Mr. Grubbs-yes **Motion Passed**

**Correspondence:** None

**Public Comments:**

Mr. Morra asked if any information was found regarding the Sewer Authority's right to audit residential Accounts and guidelines.

-Mr. Makel stated that, although he has never heard of a utility doing this in the 30 years he has been practicing, the Sewer Authority can correct billing errors by a clerk but there are limitations such as a 4 year time limit.

-Mr. Duerr stated that he had looked at one resident's billing and could not calculate the same total as the Sewer Authority as the billing is very difficult to decipher and includes liens, interest and late payments.

-Mr. Makel stated that the Sewer Authority must make a reasonable attempt to explain errors and that they can be challenged.

**Public Announcements:** None

**Adjourn Meeting: 10:02**